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## CHAPTER-1

### INTRODUCTION

Finance Department plays a pivotal role in the functioning of State Government. The functions assigned to Finance Department include preparation of Budget (Plan and Non-Plan), Supplementary Grants and Appropriation, Public Finance, Taxation proposals, General Finance Administration, Advisories on financial matters, Public Debt management, Financial Rules & delegation of financial Powers, Management of Treasuries & Sub Treasuries, Economy measures, Small savings Scheme, State Lotteries, Local Audit, Public Accounts Committee's and Estimate Committee's Reports, Revision of Pay Scales, Supervision over income and expenditure of the State, Banks, Pension issues , Finance Commission issues etc.

The State Government remained in surplus throughout the year in Reserve Bank's Accounts and did not avail any Ways and Means advance. This could happen due to prudent financial management by the Finance Department.

The Orders for the grant of Dearness Relief @ 8% w.e.f 01-01-2010 to pensioners/family pensioners have been issued vide O.M.No. Fin.(Pen.)B(10)6/98-Part-111 dated 18-08-2010. Besides, the orders for grant of Dearness Relief @ 10% w.e.f 01-07-2010 and 6% w.e.f 01-01-2011 to the Pensioners/family pensioners have also been issued vide O.M.No. Fin.(Pen.) B (10)6/98 –Part-111 dated 27-01-2011 and O.M.of even number dated 20-04-2011 respectively.

The order for grant of arrears @ 10% and 20% to pre-2006 pensioners/family pensioners and grant of arrears 10% and 20% of each element of pension /family pension/gratuity and leave encashment to the post-2006 pensioners/family pensioners have been issued vide O.M. No. Fin.(Pen.)A(3)-1/09-Part-1,11 & 111 dated 02-11-2010 and O.M of even No. dated 10-03-2011.

Finance Department notified the following financial benefits to Government employee's w.e.f 01-04-2010:-

| <b>Sr. No.</b> | <b>Particulars</b>   | <b>Approximate. No. of employees</b>                    |
|----------------|--|---|
| 1.             | Orders regarding grant of Rs. 10000/- arrear w.e.f 1.1.2006 issued on 19.3.2010 and 02.11.2010.  | Benefited Employees=1,90,000                            |
| 2.             | Orders regarding grant of 40% of total arrear to the Govt. employees w.e.f 01.01.2006 issued on 10.03.2011.  | Benefited Employees=1,90,000                            |
| 3.             | Increase in rates of Daily Waged Employees and part time workers w.e.f 1.10.2010.<br>1. Daily Waged Workers<br>Rs.110/- to Rs. 120/- per day<br>2. Part Time Workers<br>Rs.14.50/- to Rs. 16.00/- per hour | Daily Waged worker= 15000<br><br>Part Time Worker=13000 |
| 4.             | Order regarding grant of 8% dearness allowance to the employees of the state Govt. w.e.f 01.01.2010 issued on 17.8.2010.   | Benefited Employees=1,90,000                            |
| 5.             | Order regarding grant of 10% dearness allowance to the employees of the state Govt. w.e.f 01.07.2010 issued on 27.01.2011.   | Benefited Employees=1,90,000                            |

|   |
|---|
| 1. The Finance department has issued instructions regarding 12 week Child Adoption Leave benefits to different categories of Women Employees under the Maternity Benefit Act, 1961. |
| 2. Finance Department issued instructions regarding fixation of pay of Ex-Servicemen working in different departments.  |
| 3. All the new and old orders related to finance department are uploaded on the department website <a href="http://www.himachal.gov.in/finance">www.himachal.gov.in/finance</a> .   |

With the concerted efforts of Finance Department, Several Audit Paras pertaining various Departments were got settled with the Audit Office and Instructions for settling of pending paras/objections were issued to all the Departments.

Finance Department has played a proactive role in coordinating with Accountant General's Office with regard to audit matters so that necessary reconciliation is done and proper accounting is ensured in case of Government Accounts.

The State Government has introduced Voluntary Retirement Scheme for the Employees of Public Sector Undertakings to bring their establishment expenditure under restructuring process and to improve their financial position. The State Government has continued Group Personal Accident Insurance Scheme for Regular, Adhoc, Contractual, Part time and Daily waged employees of State

Government Departments, Boards, Corporations and Universities on compulsory basis for this year. Under this Scheme employees will be benefited with insurance cover of Rs. 2.00 lakh on a premium of Rs. 80.00 per annum.

The Finance Department is the nodal department for handling of the Civil Services/Family pensioners matters/grievances. The problems of State Government Pensioners are processed and inter departmental co-ordination is ensured by this department. Representations pertaining to delay in sanction/non-sanction/incorrect payment of retirement benefits, were taken up by the concerned departments for redressal and early settlement. Special efforts were made to ensure that retiring employees get their retirement benefits immediately. Proper monitoring /periodic review of delay cases has been ensured .

The Finance Department has been pursuing cases relating to pension in various Courts. Besides taking steps for expeditious settlement of pension cases, Finance (Pension) Department is also looking after the work relating to revision of pension/modification/amendments in pension rules and grant of relief to pensioners. Finance (Pension) Department has also revised the pension/family pension of post and pre-2006 pensioners/family pension holder of H.P. State Judicial Officers on the recommendations of E. Padmanabhan Committee vide letter Fin(Pen)A(3)-4/2005 dated 7<sup>th</sup> December, 2010. The Department has also adopted the PFRDA approved New Pension System (NPS) Architecture in Himachal Pradesh vide Fin. (Pen)(3)-5/2006 dated 11<sup>th</sup> June,2010. Presently about 40500 employees are enrolled under the Contributory Pension Scheme as on 31-3-2011.

Under the Right to Information Act, 2005, The following Officers of Finance Department at Secretariat Level have been appointed as Appellate Authority & Public Information Officers:-

1. Appellate Authority

Pr.Secretary (Finance) to the Government of  
Himachal Pradesh.

Three Directorates are functioning under the Finance Department. These are (1) Local Audit (2) Small Savings (3) Treasuries Accounts and State Lotteries. The details of their work/activities are given in the subsequent chapters.

## **CHAPTER-2**

### **Local Audit Department**

(i) **Particulars of organization, function and duties:-**

Local Audit Department carries out audit of income/expenditure of Local Funds, which are normally not a part of Consolidated Fund of the State and are not audited by AG. As there is no Treasury system in Universities and H.P. Board of School Education, Marketing Board/Market Committees, therefore, the income and expenditure are checked under pre-audit system. The AG generally does not conduct the audit of these institutions. The department is responsible to conduct the audit of following institutions.

**Under pre-audit system in Resident Audit Scheme:-**

1. H.P.University, Shimla-5.
2. Ch. Sarwan Kumar H.P. Krishi Vishav Vidyalya, Palampur
3. Dr.Y.S.Parmar, University of Horticulture & Forestry, Nauni.
4. H.P.Board of School Education, Dharamshala.
- 5..Marketing Board.
6. Market Committee, Dhalli, Shimla-12
7. Market Committee, Solan.
8. Market Committee, Kangra.
9. Market Committee, Mandi.
10. Market Committee, Kullu.

**Under Post Audit System:-**

1. Himachal Pradesh Housing & Urban Development Authority.
2. Govt. Colleges & G.S.S.Schools./High Schools.
3. .Zila Sainik Welfare Office/State Sainik welfare Board.
4. Legal Aid Authority.
5. H.P. Academy of Arts, culture and Language, Shimla.
6. Distt. Relief Funds.
7. Directorate of Small Saving Prize Money .
8. National Security Relief Fund.
9. Chief Minister Relief Fund.
10. Distt. Small Saving Prize Money.
- 11 .HP State Council of Homeopathic Medicines.
12. Board of Ayurvedic system of Medicines, Shimla.
13. H.P. Secretariat Canteen.
14. Council for H.P. State Tourism Development Board.
15. ITI's & Govt. Polytechnics in Himachal Pradesh.
16. State Grants in Aid Accounts of H.P.T.D.C.
17. Fish Farmers Development Agencies.
18. H.P. Religious & Charitable Endowments i.e. accounts of Temple Committees taken under the control of Govt.
19. State Level Mela Committees./Festival
20. Any Special Audit assigned by the State Govt. is also conducted by the department.

***Note:- Statutory audits are being conducted by the Local Audit Department under the provision in respective Acts/Rules as per authority vested with Local Audit Department vide details appended as Annexure-A. In addition to this non statutory audits are being conducted by Local Audit Department as per Annexure -B.***

(ii) **Powers and Duties of Officers and Employees of the Department :**

The department functions under the overall administrative control of Principal Secretary (Finance) to the Govt. of H.P.

**Director-cum-Examiner, Local Fund Accounts: -** Special Secretary (Finance) holds the charge of the post of Director-cum-Examiner, Local Fund Accounts, H.P., Shimla. He is also the Head of the Department.

***OFFICERS/OFFICIALS POSTED IN H.Q. OFFICE OF THE LOCAL AUDIT DEPARTMENT :***

**Additional Director:** He is the Head of the Office as well as Controlling Officer of the employees of the department, subordinate to him.

**Joint Director/Deputy Director-I:** - He is the Incharge of the Technical Section. He is also responsible for conduct of audit of HIMUDA and vetting of audit reports of Urban Local Bodies and other Institutions and other work as allotted by Additional Director.

**Deputy Director –II:** - He is looking after the working of Marketing Board, Shimla and all Market Committees, Vetting of Audit Reports of all the three Universities, Board of School Education, Temple Trusts, Govt. Colleges and other misc. institutions.

**Assistant Director:** - He is Branch Officer of Administrative/Accounts Section and Technical Section of the Headquarters Office of the Local Audit Department. He is also responsible for vetting of Audit reports of Govt. Schools and Misc. Institutions.

**Section Officer (Establishment):-** He is functioning as DDO besides holding the charge of the Administration and Accounts Section.

**Section Officer (Technical Section):** She is holding the charge of the Technical Section of the H.Q. Office.

**Jr. Auditors:** - Functioning as dealing Assistants of Accounts, Establishment and Technical Sections in the H.Q. Office of the Local Audit Department.

**Jr. Asstt./Clerks :-** Typing work of Audit Notes and drafts, also function as Diarist and Despatcher etc.

***THE OFFICERS POSTED IN THE RESIDENT AUDIT SCHEMES:***

Joint Controller/Deputy Controller/Assistant Controller and Section Officers are functioning as incharges of the Resident Audit Schemes in the case of Universities, H.P. Board of School Education, Marketing Board and Market Committees respectively. The function of these Officers is to conduct the pre-audit and supervision of the work of the subordinate staff posted there.

***JUNIOR AUDITORS POSTED IN RESIDENT AUDIT SCHEMES:*** Junior Auditors Posted in Resident Audit Schemes conduct the pre-audit/post audit in the Resident Audit Schemes.

***OFFICERS/OFFICIALS POSTED IN THE FIELD:-***

Assistant Controllers/Section Officers and Junior Auditors have been posted in the field audit circles to conduct the post audit of the institutions under Auditorial Jurisdiction of the Local Audit Department. Besides, Joint Director/Deputy Director/Assistant Director also supervise the Audit Parties while conducting the audit of HIMUDA and any other audit including special audit of the major institutions assigned by the department.

(iii) ***Procedure followed in the decision making process, including channels of supervision and accountability:***

The correspondence received in the department is processed by the dealing Assistant (Jr. Auditors/Clerks) who put up the same to the Section Officer/Assistant Director/Deputy Directors/Joint Director, as the case may be, and the same is finally disposed of at the level of Additional Director or Director or Principal Secretary (Finance) to the Govt. of H.P, depending upon the importance of the case.

In Resident Audit Schemes the initial work of conducting pre/post audit is processed by the Auditors and put to Section Officer/Assistant Controller/Deputy Controller/Joint Controller as the case may be for scrutiny and final disposal. In circles, incharges of the audit parties are required to take spot decisions for conducting post audit depending upon the nature of the cases. However, the staff of Resident Audit Schemes as well as field parties work under the overall control and supervision of the Headquarter of the Department.

(iv) ***The norms set by it for the discharge of its functions:***

The norms to conduct the pre-audit/post audit have been framed/issued by the department to the staff posted for conducting the audit. The norms fixed by the department are as under:

1. Time allotment for conducting the audit.
2. Rates of charging of audit fees.
3. Quantum of audit prescribed for pre-audit and post audit of the various institutions.
4. Month Selection criteria for detailed check in the audit.
5. The department conducts the pre and post audit of the institutions under its auditorial jurisdiction as per procedures laid down in the Acts/Manuals/ Ordinances/Statutes/Rules of concerned institutions and instructions issued by the respective institutions/Govt. from time to time.

(v) ***Rules, Regulations, Instructions, Manuals and Records held by it or under its control :***

The Department follows the Govt. Rules, Instructions, and Guidelines issued from time to time in its day-to-day functioning. The department also follows the guidelines contained in the H.P. LAD Audit Code/Manual.

(vi) ***A statement of the categories of the documents that are held by it or under its control :***

1. Service record related to its employees.
2. Audit notes of the various institutions under the auditorial jurisdiction of the department.
3. Annual Administrative Report of Local Audit Department.
4. Record of Demand and Collection of Audit Fee due and realized from the various institutions under the auditorial jurisdiction of the Department.

- (vii) ***The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or administration thereof :***

The department is primarily responsible to conduct the pre/post audit of the institutions under jurisdiction of the department and special audit, if any, assigned by the Govt. from time to time and it does not have direct public dealing.

- (viii) ***A statement of the board, councils, committees and other bodies consisting of two or more person constituted as its part of or for the purpose of its advice and as to whether meeting of those Boards councils, Committees and other bodies are open to the public or the minutes of the such meetings are accessible for public :***

The requisite information may be treated as nil, since no board, councils, committees and other bodies consisting of two or more persons have been constituted in this department.

- (ix) ***A directory of its Officers and Employees :***

A directory of the Local Audit Department is enclosed as per Annexure - C

- (x) ***The monthly remuneration received by each of its Officers and Employees including the system of compensation as provided in its regulations :***

The pay scales as sanctioned by H.P. Govt. for its employees have been made applicable in this department. No extra remuneration over and above the pay scales is in vogue. The Article Assistants engaged by the department for conducting the field audit work are paid remuneration @ Rs. 500/- per working day as per scheme approved by the Govt.

- (xi) ***The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made :***

Budget is allocated to this department for meeting the expenditure of its establishment and affairs connected there with. There is no agency working under its control to whom the budget allocation is required to be made by the department or the Govt.

- (xii) ***The manner of execution of subsidy programmes, including the amount allocated and the details of beneficiaries of such programmes ;***

Required information may be treated as nil as no subsidy programmes are handled by this department.

- (xiii) ***Particulars of recipients of concession, permits or authorizations granted by it ;***

No concession, permits or authorization are granted by this department.

- (xiv) ***Details in respect of the information available to or held by it, reduced in an electronic form :***

The record of the department, at present, has been kept either in manuscript or in typed form and gradually facilities are being explored to convert the record in electronic form.

- (xv) ***The particulars of facilities available to citizens for obtaining information, including the working of a library or reading room, if maintained for public use.***

All citizens can have the information from the department under RTI Act. However, there is no library or reading room facility available in the department.

(xvi) **The names, designations and other particulars of the Appellate Authority**

**Public Information Officers & Assistant Public Information Officer in r/o Local Audit Department, H.P.**

**Headquarter Office :**

| Sr. No. | Name and Designation of Public information Officer & Assistant Public information Officer (PIO & APIO) | Complete Office Address                       | Office Telephone No. |
|---------|--|---|----------------------|
| 1.      | Sh. Amitabh Gautam, I.F.S.<br>Director, Local Audit Department<br><b>Appellate Authority</b>           | Local Audit Department<br>Kasumpti, Shimla-9  | 0177-2620757         |
| 2.      | Sh. B.R. Vaidya,<br>Additional Director,<br><b>(Public Information Officer)</b>                        | Local Audit Department<br>Kasumpti, Shimla-9. | 0177-2620046         |
| 3.      | Sh. Kaul Singh<br>Joint Director<br><b>(Assistant Public Information Officer)</b>                      | Local Audit Department<br>Kasumpti, Shimla-9  | 0177-2620046         |

**Public Information Officer of the Resident Audit Schemes of the Local Audit Department, H.P.**

| Sr. No. | Name of Resident Audit Schemes   | Designation                                      | Telephone number        |
|---------|--|--|-------------------------|
| 1.      | Resident Audit Scheme, Ch. Sarwan Kumar H.P. Kishi Vishava Vidyalaya, Plampur        | Joint Controller(Audit)/Deputy Controller(Audit) | 01894-230354            |
| 2.      | Resident Audit Scheme, H.P. Board of School Education, Dharamashala.                 | Deputy Controller(Audit)                         | 01892-229333<br>Ext.138 |
| 3.      | Resident Audit Scheme, H.P. University, Shimla-5.                                    | Joint Controller/ Deputy Controller (Audit)      | 0177-2830892            |
| 4.      | Resident Audit Scheme, Dr. Y.S.Parmar, University of Horticulture & Forestry, Solan. | Deputy Controller(audit)                         | 01792-252171            |
| 5.      | Resident Audit Scheme, H.P. Marketing Board Khalini, Shimla-2                        | Assistant Controller(Audit)                      | 0177-2621316            |
| 6.      | Resident Audit Scheme, Market Committee, Shimla & Kinnaur at Dhalli, Shimla.         | Section Officer(Audit)                           | 0177-2841167            |
| 7.      | Resident Audit Scheme, Market Committee, Solan.                                      | Section Officer(Audit)                           | 01792-230459            |
| 8.      | Resident Audit Scheme, Market Committee, Kangra                                      | Section Officer(Audit)                           | 01892-265195            |
| 9.      | Resident Audit Scheme,   | Section Officer(Audit)                           | 01907-265592            |

10. Resident Audit Scheme,Market Section Officer(Audit) 01902-222208  
Committee, Kullu(H.P.)

**Important Contact Numbers :**

| <u>Sr.No.</u> | <u>Name &amp; Designation</u>           | <u>Code</u> | <u>Telephone No.</u> | <u>Residence No.</u> |
|---------------|---|-------------|----------------------|----------------------|
| 1.            | Sh. Amitabh Gautam, Director.           | 0177        | 2620757              | 2629795              |
| 2.            | Sh.B.R. Vaidya, Additional<br>Director. | 0177        | 2620046              | ----                 |

(xvii) Such other information as may be prescribed under the Act. Nil

**Other Important Informations of the Department:-**

**1. Position of audit conducted :**

During the period under report the audit of 249 institutions was conducted by the department.

**2. Staff Position:**

The total sanctioned strength of the staff was 141 as on 31.3.2011 out of which 108 were filledup and 33 posts were lying vacant.

**3. Empanelment of Article Assistants for outsourcing of audit works :**

The Govt. has framed a policy/scheme of outsourcing audit work by empanelling suitable persons as Article Assistants with commerce background Graduate/Post Graduate on assignment basis.

**4. Income and Expenditure of the Department :**

During the period under report, the position of income and expenditure was as under:

| <u>Year</u> | <u>Budget/Expenditure of<br/>the department</u> | <u>Govt. revenue generated in<br/>the shape of audit fee by the<br/>department</u> | <u>Percentage of revenue<br/>generated against<br/>expenditure.</u> |
|-------------|---|--|---|
| 2010-11     | 4.72 Crore                                      | 1.08 crore   | 22.88   |

**5. Serious irregularities were detected during 2010-11:**

During the course of audit in the year, 2010-11 the following serious irregularities were detected: -

**1. HIMUDA For the Year 2009-10**

**Head-quarter Shimla:-**

**General:-**

- (i) Houses/flats/plots worth of ` 45.64 crore are lying pending for sale as on 31-03-10.
- (ii) Less receipt of interest in F.D.R account amounting to ` 2,92,915.00

**Balance Sheet:-**

- (i) ` 2.48 crore is recoverable on account of maintenance/water charges/ rent in respect of Various housing colonies.
- (ii) ` 2.44 crore is adjustable/ recoverable on account of misc. advances as on 31.3.2010.
- (iii) ` 1.38 crore is shown as "cash in transit" without supporting detail, facts and figures.
- (iv) ` 4.52 crore have wrongly been shown as expenditure on account of creating provision for pension contribution with L.I.C.

#### **Parwanoo Division :-**

- (i) Excess payment of ` 0.23 lac on account of pay and allowances to the various officials.
- (ii) Undue benefit of ` 77.87 lac allowed to the contractor by set asiding provision of clause 15(a) of the agreement in Mandhala Township work.
- (iii) Excess/irregular payment of ` 10,14,727.00 to the contractors on account of 10-CC claim, wrong calculation of quantities, etc.
- (iv) Less receipt of ` 60,779.00 on account of water charges by less billing to the allottees.

#### **Mandi Division :-**

- (i) Suspected misappropriation of stock (cement and steel) worth ` 35,544.00.
- (ii) excess payment of ` 1,51,099.00 to the contractor.
- (iii) payment of extra/substitute items of ` 7,47,323.00 without approval of the competent authority.

#### **Shimla Division No. 1 :-**

- (i) ` 46,83,454.00 were outstanding for adjustment as on 31-03-10 on account of various advances.
- (ii) Purchase of steel and cement worth ` 23,58,025.00 without obtaining approval of the competent authority.
- (iii) ` 68,69,823.00 were recoverable from various departments on account of deposit work.
- (iv) Irregular adjustment of ` 63,72,831.00 without bill/receipts.

#### **Dharamsala Division :-**

- (i) Irregular expenditure of ` 212.09 lac on account of deposit work without receipt of amount from the concerned

department.

- (ii) Excess payment of ` 31.43 lac to the contractor in execution of Poly.Tech. College building.

**Electrical Division Hamirpur :-**

- (i) Non refund of ` 14.57 lac by the HPSEB on account of un-utilized amount of deposit work.

**Shimla Division No-II :-**

- (i) Excess payment of ` 1,08,198.00 to the contractors.
- (ii) Irregular payment of ` 17,79,527.00 on account of extra/substitute items.

**2 Annual Audit Report on the accounts of Chaudhary Sarvan Kumar H.P. Krishi Vishva Vidyalaya Palampur for the period from 01.04.08 to 31.03.09**

- (i) Non-Production of utilization expenditure certificate against various deposit work worth ` 37,84,641.00 got executed from H.P. State electricity Board.
- (ii) Non-Production of supporting records of free distribution of irrigation systems to the formers amounting to ` 7,76,817.00
- (iii) Irregular expenditure amounting to ` 6,65,60,680.00 incurred by the university in anticipation of receipt of grants from the funding agencies is still due for reimbursement.

**3 Annual Audit and Inspection Report on the Accounts of H.P. University Shimla-05 for the period 01-04-06 to 31-03-07.**

- (i) Non-adjustment of advances to the tune of ` 160.24 lac.
- (ii) Loss of interest on FDR amounting to ` 1.13 lac due to wrong calculation of interest afforded by the Banks.
- (iii) Heavy expenditure of ` 178.48 lac on account of providing of Hostel facilities against the meager income of ` 40 lac during 2006-07 resulting loss of ` 138.48 lac.

**4 H.P. Board of School Education Dharamshala.**

- (i) Recovery of ` 34.41 was outstanding for the year 2008-09 on account of examination fee.
- (ii) Retrenchments of ` 3,16,628/- was deducted by the pre audit

during the year, 2008-09

- (iii) Non-adjustment of advances to the tune of `17,16,92,196/- as on 31-03-09.
- (iv) Non realization of water charges from the Board employees even after the expenditure of `13.53 lac incurred for the water arrangements to the Board residential colony
- (v) Irregular payment of honorarium amounting to `14,32,885/- in contravention of instruction issued by the State Govt. in this regard.
- (vi) Irregular advances of `1,52,500/- to the Board employees for hiring taxi or using own car for affiliation of Pvt. Schools in contravention of Govt. instructions.

**5 H.P.Marketing Board Khallini Shimla for the period 01-04-08 to 31-03-09**

- (i) Non-recovery of Market Fee share from Market Committees to the tune of `2.96 crore.
- (ii) Retrenchment of `9,77,826/- lac detected in pre-audit against various bills presented in pre-audit.
- (iii) Non-adjustment/ recovery of advances to the tune of `6,25,597/- on account of staff advance as on 31-03-2009.

**6 Market Committee Shimla & Kinnaur at Dhalli Shimla-12**

- (i) Non-recovery/adjustment of advances amounting to `2,93,160/- lac which were advanced and lying outstanding.
- (ii) Out standing recovery of rent of `17,95,635/- lacs from various shop keepers.
- (iii) Loss of interest of `4,95,855/- lacs on accounts of investment of FDR in short term deposits instead of long terms deposits.
- (iv) Non-submission of utilization certificate amounting `87,97,000/- lacs.

**7 Market Committee Solan for the period 4/09 to 3/11**

- (i) Outstanding recovery of rent of `8,69,745/- lacs from various shop keepers.
- (ii) Invalid payment of `43,46,720/- lacs to the income tax department on accounts of belated remission of income tax.
- (iii) Less receipt of `18,40,220/- lac on account of market fee.
- (iv) Non-recovery of `8,88,080/- on account of Market fee.

**8 Audit and Inspection report on the accounts of Municipal Corporation Shimla for the period 01-04-2000 to 31-03-2009.**

- (i) Non adjustment of Advances to the tune of `2,104.99 lac.
- (ii) Establishment expenditure of `1,726.50 lac in contravention of the provisions of section 75(1) of HP Municipal

Corporation Act 1994.

- (iii) Irregular payment of ` 264.80 lac on account of Pay and allowances during the period 15-10-07 to 31-03-09 due to filling of posts in excess to sanctioned post.
- (iv) Loss of revenue income on accounts of sale of water during 01-04-07 to 31-03-09 amounting to ` 241.82 lac.
- (v) Blockade of Municipal Fund by purchasing stock which remain unutilized till date amounting to ` 14.53 lac.
- (vi) Short realization of Building Application fee during the period 26-02-07 to 31-03-09 amount of ` 13.48 lac.
- (vii) Overpayment to the various Contractors of R&B Deptt. on account of Awarding rates over and above the departmental justification, Cutting & overwriting in tender document, wrong measurements, Short recovery of stones & Road Roller Charges, Non recovery of water charges, Double measurement, payment of higher rates of extra/substitute items amounting to ` 7.67 lac.
- (viii) Shortage of store articles due to addition/subtraction error, shortages found during physical verification, issue of material not indented etc. (WS&SD Store) amounting to ` 5.36 lac.
- (ix) Loss of income due to less realization of interest on fixed deposit receipts amounting to ` 4.28 lac.
- (x) Over payment of Pay & Allowances to the employees on account of wrong sanction of benefits under ACPS, Wrong pay fixation, wrong sanction of family planning allowance & Deputation allowance amounting to ` 2.42 lac.

**9 Nagar parishad Bilaspur (4/07 to 3/09)**

- (i) Non-recovery of rent and penal interest on account of rent of shops to the tune of ` 67,86,843/-
- (ii) pending recovery of rent and penal interest in the court to the tune of ` 38,75,277/-

**10 Nagar parishad Solan (4/07 to 3/09)**

- (i) Financial loss of ` 4,39,31,375/- due to non-imposition of house tax.
- (ii) Non-recovery of ` 23,27,230/- on account of sanitation fee from M/s Mohan Meakin Brevary.

- (iii) Irregular expenditure of ` 60,18,497/- on establishment over and above the approved budget.
- (iv) Suspected payment of ` 1,85,570/- on account of purchase of R.C.C. Pipe.
- (v) Non-recovery of ` 2,07,054/- from various contractors due to non imposition of penalty under clause 2 of the agreements.

**11 Nagar parishad parwanoo (4/07 to 3/10)**

- (i) Non-realisation of fee amounting to ` 22,89,487/- on account of house rent, sanitation fee, professional tax etc.

**12 Nagar parishad Mandi (4/07 to 3/10)**

- (i) Embezzling of ` 15 lac detected on audit on account of income of rent.

**13 Nagar panchayat Rohru (4/07 to 3/10)**

- (i) Loss of ` 72,63,256/- on account of house tax in contravention of instructions issued by the Govt.
- (ii) Irregular payment of ` 30,54,512/- without obtaining technical sanction of competent authority.

**14 Nagar Panchayat Baddi**

- (i) Non-recovery of rent of IDSMT building to the tune of ` 1,40,156/-
- (ii) Outstanding recovery of ` 18,14,589/- on account of maintenance charges.

**15 Nagar Panchayat Rewalsar Distt. Mandi (4/01 to 3/09)**

- (i) Outstanding recovery of house tax to the tune of ` 30,73,485/- as on of 31-03-2009.

**Annexure-'A'**

**Statutory audit to be conducted by the Local Audit Department under the provision in respective Acts/Rules.**

| Sr.No. | Name of Institutions/Funds | Act/Letter No./Notification |
|--------|----------------------------|-----------------------------|
|--------|----------------------------|-----------------------------|

|     |  |  |
|-----|--|--|
| 1.  | Govt Educational Institutions(Pupil Funds)                         | Under Rule 136(b) of H.P. Education Code.  |
| 2.  | H.P. Hindu Public Religious Institutions and charitable Endowments | Under Section 23(2)C(ii) of H.P. Religious institutions and charitable endowments Act, 1984 as amended by notification No. Bhasha-A(D)-3/85-II, dated 17-1-1989 F/B(P-173) |
| 3.  | The H.P. State Legal Services Authority.                           |  |
|     | (a) High Court legal Services Authority.                           | Under Regulation 8(5) of the H.P.; State legal Services Authority Regulation, 1996   |
|     | (b) Distt. Level legal Services Authority.                         | Under Regulation 11(5) of the H.P.; State legal Services Authority Regulation, 1996  |
| 4.  | H.P. Homeopathic Council   | Under Rule 26 of H.P. Homeopathic practioner Rules, 1983   |
| 5.  | H.P. Academy of Arts Cultural & Language.                          | Under Section 20 of Constitutiion notified vide Govt. Deptt. of Languages & Cultural affairs vide No. LCA(9)-2/84, dated 10-12-1984 F/F.(P-207)                            |
| 6.  | H.P. Board of School Education.                                    | Under Section 15(3) of H.P. Board of School Education Act, 1968.   |
| 7.  | H.P. Marketing Board.  | U/S 48(2) H.P. A & Hort. Produce Marketing Act, 2005   |
| 8.  | Market Committees.   | Amended to be conducted by C.A. vide notification under Section 100(3) of the Rules made under H.P. Agriculture Produce Market Act, 1971.                                  |
| 9.  | H.P. Technical Education Board.                                    | Under Section 20 of H.P. Takniki Shiksha Board, Act 1986   |
| 10. | H.P. University, Shimla.   | Under Section 29(1) of H.P. University Act, 1970.  |
| 11. | Ch. Sarwan Kumar H.P. Krishi Vishav Vidyalya, Palampur.            | Section 13.2 of Statutes framed under H.P. Universities of Agriculture Hort. & Forestry.   |

|     |                                    |  |
|-----|------------------------------------|--|
| 12. | HIMUDA                             | Notification No.H39-4(d)1/92-II dated 13-9-04(under Sub Section 3 of Section 28 of H.P. Housing & Urban Development Authority Act, 2004(Act No.9 of 2004)  |
| 13. | Audit of local bodies institution  | H.P. Municipal corporation Act and H.P. Municipal Act. Consequent upon the amendment in the said Acts, 1994. Note:- the audit is being conducted by Local Audit Department under the technical supervision of Accountant General (HP). |
| 14. | Tourisum Development Council/Board | Section 17 of Tourisum Development and Regulation and Registration Act, 2009.  |

**Annexure - B**

**Audit Allotted to the Local Audit Department on Instructions/notifications basis (non statutory)**

| Name of Institutions/Funds               | Letter No./Notification   |
|--|---|
| Sanchiyaka Accounts of Schools /Colleges | Vide letter No.Fin-2-C(a)-55-6684, dated 9-9-96   |
| H.P. Poly Technical pupil's Fund.        | Vide Rule 7 of notification No.STV(I.T)F(5)-5/85 dated 4-11-1986                              |
| Samriti Vatika kosh                      | Vide item no.9 of constitution of Vatika Kosh .Fin- LA /2 /C 15 /14 /166/92,                  |
| H.P. Vertinary Council                   | Notified in GIA Rules of HP Vertinary Council vide notification No. AHY-A(5)5/86 dated 3-1-94 |
| Fish Farmer's Development Agency         | GIA Rules No.5 (3) notified vide No. Fish-F (5)-1/82-Vol-1 dated 29-3-86.                     |
| National Security Relief Fund.           | Rule 16 of H.P. Security Relief Fund vide No.II-87/71-4A-A dated 13-12-1971.                  |
| CM Relief Fund/Distt Relief Fund.        | Vide instruction No. 8 of the Fund  |

|   |  |
|---|--|
| H.P. Defence Forces Benevolent Fund<br>Flag Day Fund  | Vide Rule no.9 of the Rules for utilization of the fund notified vide notification No.11-58/66-GAD"A" dated 19-10-1977 |
| Rajya Sanik Board Special Fund for R.R. and Sanik Rest House Fund.  | Under H.P. Defence Security relief Fund National Security Relief Fund vide instruction No.9.                           |
| Small Saving Prize money in all Distt. Distt. Sports Cultural Educational Library & Other Development Fund. | Letter No. Fin© 15-25/77(w & M) dated 29-12-1978   |
| H.P. Sectt. Canteen   | Letter No. Per(SA-I)F(6)-1/84, dated 8-5-1998,18-3-88,16-10-99   |
| GIA to HPTDC  | In accordance with GIA Rules.  |
| Kothi Festival Banjar and Kullu   | Audit transferred as a result of reorganization of Punjab & HP   |
| Mela Festival Accounts  | No. Language-C(13)-2/92-loose, dated 11-5-99 from F.C.-cum-Secy.LAC  |
| Board of Ayurveda and Unani System of Medicine.   | Letter No. H & FW(c)(1)-21/76 dated 22-6-1977.   |
| Regional Engineering College, Hamirpur.   | Vide Commissioner-cum-Secy.(Technical Education) to the Govt. of H.P. letter No. STVTE/C/15-3/92 dt.26-5-94            |
| CM's Sainik Welfare Fund.   | Vide Govt. of HP(GAD-E-Section)Notification No. GAD-E(C)8/99 dt.2-11-99  |
| Resident Audit Scheme, Market Committee Shimla & Kinnaur at Dhalli.   | Vide letter No. 1-487/99-Fin(LA)Voll, dt.20-1-2000.  |
| IMC Fund ITI's  | Vide Letter No.STV(IT)h(C)15-(IMC)1/93-05-28596,dt.17.11.04  |
| Integrated Tribal Development Project Area Pangji at Kellar, Distt Chamba.                                  | Vide letter No PBD-F(TDM)3-8/2007-111 dated 15-9-09  |

### Annexure - C

| SI No. | Designation of the post                 | Number of Posts | Grade pay | Revised Pay scales |
|--------|---|-----------------|-----------|--------------------|
| 1.     | Additional Director                     | 1               | 7600      | 15600-39100        |
| 2.     | Joint Director/Joint Controller         | 2               | 6600      | 15600-39100        |
| 3.     | Deputy Director/Deputy Controller       | 6               | 5400      | 10300-34800        |
| 4.     | Assistant Director/Assistant Controller | 9               | 5000      | 10300-34800        |
| 5.     | Section Officer                         | 34              | 4400      | 10300-34800        |
| 6.     | Junior Auditor                          | 73              | 3800      | 10300-34800        |
| 7.     | Clerks/Junior Assistant                 | 7               | 2800/1900 | 5910-20200         |
| 8.     | Driver                                  | 1               | 2000      | 5910-20200         |
| 9.     | Gestetnor Operator                      | 1               | 1650      | 4900-10680         |
| 10     | Daftri                                  | 1               | 1650      | 4900-10680         |
| 11.    | Peons                                   | 6               | 1300      | 4900-10680         |

### CHAPTER-3

#### Small Savings

#### Background of National Savings Movement:

The Government of India had set up a National Savings Organization under the Ministry of Finance. National Savings movement is being carried with the co-operation of National Savings Organization (now restructured as National Savings Institute) all over the country. The State of Himachal Pradesh has also made a considerable progress in Small Savings since 1971 due to this movement. As a result, not only the economy of the State has been strengthened but the pace of development has also been accelerated in the State.

#### Departmental Set-up:

The Directorate of Small Savings was established at the State Headquarter in July, 1972 for the promotion of Small Savings in the Pradesh. This Directorate is functioning directly under the Finance Department. The Principal Secretary (Finance) is the Administrative Secretary and Ex-officio Director, Small Savings is the Head of the Department.

**Sanctioned Posts for Headquarter :-**

| <u>Sr.No.</u> | <u>Name of Post</u>       | <u>Pay Scale</u> | <u>No. of Posts</u> |
|---------------|---------------------------|------------------|---------------------|
| 1.            | Vice Chairman (Nominated) | Fixed Honorarium | 1                   |
| 2.            | Director, Small Savings   | Ex officio Post  | 1                   |
| 3.            | Deputy Director           | 10300-34800+5400 | 1                   |
| 4.            | Superintendent Gr. II     | 10300-34800+4400 | 1                   |
| 5.            | Private Secretary         | 10300-34800+5400 | 1                   |
| 6.            | Personal Assistant        | 10300-34800+4200 | 1                   |
| 7.            | Senior Assistant          | 10300-34800+4200 | 3                   |
| 8.            | Clerk                     | 5910-20200+1900  | 2                   |
| 9.            | Driver                    | 5910-20200+2400  | 3                   |
| 10.           | Daftri                    | 4900-10680+1400  | 1                   |
| 11.           | Peon                      | 4900-10680+1300  | 3                   |

Note: - At present, the posts of Vice Chairman, Private Secretary, Personal Assistant and one post of peon are lying vacant.

In addition to above, one Sweeper is presently posted at the Directorate on daily wages.

**Sanctioned Posts for District Headquarters:-**

|    |                      |                 |    |
|----|----------------------|-----------------|----|
| 1. | Clerks/Jr. Assistant | 5910-20200+1900 | 12 |
|----|----------------------|-----------------|----|

(One post in each District)

**Note:-** At present 3 (three) posts of Clerks are lying vacant .

The State Government constitutes a National Savings State Advisory Board under the Chairmanship of Hon'ble Chief Minister to provide leadership to this movement and to enlist voluntary support of the masses. Vice Chairman and non-official members are also nominated by the Hon'ble Chief Minister. Official members are also included in this Board. The Board discharges the functions of co-ordinating and guiding the activities of the Savings Committees formed in the Districts and gives advice in measures necessary to spread the National Savings movement in the State and on the ways and means of popularizing the Small Savings Schemes and publicity measures relating to National Savings movement.

## Small Savings Achievements:

During the Financial year 2010-2011 the net collections of Rs. 727.14 Crore (Rupees Seven hundred twenty seven crore and fourteen lakh only ) were made under the various Small Savings Schemes in the State. The gross deposits have been of the order of Rs. 3811.81 Crore.

The State Government receives 100% share of deposits made under the Small Savings Schemes in the Post Offices and two Savings Schemes, namely Senior Citizen Savings Scheme and P.P.F. Scheme in specified Banks also, in the Pradesh as soft term loan, which is being used for the developmental activities in the State. Keeping in view the developmental need of the State, all out efforts are being made every year to collect maximum amount under Small Savings Schemes in the Post Offices and specified Banks of the Pradesh so that pace of development gets accelerated.

## Budget and Expenditure:

During the Financial year 2010-11 the following (Non Plan) budget provision & expenditure was made under Demand No. 29 & 31:-

| <u>Major/MinorHead</u> | <u>Budget</u>    | <u>Expenditure</u> |
|------------------------|------------------|--------------------|
| 2047-00-103-01-SOON    | Rs. 56, 82,000/- | Rs. 36, 65,000/    |
| 2047-00-103-02-SOON    | Rs. 61, 78,000/- | Rs. 22, 55,000/    |
| 2047-00-796-01-SOON    | Rs. 5, 20,000/-  | Rs. 5, 45,000/-    |

Reconciliation with A.G. office in respect of expenditure of this Department was done on month to month basis and quarterly SOE wise check on expenditure was made strictly according to the instructions issued by the Govt. from time to time.

## Efforts to deposit money from Retiring Govt. Employees:

Letters along with pamphlets of Small Savings Schemes are regularly being sent to the employees who are about to retire from any Department, Board/Corporation and University etc. to deposit their hard-earned money in Post Offices, which they get on retirement, so that they invest their hard-earned money in national saving schemes so that they are not duped by fake chit fund companies.

## Publicity:

To popularize the Small Savings Schemes in the Pradesh necessary pamphlets and other material is got printed and supplied by the Directorate of Small Savings, Himachal Pradesh.

## **Right to Information Act:**

The following officers have been designated as Appellate Authority, State Public Information Officer and State Assistant Public Information Officer required under the Act *ibid*, in the public interest:--

- (1) The Director, Small Savings, H.P. as appellate authority in respect of Directorate of Small Savings, H.P.
- (2) The Deputy Director/Assistant Director, Small Savings, H.P. as State Public Information Officer in respect of Directorate of Small Savings, H.P. as per provisions contained in Section 5(1) of the Right to Information Act, 2005.
- (3) The Superintendent Gr. II, Small Savings, H.P. as State Assistant Public Information Officer in respect of Directorate of Small Savings, H.P., as per provisions contained in Section 5(2) of the Right to Information Act, 2005.

Above notification has been published in the extra ordinary Gazette of Himachal Pradesh on dated 5<sup>th</sup> April, 2006.

No direct case/application is pending in this department to give information under Right to Information Act, 2005 up to 31.3.2011.

## **CHAPTER-4**

### **Treasuries, Accounts & Lotteries**

#### **1. Particulars of organization, function & duties.**

The Department of Treasuries, Himachal Pradesh came into existence in the year 1971. Prior to this, the Treasuries were under the overall control of the District collector (Deputy Commissioner). The Department of Treasuries has been allocated the following functions under the Rules of Business of Govt. of Himachal Pradesh (Allocation) Rules.1971:-

- Payment of Bills, pensions and accounting for the same.
- Government receipts.
- Procurement and distribution of judicial and non-judicial stamps.
- Treasury Manual.
- Establishment, Budget and Accounts Matters.

Treasuries have been given the responsibility to maintain the initial accounts of all receipt and payment transactions relating to the Consolidated Funds and public Account and render accounts to the Accountant General. In respect of public works, Forest Departments and certain Personal Ledger Accounts, treasuries maintains lump-sum accounts of receipt transactions and payment drawn by cheques. Public works Divisions and IPH divisions also draw payments by presentation of cheques for payments relating to works other payments are drawn through Treasuries by presenting the bills similarly operators of personal Ledger Accounts also route their cheques through the Treasuries. In addition to this, the department performs the following work:-

- Create and maintain database of all H.P. government employees.
- Process monthly salary of all employees.
- Create and maintain database of all H.P. government pensioners
- Process monthly pension of all pensioners.

The State is divided into three zones for the purpose of inspection with headquarters at Shimla, Mandi and Dharamshala. Zone are headed by Deputy Directors (inspection) to conduct detailed inspections of all the treasuries under their respective jurisdiction. The inspection notes after compliance are sent to the headquarter for final comments Apart from these inspection of District Treasuries/Sub-Treasuries is also conducted by the audit parties of the AG office. There are 12 District Treasuries, 3 full-fledged Treasuries (Capital Treasuries Shimla, Kaza & Pangji) and 85 Sub-Treasuries. Most of the Sub-Treasuries are staffed by Treasury officer, Senior Assistant, Clerk and Sub-Treasurer. 12 Sub-Treasuries are without regular treasury officer. So these Sub-Treasuries are placed under the charge of superintendent (Officer In-charge). There are 6 Sub-Treasuries without Treasury Officer or superintendent (Officer In-charge) and Senior Assistant is officiating as Treasury Officer there.

## **2. The responsibilities and duties of the officers and employees.**

Cases, which are disposed at the level of Directorate.

- (i) Cases regarding Service matter. Financial matter under the provisions of FR&SR, VOL I & II, STR etc.
- (ii) Recruitment, promotion confirmation, transfer and posting of all class I, II, III & IV employees.

### **Functions & Duties at Directorate level:-**

#### **DIRECTOR:-**

Special Secretary (Finance) hold the charge of the post of Director, Treasuries, Accounts & Lotteries presently and is also Head of the Department.

#### **JOINT DIRECTOR**

Over all administrative control on the field offices under the department. issue instructions pertaining to financial matters and policies to District Treasury Officers/Treasury Officers.

#### **JOINT CONTROLLER(F&A)**

All service matters and administrative control over SAS cadre officers.

#### **DEPUTY DIRECTOR (Adm.)**

Moves all the departmental files to Joint Director for further decision in the matter/movements of files to Director.

**DEPUTY DIRECTOR (Insp.)**

To conduct inspections of respective district Treasuries and Sub Treasuries of south zone and acts as Branch Officer of Inspection Branch.

**District Treasury Officer (HQ)**

Functions as DDO of Treasuries, Accounts & Lotteries (HQ) and deals with departmental files of the establishment from Senior Assistant/Junior Assistant.

**Treasury Officer (HQ)**

Submission of files to higher authorities which are routed through them by the dealing assistants.

**Section Officer**

Assists Deputy Director (Insp.) South Zone in the inspection of Treasuries/Sub Treasuries and preparation of reply of inspection notes of A.G.

**Senior Assistant**

To deal the issues pertaining to the subject allotted to him and submit the same to the higher authorities for further decision on the matter.

**Junior Assistants/Clerks**

Diary/dispatch/allotment of DDO codes/encashing of departmental bills/other miscellaneous work.

**Junior Scale Stenographer/Steno typist**

The typing work of Headquarter.

**Functions & Duties at District level:-**

- (i) To receive money from public and departmental officers for credit to Govt. exchequer.
- (ii) Payment of claims against Government on bills or cheques presented by the DDOs or other authorized persons.
- (iii) Preparation and submission of initial and subsidiary accounts of payments and receipts to AGHP.
- (iv) Performing duties of a banker in remote non-banking Sub-Treasury and custody of the cash balance of the State Government.
- (v) Maintenance on banking accounts in r/o such local bodies and other Non-Governmental institution who keep their accounts with Treasuries.
- (vi) Accounting of receipts & payment and maintenance of DDO wise accounts under H.P. Group Insurance Scheme 1984.
- (vii) Procurement and distribution of Non-postal Stamps, Service Books, GPF Pass Books, opening and keeping up of their accounts.
- (viii) Custody of other valuables, Duplicate keys of departmental chest and as may be ordered by the collector to be lodged in the Treasury for safe custody.

- (ix) To provide qualified SAS personnel to different departments, Boards, Corporation and Universities.
- (x) The bills submitted by the DDOs are received and scrutinised in the District Treasuries/Sub-Treasuries. The District Treasury Officer/Treasury Officer have to pass/object the bills within three days of submission in the Treasuries. After passing the bills (other than salary bills) the same are returned to the DDO for receiving payment from bank. The salary bills are prepared in respective IPAO Treasuries and cheques issued to the DDOs for disbursement of salary to their employees. Apart from it, ECS has also been introduced in the treasuries, where the Payment of salary is credited to the Saving Bank accounts of the employees directly.

### **3. Decisions and Responsibilities :-**

All the papers received in the department are marked to the concerned dealing Assistant/Clerk who put these up on files through channel of Treasury Officer/Section Officer / District Treasury Officer/ Deputy Director to Joint Director/ Joint Controller. They also move all the departmental files for further decision in the matter to Special Secretary (Finance)-cum-Director/ Principal Secretary (Finance) Govt. of H.P.

### **4. The Norms set by it for the discharge of its functions:**

#### **DIRECTORATE LEVEL**

#### **DIRECTOR**

Directorate of Treasuries Accounts and Lotteries is an integral part of the Finance Department. Principal Secretary (Finance) to the Government of Himachal Pradesh is its Administrative Secretary and at present Special Secretary (Finance) is ex-officio Head of the Department.

Administrative control of all Treasuries and Sub-Treasuries in the State rests with the Directorate. Apart from this, the department is also responsible for making available to all other Departments, Boards and Corporations, the trained and skilled officers of Subordinate Accounts Services cadre to exercise effective check and control over the Finances of Government.

## ZONAL LEVEL

(Shimla, Mandi & Dharamshala)

Deputy Director (Inspections)

Treasury Officer/Section Officer

Senior Assistant, Clerk, Driver, Peon

## DISTRICT LEVEL

In all the Districts headquarters there is one District Treasury. Beside this, in Shimla city, the Capital Treasury, Pangri Sub Treasury, (District Chamba) and Kaza Sub Treasury (District Lahaul & Spiti) have been accorded the status of District Treasuries. These Treasuries are authorised to render their accounts to the office of Accountant General, H.P. directly like District Treasuries. The District Treasuries except Capital Treasury Shimla & Treasuries at Pangri & Kaza exercise control over Sub Treasuries in their jurisdiction. The treasuries are divided into two categories known as Banking and Non Banking Treasuries. The Treasuries where cash transactions are conducted through banks are known as Banking Treasuries and where the cash transactions are carried out by treasuries are known as non banking treasuries. List of Treasuries/Sub Treasuries is at Annexure-A

### **5. THE RULES, REGULATIONS, INSTRUCTION MANUAL AND RECORDS HELD BY IT OR UNDER THE CONTROL OR USED BY THE EMPLOYEES FOR DISCHARGING ITS FUNCTION:**

**The various rules regulations, instructions followed by employee in discharging duties are as under:-**

- a. H.P. Treasury Rules and Detailed Treasury Procedure.
- b. Account Code Vol-II
- c. Himachal Pradesh Financial Rules, 2009
- d. FR & SR Vol-I&II
- e. Budget Manual
- f. Office Manual
- g. Pension Rules
- h. TA Rules
- i. Medical Attendance Rules
- j. GPF Rules
- k. LTC Rules
- l. Leave Rules
- m. Handbook on Personnel Matters Vol.-I II & III
- n. CCS (CCA) Rules.
- o. CCs (Conduct) Rules.

Apart from these, the department complies with the instructions issued by the H.P. State Government from time to time.

**6. Statement of the categories of documents that are held by it under its control**

- (i) Service record of employees.
- (ii) Inspection notes of District Treasuries/Sub-Treasuries.
- (iii) Annual Administrative Report of Treasuries, Accounts and Lotteries Department.
- (iv) Pension/Salary related record of all H.P. pensioners and Govt. Employees.

**7. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy of implementation thereof:**

Information be treated as nil

**8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:**

Nil

**9. A directory of its officers and employees:**

Directory of officers/officials of Treasuries, Accounts and Lotteries is attached on Annexure B.

**10. The monthly remuneration received by each of its officers and employees:**

Revised Pay scales sanctioned by the Government of Himachal Pradesh has been implemented in this department.

**11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made:-**

Budget allotted to Department for the establishment of their own District Treasuries/ Sub-Treasuries.

**12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:**

There is no execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

**13. Particulars of recipients of concessions, permits or authorisations granted by it:**

**14. Details in respect of the information, available to or held by it, reduced in and electronic form:**

ECS system has been successfully implemented in this department that come in electronic form. E-Kosh project has also been implemented. With the implementation of this project Treasury functioning becomes fully computerised.

**15. The Particulars of facilities available to citizens for obtaining information, including the working hours of a Library or regarding rooms, if maintained for public use:**

All the citizen can get information under Right to information Act. There is no additional Library facility in this office.

**16. The names, designation and other particulars of the Appellate Authority Public Information Officer & Assistant Public Information Officer in r/o Treasuries, Accounts & Lotteries H.P.**

**Public Information Officer in the Field Level**

| Designation               | Complete Office address         | Office Telephone No. | E-mail adress     | Jurisdiction/Units under his control for which he will render information to applicants |
|---------------------------|---------------------------------|----------------------|-------------------|---|
| District Treasury Officer | Distt. Treasury Office Shimla-I | 2658219              | dto-shi-hp@nic.in | Shimla Distt.   |
| District Treasury Officer | Capital Treasury Shimla-2       | 2620021              | dto-cto-hp@nic.in | Capital Shimla  |
| District Treasury Officer | Dist. Treasury Office Solan     | 951792<br>223709     | dto-sol-hp@nic.in | Distt. Solan  |
| District Treasury Officer | Distt. Treasury Office Nahan    | 951702<br>222380     | dto-sir-hp@nic.in | Distt. Sirmaur  |
| District Treasury Officer | Distt. Treasury Office Mandi    | 951905<br>222171     | dto-man-hp@nic.in | Distt. Mandi  |
| District Treasury Officer | Distt. Treasury Offcie Keylong  | 951900<br>222239     | dto-lah-hp@nic.in | Distt. Lahaul& Spiti  |
| District Treasury Officer | Distt Treasury Office Bilaspur  | 951978<br>222322     | dto-bil-hp@nic.in | Distt. Bilaspur   |

|                           |                                     |                  |                       |                 |
|---------------------------|-------------------------------------|------------------|-----------------------|-----------------|
| District Treasury officer | Distt. Treasury Office<br>Kinnaur   | 951786<br>222380 | dto-kin-<br>hp@nic.in | Distt. Kinnaur  |
| District Treasury Officer | Distt. Treasury Office<br>Una       | 951975<br>226058 | dto-una-<br>hp@nic.in | Distt. Una      |
| District Treasury Officer | Distt. Treasury Office<br>Dharmsala | 951892<br>223310 | dto-kan-<br>hp@nic.in | Distt. Kangra   |
| District Treasury Officer | Distt. Treasury Office<br>Kullu     | 951902<br>222526 | dto-kul-<br>hp@nic.in | Distt. Kullu    |
| District Treasury Officer | Distt. Treasury Office<br>Hamirpur  | 951972<br>222265 | dto-ham-<br>hp@nic.in | Distt. Hamirpur |
| District Treasury Officer | Distt. Treasury Office<br>Chamba    | 951899<br>222282 | dto-cha-<br>hp@nic.in | Distt. Chamba   |

### **Public Information Officer in the Directorate Level**

| Designation   | Complete Office address  | Office Telephone No. | E-mail adress | Jurisdiction/Units under his control for which he will render information to applicants |
|---|--|----------------------|---------------|---|
| A) Public Information Officer(PIO)<br><br>District Treasury Officer(HQ) TA&L Shimla-9 | Directorate of Treasuries, Accounts and Lotteries, Block No. 23 SDA Complex Shimla-9 | 2620236              | -----         | Department of T,A & Lotteries, H.P.   |
| B) Name of the Appellate Authority  | Deputy Director Treasuries, Accounts and Lotteries (HQ) Shimla-9.                    | 2620236              | -----         | Treasuries, Accounts and Lotteries Department, H.P.                                     |

Under the Right to Information Act, 2005, District Treasury Officer (HQ) Treasuries, Accounts & Lotteries, Shimla-9 and all the District Treasury Officers posted in the District Treasuries have been designated as Public Information Officer (PIO) for their respective areas of jurisdiction and Deputy Director, Treasuries, and Accounts & Lotteries (HQ) Shimla-9 has been designated as Appellate Authority. During the year 2010-2011, 39 applications were received, out of which 37 applicants were provided requisite informations while remaining 2 applications were rejected under section 8 (J) of the Right to Information Act, 2005.

### **17. Organizational Information of the Department.**

- (i) The H.P.State Govt. employees are being paid their salary through Electronics Clearing System (ECS) and efforts are being made to cover all the employees under this system. In addition to this ECS has also been adopted for payment of

pension to the H.P.State Pensioners. Approximately 60000 pensioners who are receiving their pension from PNB, SBI & SBOP are being paid pension under ECS. The Pensioners receiving pension from other banks will also be covered under this scheme. The State Govt. has adopted a new Pension Scheme i.e. New pension system for its employees appointed on or after 15.5.2003. National Securities Depository Limited, Mumbai has been appointed as Central Recordkeeping Agency (CRA) for this purpose with which a contract has been entered into by the H.P. Govt. Director Treasuries, Accounts & Lotteries has been designated as principal Accounts Officer (PAO) for the Pension Scheme. Apart from it, an amount of Rs. 5 crore has been sanctioned in favour of this department under 13<sup>th</sup> Finance Commission for creation of database of Govt. Employees/pensioners which will be spent in a phase manner during the period 2010-11 to 2014-15.

**(ii). Position of Staff**

| Sr. No. | Name of posts                           | Pay Scale Rs.              | No. of posts |
|---------|---|----------------------------|--------------|
| 1.      | Joint Director                          | 15600-39100+6600 Grade Pay | 1            |
| 2.      | Joint Controller (F&A)                  | 15600-39100+6600 Grade Pay | 1            |
| 3.      | Deputy Controller (F&A)                 | 10300-34800+5400 Grade Pay | 1            |
| 4.      | Deputy Director (Inspection Treasuries) | 10300-34800+5400 Grade Pay | 4            |
| 5.      | District Treasury Officer               | 10300-34800+5000 Grade Pay | 14           |
| 6.      | Treasury Officer                        | 10300-34800+4400 Grade Pay | 79           |
| 7.      | Section Officer (SAS)                   | 10300-34800+4400 Grade Pay | 2            |
| 8.      | Supdt. Grade-II                         | 10300-34800+4200 Grade Pay | 27           |
| 9.      | Senior Assistant/ Distt. Treasurer      | 10300-34800+3800 Grade Pay | 171          |

|     |  |   |     |
|-----|--|---|-----|
| 10. | Junior Scale Stenographer              | 5910-20200+2800 Grade Pay   | 2   |
| 11. | Steno Typist                           | 5910-20200+2000 Grade Pay   | 1   |
| 12. | Junior Assistant/ Clerk/ Sub-Treasurer | 5910-20200+2800 Grade Pay<br>5910-20200+2400 Grade Pay<br>5910-20200+1900 Grade pay | 382 |
| 13. | Driver                                 | 5910-20200+2000 Grade Pay   | 5   |
| 14. | Daftari                                | 4900-10680+1400 Grade pay   | 3   |
| 15. | Peon                                   | 4900-10680+1300 Grade Pay   | 110 |
| 16. | Sweeper-cum-Chowkidar                  | 4900-10680+1300 Grade Pay   | 14  |

(iii) **Position of Budget Allocation**

**Budget allocation for the year 2010-11**

| Head of Account     | Demand No. | Budget Allocation (Rs. In thousands) | Actual Expenditure (approximate) (Rs. In thousand) |
|---------------------|------------|--------------------------------------|--|
| 2054-00-095-01(NP)  | 29         | 21,244                               | 34732  |
| 2054-00-095-03(NP)  | 29         | 10,000                               | 10,000   |
| 2054-00-097-01(NP)  | 29         | 2,01,367                             | 168508   |
| 2054-00-796-01(NP)  | 31         | 24,810                               | 19603  |
| 2071-00-101-04 (NP) | 29         | 10,00,000                            | 2,14,155   |

(iv) There are total 4390 DDOs in Himachal Pradesh as on 31.3.2011.

## (Annexure-A)

## LIST OF DISTRICT TREASURIES/SUB-TREASURIES IN HIMACHAL PRADESH

| Sr. No.   | Name of District Treasury | Sr. No. | Name of Sub-Treasury | Non Banking |
|-----------|---------------------------|---------|----------------------|-------------|
|           | <b>Shimla</b>             | 1       | Theog                | Banking     |
|           |                           | 2       | Rampur               | Banking     |
|           |                           | 3       | Kotkhai              | Banking     |
|           |                           | 4       | Jubbal               | Banking     |
|           |                           | 5       | Junga                | Banking     |
|           |                           | 6       | Tikkar               | Banking     |
|           |                           | 7       | Kupvi                | Banking     |
|           |                           | 8       | Chirgaon             | Banking     |
|           |                           | 9       | Nerwa                | Banking     |
|           |                           | 10      | Nankhari             | Banking     |
|           |                           | 11      | Chopal               | Banking     |
|           |                           | 12      | Rohru                | Banking     |
|           |                           | 13      | Kumarsian            | Banking     |
|           |                           | 14      | Suni                 | Banking     |
|           |                           | 15      | Dodra-Kwar           | Non Banking |
| <b>2.</b> | <b>Mandi</b>              | 1       | Padhar               | Banking     |
|           |                           | 2       | Sundernagar          | Banking     |
|           |                           | 3       | Jogindernagar        | Banking     |
|           |                           | 4       | Karsog               | Banking     |
|           |                           | 5       | Sarkaghat            | Banking     |
|           |                           | 6       | Chachiot             | Banking     |
|           |                           | 7       | Sandhole             | Banking     |
|           |                           | 8       | Aut                  | Banking     |
|           |                           | 9       | Thunag               | Banking     |
|           |                           | 10      | Bali Chawki          | Banking     |
|           |                           | 11      | Lad-Bhadol           | Banking     |

|           |                |    |             |         |
|-----------|----------------|----|-------------|---------|
|           |                | 12 | Baldwara    | Banking |
|           |                | 13 | Kotli       | Banking |
|           |                | 14 | Nihri       | Banking |
|           |                | 15 | Dharampur   | Banking |
| <b>3.</b> | <b>D/Shala</b> | 1  | Fatehpur    | Banking |
|           |                | 2  | Palampur    | Banking |
|           |                | 3  | Jawali      | Banking |
|           |                | 4  | Jaisinghpur | Banking |
|           |                | 5  | Dehra       | Banking |
|           |                | 6  | Khundian    | Banking |
|           |                | 7  | Indora      | Banking |
|           |                | 8  | Baijnath    | Banking |
|           |                | 9  | Kangra      | Banking |
|           |                | 10 | Nurpur      | Banking |
|           |                | 11 | Rakkar      | Banking |
|           |                | 12 | Baroh       | Banking |
|           |                | 13 | Kasba Kotla | Banking |
|           |                | 14 | Dheera      | Banking |
| <b>4.</b> | <b>R/Peo</b>   | 1  | Pooh        | Banking |
|           |                | 2  | Nichar      | Banking |
|           |                | 3  | Moorang     | Banking |
|           |                | 4  | Sangla      | Banking |
| <b>5.</b> | <b>Kullu</b>   | 1  | Banjar      | Banking |
|           |                | 2  | Ani         | Banking |
|           |                | 3  | Nirmand     | Banking |
|           |                | 4  | Manali      | Banking |
| <b>6.</b> | <b>Solan</b>   | 1  | Arki        | Banking |
|           |                | 2  | Kandaghat   | Banking |
|           |                | 3  | Ramshashar  | Banking |
|           |                | 4  | Krishangarh | Banking |
|           |                | 5  | Kasauli     | Banking |
|           |                | 6  | Nalagarh    | Banking |

|     |                             |   |              |         |
|-----|-----------------------------|---|--------------|---------|
| 7.  | Una                         | 1 | Amb          | Banking |
|     |                             | 2 | Bangana      | Banking |
|     |                             | 3 | Haroli       | Banking |
| 8.  | Bilaspur                    | 1 | Swarghat     | Banking |
|     |                             | 2 | Ghumarwin    | Banking |
|     |                             | 3 | Jhandutta    | Banking |
| 9.  | Nahan                       | 1 | Poanta Sahib | Banking |
|     |                             | 2 | Pachhad      | Banking |
|     |                             | 3 | Nohradhar    | Banking |
|     |                             | 4 | Rajgarh      | Banking |
|     |                             | 5 | Shillai      | Banking |
|     |                             | 6 | Sangrah      | Banking |
|     |                             | 7 | Dadahu       | Banking |
|     |                             | 8 | Kamrau       | Banking |
| 10. | Chamba                      | 1 | Dalhausie    | Banking |
|     |                             |   |              | Banking |
|     |                             | 2 | Chowari      | Banking |
|     |                             | 3 | Salooni      | Banking |
|     |                             | 4 | Sihunta      | Banking |
|     |                             | 5 | Bharmour     | Banking |
|     |                             | 6 | Tissa        | Banking |
|     |                             | 7 | Holi         | Banking |
| 11. | Hamirpur                    | 1 | Bhoranj      | Banking |
|     |                             | 2 | Sujanpur     | Banking |
|     |                             | 3 | Barsar       | Banking |
|     |                             | 4 | Nadaun       | Banking |
| 12. | Keylong                     | 1 | Udaipur      | Banking |
| 13. | Capital Treasury,<br>Shimla |   |              | Banking |
| 14. | Pangi                       |   |              | Banking |

|     |      |  |         |
|-----|------|--|---------|
| 15. | Kaza |  | Banking |
|-----|------|--|---------|

**Total District Treasuries- 15**  
**Total Sub-Treasuries - 85**  
**Total - 100**

(Annexure-B)

**Directory of its Officers/Officials on District Level.**

| <b>Sr. No.</b> | <b>Name of posts</b>                    | <b>Pay Scale Rs.</b>                                   |
|----------------|---|--|
| 1.             | Joint Director                          | 15600-39100+6600 Grade Pay                             |
| 2.             | Joint Controller (F&A)                  | 15600-39100+6600 Grade Pay                             |
| 3.             | Deputy Controller (F&A)                 | 10300-34800+5400 Grade Pay                             |
| 4.             | Deputy Director Administration          | 10300-34800+5400 Grade Pay                             |
| 5.             | Deputy Director (Inspection Treasuries) | 10300-34800+5400 Grade Pay                             |
| 6.             | District Treasury Officer               | 10300-34800+5000 Grade Pay                             |
| 7.             | Treasury Officer                        | 10300-34800+4400 Grade Pay                             |
| 8.             | Section Officer (SAS)                   | 10300-34800+4400 Grade Pay                             |
| 9.             | Superintendent Grade-II                 | 10300-34800+4200 Grade Pay                             |
| 10.            | Senior Assistant /Distt. Treasurer      | 10300-34800+3800 Grade Pay                             |
| 11.            | Junior Scale Stenographer               | 5910-20200+2800 Grade Pay                              |
| 12.            | Steno Typist                            | 5910-20200+2000 Grade Pay                              |
| 13.            | Jr. Asstt/Sub Treasurer/Clerk           | 5910-20200+2800 Grade Pay<br>5910-20200+2400 Grade Pay |

|     |                       |                           |
|-----|-----------------------|---------------------------|
|     |                       | 5910-20200+1900 Grade pay |
| 14. | Driver                | 5910-20200+2000 Grade Pay |
| 15. | Daftari               | 4900-10680+1400 Grade pay |
| 16. | Peon                  | 4900-10680+1300 Grade Pay |
| 17. | Sweeper-cum-Chowkidar | 4900-10680+1300 Grade Pay |

## v/; k; &1

foRr foHkkx jkT; I jdkj ds dk; kã ea egRoi wZ Hkfredk  
fuHkkrk gS 1 foRr foHkkx dks I kã s x; s dk; kã ds vUrZr ctV vkj bl dk feyku  
¼; kstuk vkj xj ; kstuk½] vuq]jd vuqku] vuqku rFkk fofu; kst u] fofu; kst u  
dh bdkbZ ka fofgr djuk] ykd foRr] ] dj k/kku i Lrko] I kekU; foRrh; i z kkl u]  
foRrh; ekeyka ea ijke'kã ykd \_\_.k] foRrh; fu; e vkj foRrh; 'kFDr; ka dk  
i R; k; kst u] dks'kka rFkk mi & dks'kka ij fu; U=.k] fons'kh fofu; e] fer0; ; ds mi k;  
rFkk y?kq cpr ; kstuk] jkT; ykW]ht] LFkkuh; ys[kk ij h{kk} ykd ys[kk I febr  
rFkk vuqku I febr; ka dh fji kVZ osueku I a kks'ku ] jkT; dh vk; rFkk 0; ; dk  
lk; bS[k.k] cãd] i ð ku rFkk foRr vk; kx ds ekeys bR; kfn gã 1

jkT; I jdkj o"z ds nkj ku Hkkjrh; fjt ol cãd ds [kkrs ea  
vkf/kD; ea jgh rFkk , d Hkh fnu ds fy, vFkkk k; vfxæ ugha fy; k x; k 1 ; g  
foRr foHkkx ds dqky foRrh; iZU/ku ds }kjk gh I EHko gks i k; k 1

i ð kujka o i kfjokjd dks fnuad 01-01-2010 I s i Hkkoh vkB  
ifr'kr dh nj I s egxkbZ jkgr ds vkns'k bl foHkkx ds dk; kã; Kki u  
I a[; k&fQu&i ð ¼ch½ 10&6@09&111 fnuad 18-08-2010 dks tkjh fd; s x, 1  
bl ds vfrfjDr i ð ku o i kfjokjd i ð kujka dks nl ifr'kr tks 01-07-2010 I s rFkk  
Ng ifr'kr dh egxkbZ jkgr tks 01-01-2011 I s i Hkkoh Fkh ds vkns'k dk; kã;  
Kki u I a[; k& fQu&i ð ¼ch½ 10&6@09&111 fnuad 27 tuo]h]2011 o dk; kã;  
Kki u I e I a[; k&20 vi ðy] 2011 dks tkjh fd; s x; s 1

o"z 2006 I s i wZ ds i ð ku/kkj dkei kfjokjd I ð kujka dks i ð ku  
rFkk i kfjokjd i ð ku ds , fj; j dk 10 ifr'kr rFkk 20 ifr'kr o o"z 2006 ds  
ckn ds I okfuor de]pkfj; kei kfjokjd I ð kujka dks i ð ku@i kfjokjd I ð ku@xP; W/h o yho  
bUds keW ds i R; d ?kVd ds dy , fj; j dk 10 ifr'kr rFkk 20 ifr'kr , fj; j  
tkjh djus ds vkns'k foHkkx ds dk; kã; Kki u I a[; k& fQu&i ð ¼, ½ 3&1@2009&i kV  
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10&03&2011 }kjk fn; s x; s 1

for foHkkx ea ifronuk/khu vof/k es fuEufyf[kr forRh; o vU; ykHk fuEu idkj l sinku fd, x, g

| Dæ I 0 | fooj.k   | ykHkkfUor depkfj; ka dh vupfur l ; k  |
|--------|--|---|
| 1      | fgekpy insk ljdkj ds v/khuLFk depkfj; ka dks oru l a kks/ku 'kk[kk }kjk : i; s nl & nl gtkj rd ds , fj; j Hkpxrku grq vf/kl ipuk, a dæ'k% fnukad 19&3&2010]2&11&10 dks vf/kl ipr dh xbl k                                  | ykHkkfUor depkj h <sup>3</sup> /4 1]90]000  |
| 2      | fgekpy insk ljdkj ds v/khuLFk depkfj; ka dks 40 ifr'kr rd ds , fj; j Hkpxrku grq vf/kl ipuk 10&3&2011 dks vf/kl ipr dh xbl k   | ykHkkfUor depkj h <sup>3</sup> /4 1]90]000  |
| 3      | nsud oru Hkksch RkFkk vakdkfyd dkexkja dh fngkMh@etnijh njka dks fnukad 1&10&2010 l s i qifu/kkj r fd; k x; kA<br>1- nsud oru Hkksch : 0110@&l s : 0 120@&ifr fnu<br>2- vakdkfyd dkexkja : 014-50@&l s : 0 16-00@&ifr ?k/k | nsud oru Hkksch depkj h <sup>3</sup> /4 15000<br>vakdkyhu depkj h <sup>3</sup> /4 13000 |
| 4      | fnukad 1&1&2010 l s insk ljdkj ds depkfj; ka dks 8 ifr'kr dh nj l s egakbz HkRrs dh , d fd'r tkjh djus ds vkns k fnukad 17&8&2010 dks tkjh dj fn, x, A   | depkj h <sup>3</sup> /4 1]90]000  |
| 5      | fnukad 1&07&2010 l s insk ljdkj ds depkfj; ka dks 10 ifr'kr dh nj l s egakbz HkRrs dh , d fd'r tkjh djus ds vkns k fnukad 27&01&2011 dks tkjh dj fn, x, A  | depkj h <sup>3</sup> /4 1]90]000  |

- 1- vupU/k] vakdkfyd] nsud oru Hkksch vkj vkdfLed oru Hkksch depkfj; ka dks 12 l lrg dk Child Adoption Leave tkfd l koitfud mi dækj l kd k; Vht o vU; Lok; r fudk; ka ea dk; jr depkfj; ka dks ns gksxk] dh l fo/kk ink u dh xbl gA bl ckjs vkns k fnukad 25&3&2011 dks tkjh dj fn, x, gA
- 2- Hkri wZ l sudks dk oru u; s oruk; ksx ds vud kj i qifu/kkj r djus ds vkns k fnukad 25&3&2011 dks tkjh fd; s x; A
- 3- for foHkkx }kjk tkjh l Hkh u; ei jkus vkns kka dks for foHkkx dh ocl kbM i j Mky fn; k x; k gs rFkk l kFk gh tks Hkh u; k vkns k for foHkkx }kjk tkjh fd; s tkrk gA mUga Hkh vfoyc ocl kbM i j Mky fn; k tkrk gA

for foHkkx ds l g; ksx l s foHkUu foHkkxka ds dbz vkfMV i jka dk l ek; kstu egkys[kkdkj dk; kzy; ds l kfk fd; k x; k rFkk yfEcr i jka ds fy, foHkkx }kjk foHkUu foHkkxka dks l e; &2 ij fgnk; ra tkjh dh xbz 1

forR foHkkx egkys[kkdkj dk; kzy; ds l kfk y[kk ij h{kk ds ekeyka dks fui Vkus ds fy; s l eUo; dk Hkh egROI wkz dk; Z djrk gS rkd l jdkjh y[ka dk vko'; d feyku vkj fgl kc fdrkc fd; k tkrk jgs 1

jkT; l jdkj us ykd mi dæka ea LFkki uk [kpã dks de djus rFkk foRrh; l qkkj ykus ds fy, depkfj; ka ds fy, LoSPNd l okfuofr Ldhe ykxw dj j[kh gS 1 jkT; l jdkj us l Hkh depkfj; ka ds fgrka dks /; ku ea j[krs gq l eng nqkuk chek ; kstuk dks bl o'kz Hkh tkjh j[kk gS ftl ds vUrZkr nqkuk ea eR; q ; k LFkkbz viærk ds dkj.k 2-00 yk[k eqkotk ns gksxk 1 ftl ds fy, 80@& : 0 dk i hfe; e depkfj; ka l s fy; k tkrk gS 1

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forR i 8 ku foHkkx }kjk U; k; kf; d vf/kdkfj; ka ds i 8 ku@i kfjokfd i 8 ku dks bZ i neukHku deVh dh fl Qkfj'kka ds vuq kj fnukad 01-01-2006 l s l a kks'ku djus ds fy, fnukad 07-12-2010 dks vkns k tkjh fd; s x; s 1 i 8 ku vuqHkkx us i 8 ku fuf/k fu; ked o fodkl i kf/kdj.k }kjk vuqkfnr ubz lk'ku iz kkyh U; kl %vkjfdVÐV½ foHkkx ds dk; kzy; Kki u l a[; k&fQu %i 8 ku½ , %3½ 5@2006 fnukad 11 tu] 2010 }kjk ykxw fd; k x; k 1 fnukad 31-03-2011 rd yxHkx 40]500 depkfj; ka dks l apr i 8 ku Ldhe ds vUrZr 'kkfey fd; k x; k gS 1

foRr ¼i ¼ku½ foHkkx foHkUu U; k; ky; ka ea i ¼ku I s I EcfU/kr ekeyka dks Hkh ns[krk gS  
1 bl ds vfrfjDr i ¼ku ekeyka ds 'kh?kz I ek/kku grq dne mBkus cks foRr ¼i ¼ku½  
vuHkkx i ¼ku ds i q% [fu/kkj.k@i ¼ku](#) fu; eka ds mi kUrj@I dks'ku I s I EcfU/kr uhfrxr  
dk; ka dks Hkh fui Vkrk gä 1

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foHkkx ds fuEu vf/kdkfj; ka dks vi hy i kf/kdkjh rFkk ykd I ¼puk vf/kdkjh fu; ¼r  
fd; k x; k g%&

¼1½ vi hy i kf/kdkjh & i z/kku I fpo ¼foRr½

¼2½ ykd I ¼puk vf/kdkjh & mi I fpo@voj I fpo ¼foRr½

foRr foHkkx ds v/khu tks funs kky; dk; l dj jgs gä ; s  
fuEufyf[kr gä muds foLrR dk; ¼dyki vkxs v/; k; ka ea fn; s x; s gä %&

- 1- LFkkuh; ys[kk ij h{kk
- 2- y?kq cpr
- 3- dks'k ys[kk , oa j kT; ykWj ht

v/;k;&2

**LFkkuh; y[kk ijh{k foHkx**

¼½ I xBu] dk;Z ,oa drD; dk C;[k % LFkkuh; y[kk ijh{k foHkx mu LFkkuh; fuf/k; ka dh vk; @0; ; dk val{k.k dk;Z djrk gS tks I k/kj .kr; % jkT; dh I fpr fuf/k dk fgLI k ugha gS vk; ftudk egky[ kdkj }kjk val{k.k ugha fd; k tkrk gS t\$ k fd fo'ofa |ky; k fgOiD Ldwy f'k{k cMz foi .ku cMz@foi .ku Iefr; ka ea dSk izkkyh ugha g\$ bl fy, vk; @0; ; dk iDZ val{k.k izkkyh ds varxZ ijh{k.k fd; k tkrk g\$ egky[ kdkj }kjk I k/kj .kr; % bu I hFkvla dk val{k.k ugha fd; k tkrk g\$ foHkx fuEufyf[kr I hFkvla ds val{k.k dk;Z ds fy, mRrjnk; h g\$

**fuokh val{k.k ;ktukvlaeaiDZ val{k.k i)fr %**

- ¼1½ fgekpy inSk fo'ofa |ky; f'keyk&5
- ¼2½ pD I jo.k d\$kj fgOiD d'k fo'ofa |ky; ] ikeyij
- ¼3½ Mko okbD, I O ijekj vD ,oa okfudh fo'ofa |ky; ukSh I lsyu-
- ¼4½ fgekpy inSk Ldwy f'k{k cMz /kekZkkyk
- ¼5½ foi .ku cMz [kyuh] f'keyk&2
- ¼6½ foi .ku I febr <yh] f'keyk&12
- ¼7½ foi .ku I febr I lsyu
- ¼8½ foi .ku I febr d\$Mk
- ¼9½ foi .ku I febr e.Mh
- ¼10½ foi .ku I febr d\$yw

**mRrjlaSk.k izkkyh ds v/hu %**

- 1- fgekpy inSk vkokl ,oa 'kgjh fodkl i k/kdj .k
- 2- jkt dh; egkfo |ky; ,oa ofj"B ek/; fed fo |ky; @jkt dh; mPp fo |ky;
- 3- ftyk I fud dY; k.k dk; k; @jkt; I fud dY; k.k cMz
- 4- fgOiD dyk] I h dfr ,oa Hk"kk vdkneh
- 5- fof/kd I gk; d i k/kdj .k
- 6- ftyk jkgr dSk
- 7- funskky; y?kq cpr i k/jrk"kd fuf/k
- 8- jk"Vh; I j{k jkgr fuf/k

- 9- e[;el=h jkgr dksk
- 10- ftyk y?kq cpr ikjrlk'kd dksk
- 11- gk[;ki fkd fpfdRI k i)fr ifj"kn
- 12- vk; p[nd fpfdRI k i)fr cMz f'keyk
- 13- fgekpy insk lfpoky; d[huA
- 14- fg0iD i;Vu fodkl cMz
- 15- fg0iD ds v[sk ksd f'k{k.k l hFku ,oa jkt dh; cgrduhdh l hFkuA
- 16- fgekpy insk i;Vu fodkl fuxe ds jkT; l gk; d vupku y[ka
- 17- eR; ikyu fodkl vfhkdj.k
- 18- fgekpy insk /wfeZ@/kek[ v{k; fuf/k t[s fgekpy ljdkj ds v/ku eflnj  
l febr; ka ds y[ka
- 19- jkT; Lrjh; esyk l febr; k[emRI o
- 20- jkT; ljdkj }kjk foHkx dls l k[ k t kus okyk fo'ksk v[sk.k dk; Z dk Hk fui vkjk A

*ulv% LFkuh; y[ka ijk{k foHkx }gk l No/ld v[sk.k dk; Z l EcN'r v/ku; e@u; el[ ds v/ku fd;k  
tkrk gSft l dk foj.k ijf'KV& %r %eafn;k x;k g[ bl ds vfrjDr LFkuh; y[ka ijk{k foHkx }gk  
v l No/ld v[sk.k dk; Z i=plj@v/ld puk ds v/ku fd;k tkrk gSft l dk foj.k ijf'KV (c) ea  
fn;k x;k gSA*

1/2 1/2 v/ldkj; l[deplj; l[ dh 'NDR; l[ ,oa dND; % foHkx] izku l fo'foRr 1/2 fgekpy insk ljdkj ds  
iwl izkl fud fu; l=.k eadk; Z djrk gA

funskd ,oa ijk{kd] LFkuh; fuf/k y[ka % fo'ksk l fo'foRr 1/2 funskd ,oa ijk{kd LFkuh; fuf/k y[ka foHkx  
fg0iD ds in dk dk; Hkj l Hkysr gA

LFkuh; y[ka ijk{k foHkx dse[;ky; eadk; j r v/ldkj ,oadeplj %  
vfrjDr funskd % og dk; ky; dk e[ [k; k gkus ds l kfk foHkx ea vius v/kuLFk deplj; ka ds fu; l=.k  
v/ldkj Hk gA

l[dr funskd@mi funskd&1 % og rduhdh 'kk[ks ds i Hkj h gA og fge[dk ds v[sk.k dk; ] 'kj h fudk; ka  
,oa vU; l hFkv[ka ds v[sk.k ifronula dh fof/k{k rFk vfrjDr funskd }kjk vk[VR vU; dk; Z ds fy,  
mrjnk; h gA

mi funskd&2 % og foi.ku cMz f'keyk v[ ] l Hk foi.ku l febr; ka ds dk; Z dks n[ksr gA rhula  
fo'fo|ky; k[ Lch f'k{k cMz eflnj U; kl k[ jkt dh; egfo|ky; ka rFk vU; l hFkv[ka dh v[sk.k ifronula  
dh fof/k{k djrs gA

**Igk;d funskd %** og LFkuh; y[kk ijh[kk foHkk ds e[;ky; dh izkkl fud@y[kk 'kk[kk rFkk rdudh 'kk[kk ds vf/kdkjh gA og Ijdkjh ikB'kkykvlarFkk vU; fofok l hFkkvla ds v[dk.k ifrosula dh fo/kh[kk Hkh djrs gA

**vuh[kk vf/kdkjh %Fkiuk %** og vkqj.k ,oa lforj.k vf/kdkjh gkus ds vfrjDr izkkl fud rFkk y[kk vuh[kk dk dk; Bkkj n[ksrs gA

**vuh[kk vf/kdkjh rdudh 'kk[kk %** og e[;ky; earudh vuh[kk dk dk; Bkkj n[ksrs gA

**dfu"B y[kk ijh[kd %** ose[; dk; ky; ea y[kk] LFkiuk ,oardudh vuh[kk ea lEcfU/kr Igk; d dk dk; Z djrs gA

**dfu"B Igk;d@fyid %** v[dk.k ifrosula ,oai: i dks v[dr djuk o ikr ,oai: k dk; Z djrs gA

**fuok h v[dk.k ;ktukvla ds dk; jr vf/kdkjh %** laDr fu; l=d@mi fu; l=d@Igk; d fu; l=d v[ vuh[kk vf/kdkjh fo'ofok|ky; la Ldny f'kk[kk cM[foi.ku cM[ foi.ku l efr; la ea fuok h v[dk.k ;ktukvla ds iHkhj vf/kdkjh gksrs gA ; s vf/kdkjh i[ v[dk.k izkkyh ds vax[ dk; Z djrs gA rFkk ogla r[skr vius v/huLFk LVkQ ds dk; la dk fuiVkj djrs gA

**fuok h v[dk.k ;ktukvla ea dk; jr dfu"B y[kk ijh[kd %** fuok h v[dk.k ;ktukvla ea dk; jr dfu"B y[kk ijh[kd fuok h v[dk.k ;ktukvla dk i[ v[dk.k ,oamrj[ v[dk.k dk; Z djrs gA

**orlaeak; jr vf/kdkjh ,oade[khj %** LFkuh; y[kk ijh[kk foHkk ds v[dk.k {s-kf/kdkj ea vkus okyh l hFkkvla ds mrj[ v[dk.k dk; Z dks v[dk.k orla ea dk; jr Igk; d fu; l=d@ vuh[kk vf/kdkjh@dfu"B y[kk ijh[kd djrs gA bl ds vfrjDr laDr funskd@mi funskd@Igk; d funskd Hkh foHkk }kjk fge[ v[ vU; cMh l hFkkvla ds fo'k[ v[dk.k nyla }kjk fd; s x; s dk; Z dk fujh[k.k djrs gA

**1/2 fu.k[ ,oamrj[; Ro ek; e l q[ %**

foHkk ea ikr l eLr i=kpkj dks lEcfU/kr Igk; d@dfu"B y[kk ijh[kd@fyid tks vuh[kk vf/kdkjh] Igk; d funskd tks Hkh lEfr g[ l e[ lEcfU/kr uLr iLr djrs gA v[ ekeyla dk vfrjDr funskd] funskd ; k izku l fpo[or-1/2 fgOid Ijdkj ds Lrj ij v[re fuiVkj fd; k tkrk gA fuok h v[dk.k ;ktukvla ea i[ v[dk.k ,oamrj[ v[dk.k dh dk; Bkh djds dfu"B y[kk ijh[kd] }kjk vuh[kk vf/kdkjh@Igk; d fu; l=d] mi fu; l=d@ laDr fu; l=d t[ h Hkh lEfr g[ ea t[ ,oav[re fu.k[ g[ iLr fd; k tkrk gA ekeys dh izfr ds vuqj orla ea r[skr v[dk.k nyla dks e[ is ij gh ekeyla dk fuiVkj djuk g[ g[ t[ fd fuok h v[dk.k ;ktukvla ea dk; jr LVkQ ,oarla ea r[skr v[dk.k ny i[ : i l s foHkh; e[; dk; ky; ds fu; l=k ,oafujh[k.k ea dk; Z djrs gA

**¼ ½ dk;Z dk fuiVkj djusgrq r; fd, x, ekud %** foHkx }kjk iokZ{k.k ,oa mRrjokZ{k.k dk;Z fuiVkus dsfy, r\$kj ekud vaf{k.k LVkQ dks tkjh fd, tkrsgA foHkx }kjk fuEufyf[ke ekud r; fd, x, g%  
1- vaf{k.k dk;Zgrqle;  
2- vaf{k.k 'kqd dh nja  
3- foHkx I hFkVka ds iokZ{k.k ,oa mRrjokZ{k.k dsfy, vaf{k.k dk;Z dh Ihek r; djukA  
4- vaf{k.k eafolr r tlp grqp;fur eklad sfy, eki n.MA  
5- foHkx vius vaf{k.k {k=k/kdkj dh I hFkVka ds iokZ{k.k ,oa mRrjokZ{k.k dk dk;Z muds ,DV@fu;e iqrdfok/d@ifjfu;ek@I EcfUkr I hFkVka tks Ijdkj }kjk@I hFkVka dks Ie; Ie; ij tkjh fn'kfunzka rFk fu/kZjr ifdz;kvka ds vUrZr fd;k tkrsgA

**½ foHkx dsfu;U=.k eafu;e] fofu;e] fn'kfunzka fu;e iqrda vi\$ vfHy{k %** foHkx dsfu;e] fn'k funzka tks n'ud dk;Z dks fuiVkus dsfy, Ijdkj }kjk Ie; Ie; ij tkjh fd, tkrsgA dk ikyu djrk gA

**¼½ foHkx dsfu;U=.k eanLrotkadh Jsh dk foj.k %**

¼1½ deplkj; ka dh Iok I EcfUkr vfHy{k-

¼2½ foHkx ds dk;Z {k= eafkus okyh I hFkVka ds vaf{k.k ifrosuA

¼3½ LFkkuh; y{k ijh{k foHkx dk ok'kd izkl fud ifrosuA

¼4½ foHkx ds vaf{k.k {k=k/kdkj ds v/khu I hFkVka Is ns vaf{k.k 'kqd dh olgh Is I EcfUkr ekax ,oa olgh vfHy{kA

**¼½ fdlh 0;olFk dk foj.k tks ijle'iz vflok turk ds InL;ladsvlonu ufr vflok ml ds izkl u dh jpuk dsfo|eku glA**

foHkx vius {k=k/kdkj ds v/khu o Ijdkj }kjk Ie;&Ie; ij Iks x, fo'ksk vaf{k.k dk;Z dsfy, mRrjnk;h gSRFk turk ds I kFk iR; {k I EcdZugh j[krk gA

**¼½ cM; ifj'n I feR;la, oavU; fudk;laftudk xBu nks vflok vf/kd 0;fDr;la }kjk ijle'iz, oamu cM; ifj'n I feR;la rFk vU; fudk;la tks I loZfud gks ;k ftudh cBda dh dk;Zlgh tu I k{kj.k dsfy, gl\$ dk foj.k %**

I EcfUkr I puk 'k; Ie>h tk, D;kad vHk rd bl foHkx ea dksZ cM; dkl y I feR; ;k nks Is vf/kd ykka }kjk I hFk ugha cukZ xbA gA

**¼½ vf/kdkj;ledeplkj;le dh fun'kdle** LFkkuh; y{k ijh{k foHkx Is fun'kdk ifj'KV (I) ea I y/xu gA

**¼0½ foHkx ds iR; d vf/kdkj; l@depkij; la }kjk iMr ekfId ekus%**

fg0iD Ijdkj }kjk Lohdr orueku gh bl foHkx }kjk ykxwfd, x, gA orueku ls T;lnk ;k vyx dkbZ Hh ekus ykxwugh fd;k x;k gA foHkx ea yxk, x, vkVhdy I gk; dka dls orka ea vad{k.k dk; Z djus grq Ijdkj }kjk Lohdr ;ktuk ds vuqkj e@ 500@& : 0 ifr dk;Z fnol dh nj ls ekus fn;k tkrk gA

**¼1½ foHkx dh foHku , tBl h dks vlc@r ctV eabl dh lHh ;ktukv@vuqfur 0;; vls ml ds I@rj.k dk ifrosu %**

foHkx dks viuh LFkiuk o lEcfU/kr 0;; djus ds fy, ctV vlc@r fd;k tkrk gA foHkx ds fu;U=d@v/khu dkbZ Hh , tBl h dk;Zky ugh gS ftls foHkx ;k Ijdkj }kjk ctV dk vlc@u fd;k tkrk gA

**¼2 ½ ilorh ea NW] vuqfir ;k iR/kdj.k inku djus dk foj.k% bl foHkx }kjk dkbZ Hh NW] vuqfir ;k iR/kdj inku ughafd;k tkrk gA**

¼3½ vuqku dk;Zda ft lea yHkFZ; la dks vuqku vlc@r fd, x, dS fu/Wjr rjds ls fu"inu% lEcfU/kr l@uk 'W; l>h tk, D;kd vHh rd bl foHkx ea dkbZ vuqku dk;Zda ipfyu ugha gA

¼4½ l@uk ft l dk folr foj.k ekw gS ;k j[k x;k gS dks byDVkud QeZ earcnhy djds de djuk % orZku ea foHkx ea glrfyf[kr o vad.k i)fr }kjk vfHky[k j[k tkrk gS rFk /k;2& vfHky[k dks byDVkud QeZ earcnhy djus grq l@/k, a t@kbZ tk jgh gA

**¼5 ½ l@uk iMr djus ls lEcfU/kr turk ds fy, l@/k i@rdky;] v/;;u d{k l@gr ;fn turk ds mi;k ds fy, culbZxbZgls**

lHh ukxfjd foHkx ls l@uk ds vf/kdkj vf/k;e ds v/khu l@uk iMr dj ldrs gA rFki bl foHkx ea turk dh l@/k ds fy, dkbZ i@rdky; o v/;;u d{k ugha gA

**¼6 ½ LFkuh; yS;k ijHk foHkx] fg0iD eavihy iR/kdjH] tu l@uk vf/kdkjh vls l gk;d tu l@uk vf/kdkjh dk ule] inule o vU; foj.k**

**e[;ky; dk;ly; %**

tu l@uk vf/kdkjh@l gk;d tu dk;ly; dk ijk dk;ly; njHk" k l @  
l@uk vf/kdkjh] ihvkbZ/k@, ihvkbZ/ks irk

Jh vferkk xls-e] vjbD,Q0,I0  
funskd] LFKuh; y[uk ijh{k foHkx

LFKuh; y[uk ijh{k foHkx 0177&2620757

vity iH/kdkjh

Jh ch0 vkj0 o\$] vfrfjDr funskd

& Fks fj 0177&2620046

Tu I puk vf/kdkjh

Jh dky fl g] I a Dr funskd] I gk; d  
tu I puk vf/kdkjh

& Fks fj 0177&2620046

**LFKuh; y[uk ijh{k foHkx] fg0i0 dh fuokl h val\$kk ; ktuk/vaestu I puk vf/kdkjh**

fuokl h val\$kk ; ktuk dk uke

inuke

dk; ky;  
njHk'k  
I 0

fuokl h val\$kk ; ktuk] pl0 I jo.k d0kj  
d'k fo'of0 | ky; ikyeij

I a Dr fu;U=d@mi 01894&230354  
fu;u=d %y0i0%

fuokl h val\$kk ; ktuk] fg0i0 Ldy f'k{k  
cWZ/keZkyk-

I a Dr fu;U=d@mi 01892&229333  
fu;u=d %y0i0%

fuokl h val\$kk ; ktuk] fg0i0  
fo'of0 | ky;

I a Dr fu;U=d@mi 0177&2830892  
fu;u=d %y0i0%

fuokl h val\$kk ; ktuk] Mko0k0D, I 0ijekj  
v0 ,oa okfudh fo'of0 | ky; ukSh  
I ky-

I a Dr fu;U=d@mi 01792&252171  
fu;u=d %y0i0%

fuokl h val\$kk ; ktuk] fg0i0 foi.ku  
cWZ [kyuh]f'keyk&2

I gk; d fu;U=d%y0i0% 0177&2621316

fuokl h val\$kk ;kstuk] foi.ku I febr  
f'keyk ,oafduul\$ fLFkr <yhj] f'keyk&12-

vuHkx vf/kdkjh/y\$di 0% 0177&2841167

fuokl h val\$kk ;kstuk] foi.ku I febr  
I syu

vuHkx vf/kdkjh/y\$di 0% 01792&230459

fuokl h val\$kk ;kstuk] foi.ku I febr  
dlaMk

vuHkx vf/kdkjh/y\$di 0% 01892&265195

fuokl h val\$kk ;kstuk] foi.ku I febr  
e.Mh fLFkr I qnjuxj-

vuHkx vf/kdkjh/y\$di 0% 01907&265592

fuokl h val\$kk ;kstuk] foi.ku I febr  
dlyw

vuHkx vf/kdkjh/y\$di 0% 01902&222208

**egRoiwZ I Ei dZnjHkK u@**

vf/kdkjh dk uleo i nuke

foHkx dk  
uke

dk; k\$y; vkokl  
njHkK" k I @  
I @

Jh vferHk xlfre] funskd]  
LFkxh; y\$kk ijh{k foHkx vihy  
i k/kdkjh

LFkxh; y\$kk 0177&2620757 2629795  
ijh{k foHkx

Jh ct0vkj0 o\$] vfrfjDr  
funskd

& Fk\$ifj 0177&2620046

Tku I puk vf/kdkjh

**(17) nljh vU; I puk, at\$ sfd vf/kku; e eavf/kl fpr dh xbZg&A ~Ht,\*\***

**foHkx dh nljh vU; egRoiwZ I puk, a%**

**1- val\$kk dh fLFkr %**

ifronu vof/k ds n\$ku foHkx }kjk dy 249 I bFKvka dk val\$kk fd;k x;k g&

**2- LVIQ fLFkr %**

fnuKk 31-03-2010 dks foHkx ea lfr dy 141 inka ds fo: } 108 vf/kdkjh@depljh dk; jR FksRfk 33 in fjDr FksA

**3- vHvZy Igk; dladh, EisyeV %**

Ijdkj }kjk vHvZy Igk; dladh, EisyeV djus dh ulfr cukbZ xbZ gS ftI ds fy, okf.kT; i"BHMe okys Lukrd@Lukrdkrj mEelnokjka dh fu;r dk;Z (assignment) ds vk/kkj ij rSkrh dh xbZ gA

**4- vk; 0; ; dh fLFkr %**

ifronu vof/k ea foHkx dh vk; &0; ; dh fLFkr bl idkj Fkh %

| o"Z     | foHkx dh ctV@0; ; jk'k | valSkk 'Md Lo: i vftZ jktTo iMlr | 0; ; dsfo: ) vftZ vk; dk ifr'kr |
|---------|------------------------|----------------------------------|---------------------------------|
| 2010&11 | 4-72 djM               | 1-08 djM                         | 22-88 ifr'kr                    |

**5- o"Z 2009&10 ea ikbZxbZ xEHhj vfue; ferrk, %**

valSkk ds nSku o"Z 2010&11 ea fuEufyf[kr xEHhj vfue; ferrkvka ds idj.k idk'k ea vk; s %

**1 fgelpy inSk vkokl ,oa'kgjh fodkl i k/kdj.k f'keyk vof/k 2009&10**

**e[;ky; f'leyk %**

**I keW; %**

- (i) `45-64 djM+dsedku@fjyV@lykV fc0h dsfy, 'kSkA
- (ii) I kof/kd tek ij `2]92]915@&dk de C; kt ikr fd;k tkukA

**ryu i=%**

- 1/4 1/2 `2-48 djM+dh jkf'k j[k&j[kko ty iMkj ,oa fdjk; s ds : i ea foHkku vkokl cfLr; ka l sol nyh gsw 'kSkA
- 1/2 1/2 `2-44 djM+dh jkf'k foHkku vfxeka ds I ek; kstu@ol nyh gsw 'kSkA
- 1/3 1/2 `1-38 djM+dh jkf'k fcuk C; kS@rF; ka ds "dSk&bu VktLV"

ds: i ea n'kkz k tkuka

¼½ `4-52 djkm+dh jkf'k dk thou chek dEi uh ea i s'ku vaknku ds i ko/kku dks vfu; fer : i l s 0; ; n'kkz k tkuka

### **ijok.we.My %**

- (i) oru o HkUkka ds: i ea `0-23 yk[k dk vf/kd HkqzrkuA
- (ii) I fonkdj dks vuqzk ds i ko/kkuka dks nj fdudj djrs gq s 77-87 yk[k dk vokāNr ykHk i gpkuka
- (iii) I fonkdj dks /kkjk 10&l h0l h0 nkos ds : i ea `10]14]727@&dk vf/kd Hkqzrku A
- (iv) i kuh i Hkkj ds: i ea `60]779@&dh de ol nyhA

### **e.Mh e.MYk %**

- (i) `35]544@&ds l fj; so l helV dk l inX/k nfozu; kst uA
- (ii) `1]51]099@&dk l fonkdj dks vf/kd HkqzrkuA
- (iii) `7]47]323@&dk vfrfjDr@ifrLFkkfir enka ds : i ea vfu; fer HkqzrkuA

### **f'leky e.My&1 %**

- (i) `46]83]454@&ds vfxeka dk l ek; kst u u djuka
- (ii) `23]58]025@&ds l fj; so l helV dk l {ke i kf/kdkjh ds vuqknu ds fcuk Ø; fd; k tkuka
- (iii) fu{ki fuek.kz dk; kā ds fy, `68]69]823@&dk fofHkUu fofHkxka l s i klrh dsfcuk vfu; fer HkqzrkuA
- (iv) fcy , Ø vl; vfHky[k ds vHkko ea `63]72]831@&dk vfu; fer l e; kst uA

### **/leZkyk e.My %**

- (i) fu{ki fuekzk dk; kã ds fy, i korh ds fcuk `212 -09 yk[k dk vfu; fer 0; ; A
- (ii) I fonkdj dks `31-43 yk[k dk vf/kd HkqrkuA

**fo|q e.My gehji j %&**

- (i) fu{ki dk; kã ds fy, fo|q ckMZ dks fd, x, Hkqrku ea l s `14-57 yk[k dh vuq; kxh jkf'k dh ol nyh u djukA

**f'keyk e.My&2 %&**

- (i) I fonkdj dks `1]08]198@&dk vf/kd HkqrkuA
- (ii) vfrfjDr@ifrLFkfi r enka ds fy, `17]79]527@&dk vfu; fer HkqrkuA

**2 pkjkh I jo.k dekj fgelpy inSk fo'o fo|ky; ikeyijl ftyk dkMk vof/k 2008&2009**

- (i) fgelpy inSk jkT; fo|q ifj"kn }kk fofHkUu fMi kStV dk; Z dh jkf'k `37]84]641@&ds mi ; kfxrk iek.k&i=@okLrfod iek.k i= iLrq u djukA
- (ii) Hkkjr I jdkj l s fdl kuka dks rnFKZ vupku `7]76]817@&eflr fl pkbz ty ; kstuk ds rgr 0; ; ckjs vfHkys[k iLrq u djukA
- (iii) fo'ofolky; }kjk l EcfU/kr l s /ku jkf'k ikr fd, fcuk `6]65]60]680@&dk vfu; fer 0; ; fd; k tkuka

**3 fgelpy inSk fo'ofolky; f'keyk&5 14@06 l s3@07½**

- (i) `160-24 yk[k dh vfxe /ku jkf'k dk l ek; kstu@ol nyh u djukA
- (ii) I kof/kd tek ea `1-13 yk[k ds C; kt dh de ikflrA
- (iii) Nk=kokl ka ea `138-48 yk[k dh ikflr ds fo: ) `178-48 yk[k dk 0; ; A

**4 fgelpy inSk Ldny f'k[k ckMZ /keZkyk vof/k 01-04-08 l s31-03-09**

- (i) ijh{kk 'kq'd l s l EcfU/kr ol wgh grq yfEcr jkf'k dk i wkZ vfhkys[k u j [kk tkuka døy o"kZ 2008&09 ds njsku vk; kstr ijh{kkvka l s l EcfU/kr `34-41 yk[k ol wgh tkus 'kssk gA
- (ii) o"kZ 2008&09 ds njsku i wZ vad{k.k grq i Lrr fcyka dh tkp ds njsku vf/kd vfu; fer ,oa xyr Hkqrku i Lrr gkus ds dkj .k `3]16]628@&dh dVkr; k; fofHku fcyka l s dhA
- (iii) fofHku vfxka dh fnuhd 31-03-2009 dks dgy `17]16]92]196@&dh jkf'k l ek; kstu grq yfEcrA
- (iv) ckMZ dh vkokl h; dyksu; ka ea ikuh dh 0; oLFkk djus ij yxHkx 13-53 yk[k 0; ; djus ds mi jkur Hkh ckMZ depkfj; ka l s ikuh ds plftzt u ol wgh l s ckMZ fuf/k dks yk[kka #i; s dh gkfu gkus ckjA
- (v) ckMZ depkfj; ka o vf/kdkfj; ka dks `14]32]885@&dk ekuns l jdkj ds vknskka ds foijhr fn; k tkuka
- (vi) ckMZ depkfj; ka dks `1]52]500@&dh vfxe jkf'k VDI h@viuh dkj }kjk ikbbsv Ldnyka dh l Ec) rk djus grq l jdkj ds vknskka ds foijhr nh xbA

**5 fgelpy insk foi .lu ckMZ [kyuh] f'keyk&2 vof/k 4@2008 l s3@2009**

- (i) `2-96 djkm+dh ekdM Qhl dh e.Mh l febr; ka l s ckMZ 'ks j ds: i ea ol wgh u djuka
- (ii) fofHku fcyka l s vad{k.k ds njsku `9]77]826@&dh dVkr; k; vad{k.k }kjk dh xbA
- (iii) `6]25]597@& LVKD vfxe jkf'k dks l e; ij ol wgh@l ek; kstr u djuka

**6 e.Mh l febr f'keyk , oafduulq fLFkr <yh vof/k 01-04-07 l s31-03-08**

- (i) `2]93]160@& tkjh vfxæ dh jkf'k; ka dk l ek; kstu u djuka
- (ii) nplkunkjka l s fdjk, ds : i ea `17]95]635@&dh jkf'k ol wjh gsrq 'kka
- (iii) l kof/k tek ea yEcs l e; dsfy, fuošk djus ds LFku ij de vof/k ds fy, fuošk djus ds QyLo: i `4]95]885@& C; kt dh gkfuA
- (iv) jkf'k `87]97]000@& ds mi; ksrk iek.k&i= vadsk.k dks iLr u djuka

**7 e.Mh l febr l ky u vof/k 01-04-09 l s31-03-2011**

- (i) nplkuka ds fdjk; s dh jkf'k `8]69]745@&dh ol wjh gsrq 'kka
- (ii) vk; dj njh l s tek djokus ds QyLo: i vk; dj foHkx dks `43]46]720@&dk vutpr HkqrkuA
- (iii) jkf'k `18]40]220@&cRkS e.Mh 'kYd dh de ol wjhA
- (iv) e.Mh 'kYd `8]88]080@&dh ol wjh u djuka

**8 uxj fuxe f'leyk 14@2000 l s3@2009½**

- (i) fnuld 31-03-2010 rd `2104-99 yk[k dh vfxæ jkf'k; ka dk l ek; kstu@ol wjh u fd; k tkuka
- (ii) LFki uk ij fu; e 75¼½ ds fo: ) `1726-50 yk[k dk vfu; fer 0; ; A
- (iii) vof/k 15-10-07 l s31-03-09 ds nkjku oru , oa HkUka ij ds : i ea `264-80 yk[k dk vfu; fer 0; ; A
- (iv) vof/k 4@07 l s 3@09 ea i kuh forj.k ea `241-82 yk[k dh gkfuA
- (v) `14-53 yk[k dh l kexh dk vuko'; d Ø; djds fuxe /kuA

- (vi) vof/k 26-02-07 I s 31-03-09 rd Hkou vkonu 'kq'd ds : i ea  
`13-48 yk[k dh de ol wya
- (vii) `7-67 yk[k dk fofHku I fonkdjka dks fuekzk dk; ka ds  
fu"i knu ds vf/kd HkqrkuA
- (viii) Hk.Mkj ea `5-36 yk[k dh I kexh dh deha
- (ix) I kof/kd tek I s `4-28 yk[k ds C; kt dh de i kflrA
- (x) `2-42 yk[k dk oru o HkUka ds : i ea vf/kd HkqrkuA

**9 uxj ifj"kn fcykl ij vof/k 01-04-07 I s 31-03-09**

- (i) nqkuka ds fdjk; s o C; kt dh jkf'k `67]86]843@&dh ol wya  
'kka
- (ii) nqkuka ds 'kka fdjk; s o C; kt dh jkf'k `38]75]277@&dh ol wya  
ds yfEcr dkZ/ekeyA

**10 uxj ifj"kn I syu vof/k 01-04-07 I s 31-03-09**

- (i) xgdj vf/kjki r u djus ds dkj.k uxj ifj"kn dks  
`4]39]31]375@&dh foUkh; gkfuA
- (ii) eku efdx fyfeVM cjh I s `23]27]230@&dh I Qkbz 'kq'd  
dh cdk; k jkf'k dh ol wya
- (iii) LFki uk ij `60]18]497@&dk vf/kd 0; ; djusckjA
- (iv) jkf'k `1]85]510@&dk I inX/k HkqrkuA
- (v) Bdnjka }kjk dk; Z foyEc I s iwz djus ij Hkh vuqU/k dh  
/kjk&2 ds vlrz mul s `2]07]054@&dh {kfrirhz jkf'k ol wya  
u djukA

**11 uxj ifj"kn ijok.kfityk I syu vof/k 01-04-07 I s 31-03-09**

`22-89]487@&dh fnuka 31-03-2009 rd xgdj] I Qkbz dj] 0; ol k;

dj o jMh fjD'kk ykbj 8l Qhl dh ol wjh grq'kSkA

**12 uxj ifj"kn e.Mh vof/k 4@07 I s3@10**

vki I syxHlx `15-00 yk[k ds I fnX/k xou ckjA

**13 uxj ipk;r jkMwft yk f'leyk vof/k 01-04-07 I s31-03-10**

xgdj ol wj u djus ij I jdkj ds vknSkka dk mYyZku djds

(i) `72]63]256@&dh uxj ipk;r dks gkfuA

(ii) rduhdh Lohdfr I s vf/kd `30]54]512@&dh jkf'k 0; ; djus  
ij vfu; ferrkA

**14 uxj ipk;r cilj ftyk I ky vof/k 01-04-2005 I s31-03-2008**

IDMST Hkou dh ol wjh grq`1]40]156@& fdjk; k jkf'kA

(i)

(ii) `18]14]589@&dh j[k&j[kko iHkkj dh de ol wjh@ol wjh u  
djukA

**15 uxj ipk;r fjokylj ftyk e.Mh vof/k 01-04-2001 I s31-03-09**

`30]73]485@&dh jkf'k nqtkuka ds fdjk; s o xg dj dh cdk; k dh  
ol wjh u djusckjA

**oSkud iho/ku ds vUžr LFkuh; yšk ijk{k foHkx fgelpy insk }jk l ajk{kr l bfkvladk foaj.k A**

| de<br>I ě;k | l bfkvl@fuf/k; ladk ule   | i= I ě;k ,oavf/k puk,  |
|-------------|---|--|
| 1-          | jkt dh; f'k{k.k l bFku ěfc   kFkZ fuf/kA fo  ky; ,oae gfo  ky; ds l pf; dk yĚks | fgelpy insk f'k{k l fgrk ]fu;e 136 ěchA2 ds v/ku   |
| 2           | fgelpy insk fglwkykd /Wfeđ l bFku o /kekeZ v{k; fuf/k                           | fgelpy insk /Wfeđ l bFku o /kekeZ v{k; fuf/k vf/kfu;e 1984 /kjk 23;2A l h ě!!A vf/k l puk I ě;k HK'k&, ěMA&3@85&2 fnukd 17&1&1989 , Q@ch; i h&173A |
| 3           | fgelpy insk of/kd l ok, a i k /kdj.k  |  |
|             | ěvAmPp U;k;ky; of/kd l ok, a i k /kdj.k   | fgelpy insk of/kd l ok, a i k /kdj.k fofu;e 1996 fofu;e 8;5A ds v/ku   |
|             | ěcAftyk Lrjh; of/kd l ok, a i k /kdj.k  | fgelpy insk of/kd l ok, a i k /kdj.k fofu;e 1996 fofu;e 11;5A ds v/ku  |
| 4           | fgelpy insk glě; ki fkd ifj"kn  | fgelpy insk glě; ki fkd ifj"kn 0; ol k; h vf/fu;e 1983 fu;e 26 ds v/ku   |
| 5           | fgelpy insk dyk] l adfr ,oa HK'k vdkneh   | HK'k ,oa l adfr dk; ěde foHkx }jk vf/k l puk I ě;k ,y l h, ě9A&2@84] fnukd 10&12&1984 , Q@, Q- ě i h&207A  |
| 6           | fgelpy insk Ldwy f'k{k cMĚ  | fgelpy insk Ldwy f'k{k cMĚ vf/kfu;e 1968   |
| 7           | fgelpy insk foi.ku cMĚ  | fgelpy insk d'k ,oa m  ku mRi kn vf/kfu;e 2005 dh /kjk 48;2A ds v/ku   |
| 8           | foi.ku l febr; ě  | fu;U=d ,oa egkyĚkdj }jk fgelpy insk d'k ,oa m  ku mRi kn vf/kfu;e 1971 ds /kjk 100;3A ds v/ku cuk, x, l akk/kr fu;e ds v/kuA                       |
| 9           | fgelpy insk rdudh f'k{k cMĚ   | fgelpy insk Ldwy f'k{k cMĚ vf/kfu;e 1986 dh /kjk 20 ds v/ku  |
| 10          | fgelpy insk fo'o fo  ky; f'keyk   | fgelpy insk fo'o fo  ky; f'keyk vf/kfu;e 1970 dh /kjk 29 ě 1A ds v/ku  |
| 11          | plD l jcu děkj d'k fo'o fo  ky; ikyeiĚ fgelpy insk                              | fgelpy insk d'k ] olfudh ,oa vĚ kfudh fo'o fo  ky; ě ds l fo/ku dh /kjk 132 ds v/ku A  |

|    |   |   |
|----|---|---|
| 12 | fgekpy insk vkokl ,oa 'kgjh fodkl i k/kdj.k     | fgekpy insk vkokl ,oa "kgjh fodkl i k/kdj.k vf/kfu;e 2004 ; 2004 ds vf/kfu;e I ;k &9A dh /kkjk 28 dh mi /kkjk 3 ds v/kfu vf/kl uk I ;k , p&39&4;MhA1@92&@ fnukd 13&9&2004 ds v/kfu  |
| 13 | LFkkuh; fudk; k d k v d f k . k                 | uxj fuxe ,oa uxj i kfydk vf/kfu;e 1994 ds v l r x t A ; g v d f k . k LFkkuh; y f k i j h k f o h k x } k j k e g y f k d k j f g e k p y i n s k d h r d u h d h l k ; z f k . k e a v a r x t f u " i k n r f d ; k t k j g k g A |
| 14 | fgekpy insk lk; v u fodkl i f j " k n @ c k M Z | fgekpy insk lk; v u ,oa j s x y s k u j f t l v s k u v f / k f u ; e 2009 ds l d ' k u 17 ds v l r x r A   |

**lkj'k'v&c**

**LFkkuh; y f k i j h k f o h k x f g e k p y i n s k d l s u f u y f [ l r f u n s k e , o a v f / k l u k v l e d s v / k j i j v l c l / r v d f k k ; t k l b s k f u d u g h a g A**

|         |  |   |
|---------|--|---|
| de I ;k | I k F k v k a @ f u f / k ; k a d k u k e              | i = I ;k , o a v f / k l u k ,  |
| 1-      | fo   ky ; , o a e g f o   ky ; d s l p f ; d k y f l s | lk = I ;k ; k % 11 & L h ( , ) @ 55 & 6684 & f n u k d 9 & 9 & 1996   |
| 2-      | fgekpy insk o g r d u h d h f c   k f k z f u f / k    | vf/kl uk I ;k & , l V h c h ( v k b z V h D ) , Q & ( 5 ) & 5 @ 85 f n u k d 4 & 11 & 1986 d s f u ; e 7 d s v / k f u                                  |
| 3-      | L e f r o k V d k d k s k                              | o k V d k d k s k l f o / k k u f Q u , y , @ 2 l h & 15 @ 14 @ 166 @ 92 d h e k = k I ;k & 9   |
| 4-      | fgekpy insk l k ' h f p f d r l k i f j " k n          | fgekpy insk l k ' h f p f d r l k i f j " k n T h v k b z , f u ; e v f / k l u k I ;k & , , p o k b z & , ; 5 A 15 @ 86 & f n u k d 3 & 1 & 94 } k j k |
| 5       | e R ; , o a d " k d f o d k l , t d h                  | T h v k b z , f u ; e 5 ; 3 A I ;k f Q ' k & , Q & ; 5 A & 1 @ 82 & [ k . M & 1 f n u k d 29 & 3 & 86 } k j k   |

|    |   |   |
|----|---|---|
|    |   | vf/kl fpr   |
| 6  | jkVh; Ij{lk jkgr dksk   | fgekpy insk jkVh; Ij{lk jkgr dksk dsfu;e 16 lk= Ij;lk% 11&87@71&4 ,&, fnukad 13&12&1971Lkh<br>(,)@55&fQu(, y0, 0)[k.M&2 |
| 7  | Eh[;eU=h jkgr dksk@fTyk jkgr dksk   | dksk dsfunak Ij;lk 8 ds v/khu   |
| 8  | j{lk I 0; cy fgrdkjh fuf/k >Mk<br>jkj.k fncl fuf/k  | fuf/k ds iz lk dsfy, fu;e vf/kl puk Ij;lk 11&58@66@th,Mh<br>^,fnukad 19&10&&1977 dsfu;e 9 ds v/khu                      |
| 9  | jkT; I sud ckMz-fo'ksk fuf/k vkj<br>vkj I sud foJke fuf/k                                     | I 0; Ij{lk jkgr fuf/k@ jkVh; Ij{lk jkgr dksk dsfunsk Ij;lk<br>9 ds v/khu  |
| 10 | I Hkh ftyka ea Yk?kpr ikjrls'kd<br>fuf/kfTyk [ky ]I kdf f'k{lk<br>ihrdky; vkj vl; fodkl fuf/k | lk= Ij;lk% fQu Lkh 15&25 @ 77 (Mcy;w.M ,e )fnukad<br>29&12&1978   |
| 11 | fgekpy insk lfpoky; dsvhu   | lk= Ij;lk% ihbz/kj(, I ,&vkbz), Q(6 )&1@84] fnukad<br>8&5&1998] 18&3&88] 16&10&99                                       |
| 12 | fgekpy insk lk;vu fodkl ifj"kn ds<br>th vkbz ,  | th vkbz , fu;e ds vud kj  |
| 13 | Qrtkj dqywdksh mri o  | lhtc ,oafgekpy insk ds iqikBu ds ifj.ke Lo: lk Lfkuarfjr<br>vadsk.k A   |
| 14 | esyk mri o yfks   | Lh[;k Hk'M&I h;13A&2@92&ynt]fnukad 11&5&&99 ,Q I h de<br>I Djv/jh ,y, I h ds }kj A                                      |
| 15 | vk; pnd ,oa; wkuh fpfdRI k i }fr<br>ckMz  | lk= Ij;lk% p ,o qQ Mcy;w I h;1A&21@76 fnukad 22&6&1977  |
| 16 | {ks-h; bUthuh; fax egfo  ky;<br>gehj ij   | deh'kuj ,oalfpozrdudh f'k{lkafgekpy insk i= Ij;lk , I<br>Vh oh b@I h@15&3@92 fnukad 26&5&94                             |
| 17 | eh[;eU=h ds I sud dY;k.k dksk   | I eW; izkl u foHkx&bz vudHkx fgekpy insk Ijdkj dh<br>vf/kl puk Ij;lk &th,Mh&b; I h@8@99fnukad 2&11&99                   |
| 18 | fuokl h vadsk.k ;kstuk foi .ku I fefr<br>f'keyk ,oafduukj fLFkr <yh                           | lk= Ij;lk% 1&487 @99&fQu ;,y,A[kaM&1fnukad 20&1&2000  |
| 19 | vkj kxd f'k{k.k I bFku ds vkb ,e<br>I h dksk  | lk= Ij;lk% , I Voh ;vkbv/A, p; I h@15& ; vkbz ,e I h@1@93&05<br>28596 fnukad 17&11&04                                   |

**lfj'KV M \*\***

**LFkuh; yfkk ijHk foHkx fgekpy insk dsvf/kdhj; ka@dephj; kadh funskdk**

**eç; dk; k; f'leyk &171009**

|  | <b>inule</b>                      | <b>inlædh<br/>lç;k</b> | <b>xM is</b> | <b>l æk/kr<br/>orueku</b> |
|--|-----------------------------------|------------------------|--------------|---------------------------|
|  | vfrfjDr funskd                    | 1                      | 7600         | 15600-39100               |
|  | l æðr funskd / l æðr<br>fu;æd     | 2                      | 6600         | 15600-39100               |
|  | mi funskd / mi fu;æd              | 6                      | 5400         | 10300-34800               |
|  | l gk; d funskd / l gk; d<br>fu;æd | 9                      | 5000         | 10300-34800               |
|  | vuhkx vf/kdkjh                    | 34                     | 4400         | 10300-34800               |
|  | Dfu"B ys{k ijhçkd                 | 73                     | 3800         | 10300-34800               |
|  | fyfi d/ dfu"B l gk; d             | 7                      | 2800/1900    | 5910-20200                |
|  | plyd                              | 1                      | 2000         | 5910-20200                |
|  | ifrfyfi ;æ plyd                   | 1                      | 1650         | 4900-10680                |
|  | nOrjh                             | 1                      | 1650         | 4900-10680                |
|  | pijkl h                           | 6                      | 1300         | 4900-10680                |

**v/; k; &3**

**y?kçpr**

jkVh; cpr vlnkyu dh i'Blle %

Hkj ljdkj usforr el=ky; dsv/ku ,d jkVh; cpr l xBu dh LFkiuk dh gA jkVh; cpr vlnkyu ijsnšk ea jkVh; cpr l xBu 1/c i qxBR jkVh; cpr l hFku½dsI g; k l spyk; k tk jgk gSA bl vlnkyu dsdkj.k fgeky insk jkT; Hh o'k 1971 l sy?kqpcrkaeal jkuh; ixfr dj jgk gSA ifj.keLo: i jkT; dh vKFKd lFfr ea gh l hki ughagwki cfYd insk dsfodkl dk; l adkspykusealHh rhoz xfr inku gbZA

foHkxh; l jpuK %

insK eay?kqpcrkaeal xfr inku djusdsfy, jkT; e[;ky; ea tyh] 1972 eafunškky; y?kqpcr] dh LFki uk dh xbZA ;g funškky; l h'srkj ij foRr foHkx dsvlrxr dk; l dj jgk gSA izku l fpo 1/forr½bl foHkx dsiz'kl fud l fpo garfk funškld y?kqpcr 1/ni½foHkxk/; {k gA

e[;ky; dsfy, Lohdr inladh l ph %

| <u>de l [;k</u> | <u>in dk uke</u>  | <u>osueku</u>         | <u>inladh l [;k</u> |
|-----------------|-------------------|-----------------------|---------------------|
| 1-              | mi k/; {k 1/uker½ | fuf"pr ekunş          | 1                   |
| 2-              | funškld           | lksu (Ex-fficio Post) | 1                   |
| 3-              | mi & funškld      | 10300-34800+5400      | 1                   |
| 4-              | v/h(kd] ox&AA     | 10300-34800+4400      | 1                   |
| 5-              | futh l fpo        | 10300-34800+5400      | 1                   |
| 6-              | futh l gk; d      | 10300-34800+4200      | 1                   |
| 7-              | ofj'B l gk; d     | 10300-34800+4200      | 3                   |
| 8-              | fyfi d            | 5910-20200+1900       | 2                   |
| 9-              | plyd              | 5910-20200+2400       | 3                   |

|     |         |                 |   |
|-----|---------|-----------------|---|
| 10- | nQrjh   | 4900-10680+1400 | 1 |
| 11- | piMkl h | 4900-10680+1300 | 3 |

ukV % oržku l e; eamik/; {k] futh l fpo] futh l gk; d rFk ,d piMkl h dk in fjDr py jgk gSA

mijDr ds vfrfjDr funškky; ea ,d l QlbZ depkjh Hh nšud osu ij dk; jr gšA

ftyk e[; ky; ladsfy, Lohdr in

|    |                  |                 |    |
|----|------------------|-----------------|----|
| 1- | fyfid@d0 l gk; d | 5910-20200+1900 | 12 |
|----|------------------|-----------------|----|

¼R; d ftyk dsfy, ,d&,d in½

ukV% oržku l e; eafyfidladsrhu in ftyk Lrj ij fjDr py jgsgšA

jKt; ljdkj }kjk bl vkhlyu dks tu&vkhlyu ds : i ea usRo o ekx&n"ku inku djus dsfy, ekuuh; e[; eU=h dh v/; {krk ea ,d jkVh; cpr jKt; l ykgdkj cMIZ dk Hh xBu fd;k tkrk gSA ekuuh; e[; eU=h }kjk bl cMIZ ds mik/; {k rFk xš&ljdkjh l nL; ladsseulshr fd;k tkrk gSA bl cMIZ ea ljdkjh l nL; Hh "Mey fd;s tkrsgšA cMIZ dk dk; Z ftyk Lrj ij xBr l febr; l ea l elb; LFMir djuk rFk fn"kk funšk nsq] y?lq cpr vkhlyu dk jKt; ea foLrkj djus dsfy, jKt; ljdkj dh l gk; rk rFk ijke"l inku djuk] y?lq cpr ; ktukvla dks v[š ykdfiz; cucus ds mik; l q-luk v[š jkVh; cpr vkhlyu l s l EcfUkr ljdkj dh vi[kr l xBuRed v[š ipkj l EcuVh fo'k; l aij ijke"l nsuk gSA

y?lq cpr ladh mi yfC/k %

foRrh; o'l 2010&2011 ds n[šku inšk ea fofHku y?lq cpr ; ktukvla ds ek/e l s : 0 727-14 djM+ ¼ i ; s l kr l k l rkb] djM+ pl[šg yk[k ½ dh "l] /kujk" k ,d= dh xbZ rFk : 0 3811-81 djM+ : i ; sdh l dy /kujk" k tek gšZA

inšk ea Mkd?kja ds ek/; e I § fofHku jkVh; cpr ;ktukvla ,oa fofufnZV  
 cñla ea ofj'B ulxfjd cpr ;ktuk ,oaykd Hfo'; fuf/k ;ktuk ea tek gñZ "ñ /ku jk" k  
 dk 100 ifr"kr Hkx jkT; I jdkj dks dñz I jdkj I snñkZ vof/k dsfy, I ðe \_\_.k ds: i  
 ea iñr gñk gñ ft I dk mi; k inšk ds fodkl dk; k dsfy, fd; k tkrk gñA jkT; dh  
 fodkl ðed t: jrladks/; ku eaj [krsgq foHkx }jk ifro'kZ y?ñcpr ;ktukvla ea inšk ds  
 Mkd?kja ea ,oa fofufnZV cñlsea/ku jk" k ,df=r djusdsfy, Hkj I d izkl fd; stk jgsgjS  
 rñd inšk ds fodkl dks rñz xfr inku gñl dsA

ok'kd ctV rFk 0; ; %

foRrh; o'kZ 2010&11 ds nñku elx I ð; k 29 rFk 31 ds vñrxñ ctV  
 iñ/ku rFk fd; sx; s0; ; dk foj.k %

| <u>eñ; @y?ñ"ñkZ</u> | <u>ctV iñ/ku</u> | <u>0; ;</u>     |
|---------------------|------------------|-----------------|
| 2047-00-103-01-SOON | Rs. 56, 82,000/- | Rs. 36, 65,000/ |
| 2047-00-103-02-SOON | Rs. 61, 78,000/- | Rs. 22, 55,000/ |
| 2047-00-796-01-SOON | Rs. 5, 20,000/-  | Rs. 5, 45,000/- |

bi foHkx }jk egky [ñdkj] fg0iñ ds dk; k; I s eñl d rñ ij 0; ;  
 vñdñadk feyku fd; k tkrk jgk gñrFk I e; & I e; ij I jdkj }jk tkjh fd, x, funñka  
 ds vuñ kj iñ; d en eagñsokys0; ; ij =ñl d vñkñ ij dññ fuxjkuh j [ñ xBZA

I ðfuor ðepkj; kñl s/ku tek djokusdk mik; %

bi foHkx }jk fofHku foHkxñ cññ@fuxela rFk fo"fo | ky; kñ vññ I s  
 I ðfuor gñsokys vñ/ñdkj; kñ ðepkj; kñ dks fo"ñk i= tkjh dj jkVh; cpr ;ktukvla dh  
 tkudjh I eñvñ iñQyñ I yñu dj iñkr fd; stk jgsgñ rñd os I ðfuor gñs ij mñga  
 feyusokyh iñkZ jk" k dks Mkd?kja ea jkVh; cpr ;ktukvla ea tek djok, a tks mñgñs viuh  
 dññ egur }jk vññ dh gñ rñd osudyh fpV&QM dñfu; kñ ds > kñ s I scp I daA

ipkj %

inšk ea y?kq cpr ; kt ukv la dh ykd fi z rk , oa ipkj c< kus gr q funškky ;  
y?kq cpr] fgeky inšk }kjk vlo"; d iEQyV rFk vU; ipkj l lexh Niobz xbz rFk  
forfjr dh xbzgA

I puk dk vf/kdkj vf/fu; e %

bl foHkx }kjk fuEufyf[kr vf/kdkj; la dls I puk dk vf/kdkj vf/fu; e]  
2005 ds vUr xz vihy iF/kdkjh] tu I puk vf/kdkjh rFk l gk; d tu I puk vf/kdkjh  
ukeladr fd; st k pøh gA

- |                                      |                              |
|--------------------------------------|------------------------------|
| 1- funšk] y?kq cpr] fg0i0            | vihy vf/kdkjh                |
| 2- mi@l gk; d funšk] y?kq cpr] fg0i0 | tu I puk vf/kdkjh            |
| 3- v/k(kd] y?kq cpr] fg0i0           | l gk; d tu I puk<br>vf/kdkjh |

mijDr vf/kl puk vl/kkj.k jkti= fgeky inšk ds ek; e l s  
fnukd 05 viy] 2006 dks izdk"kr dh tk pøh gA

bl foHkx ea I puk dk vf/kdkj vf/fu; e] 2005 ds vUr xz dlbz Hh  
ekeyk@iFk i= l l/ksrk ij mRrj nusdsfy, 31 ek] 2011 rd LFkr ughagS!

v/; k; &4

dkk] yf k , oe~y k jht

1- I xBu] dk; Z, oe drD; dk C; k

dkk foHkx] fgeky inšk o'kz 1971 ea vkfLrRo ea vk; kA bl l s  
i dZ dsk ftyk dyDVj ½ mi k; Ør½ ds v/khu Fks A u; s foHkx ds vkfLrRo ea vkus ds QyLo: i

dksk] y[kk ,oe ykwjh foHkx Business of H.P (Allocation) fu; e 1971 fuEu dk; Z djrk g&&

- fcyk] i s"ku dh vnk; xh djuk o blga y[kkc) djuk
- I jdkjh i kflr; kw
- T; qMf"k; y vks ukh T; qMf"k; y LVKEI I dh vki qrlz o forj.k
- dsk eSu/y
- foHkxh; LFki uk] xctV rFk y[kskeys

dkskka dks I apr fuf/k rFk ykd y[kk I s I EcFU/kr I Hkh i kflr; ka o vnk; fx; ka ds i kjfEHkd y[ks r\$ kj dj egky[kkdkj] fgDiD dks y[kk i Lrqr djus dk nkf; Ro gA dsk ykd fuekZk foHkx o ou foHkx rFk vU; futh tek [kkrs ds , d eqr i kflr rFk p[dk] ) kjk vkgfjr dh xbz jkfk dk Hkh y[kk r\$ kj djrs gA ykd fuek.k foHkx vks fl pkbz o tu LokLF; fo"Hkx ds dk; Z I s I EcFU/kr p[dk] vnk; xh gsw dskka ea vkgj.k gsw i Lrqr djrs gA vU; vnk; fx; kw dskka ea fcy i Lrqr dj vkgfjr dh tkrh gA bl h idkjfuth tek [kkrk /kkjd vius p[dk] dskka ea i Lrqr djrs gA bl ds vfrfjDr foHkx ) kjk fuEu dk; Z Hkh fd, tkr g&&

- fgeky insk I jdkj ds depkjh; ka dk MkVkd r\$ kj djuk o bl dk j [k & j [kko
- I jdkjh depkjh; ka dk oru id adj.k
- fgeky insk I jdkj ds i s"ku dh i s"ku id adj.k , oe- forj.k budk MkVkd r\$ kj djuk o bl dk j [k j [kko

jkt; dks fujh{k.k ds fy, rhu {ks=ka mRrj] nf{k.k o d[bnh; f"keyk] e.Mh o /keZkkyk ea foHkfr fd; k x; k gA mi funs'kd 1/4 fujh{k.k 1/2 {ks=h; dk; kzy; ka dk foLrR fujh{k.k djrs gA fujh{k.k fVlif.k; ka dks vuq kyuk mi jkar voyksdukfz funs'kky; dks i s'kr djrs gA bl ds vfrfjDr egky[kkdkj ds dsk fujh{k.k ny }kj o fo"sk ifjLFkr; ka ea ftyk ds I EcFU/kr I ekgrkz }kj Hkh ftyk dskka@mi dskka dk fujh{k.k fd; k tkrh gA foHkx ds v/khuLFk 12 ftyk dsk 3 dsk 1/4 kt/kkuh dsk f"keyk] dtk rFk i kach 1/2 rFk 85 mi dsk gA vf/kdrj mi dskka es dskkf/kdkjh] ofj 'B I gk; d] fyfid rFk mi dskk/; {k dk , d&, d in I ftr gSA 12 mi dsk fu; fer dskkf/kdkjh ds fcuk gsrFk bu mi dskka dk i Hkjh v/kh{k d 1/4 i Hkjh vf/kdkjh 1/2 ds v/khu gSA N% mi dsk fcuk dskkf/kdkjh vks v/kh{k d 1/4 i Hkjh vf/kdkjh 1/2

ds gđ rFkk ogkđ ofj 'B l gk; d dkskkf/kdkjh ds : lk ea LFkkuki Uu 0; oLFkk ea dk; Z dj jgs  
gđ A

2- vf/kdkj; kvf; depkj; kanf; Ro vif drd;  
funškky; Lrj ij tks ekeys fui Vk, tkrsgđ

¼d½ I ok ekey;fgoiD dksk fu; ekoyh] 2007 ,Q vkj o ,l vkj [k.M& l o II ea  
i ko/kkuka ds vxr forh; ekeyđ

¼k½ foHkkx ds l eLr Js kh ¼, II, III o IV ½ depkj; ka dh Hkrh; i nktufur] LFkk; hdj .k]  
LFkkukarj .k , oe rđkrhA

funškky; Lrj ij dk; Z, oe drd; %

funškđ%

fo"kk l fpo ¼forr½ bl l e; funškđ]dks'k] ys[kk , oa ykVjh ds  
in ij dk; j r gđ rFkk foHkkxk/; {k Hkh gđ 1

l a Qr funškđ

foHkkx ds v/khuLFk l eLr dk; k; ka dk l Ei wkz i z'kkl fud fu; ã.kA ftyk  
dkskkf/kdkfj; ka@dkskkf/kdkfj; ka dks forh; ekeyka , oe uhr; ka l s l EcfU/kr vuq'sk tkjh djukA

l a Qr fu; ã d ¼or , oe y[ M½

I Hkh ekeyka ea , l 0, 0, l l dxz v/khuLFk ys[kk l ok l s l EcfU/kr l eLr LVkQ  
o dk; Z dk i z'kkl fud fu; ã.kA

mi funškđ ¼ z'kkl fud½

foHkkx dh l Hkh uflr; ka dks ekeys ea vxkeh fu.kz; ysus grw l a Qr funškđ dks  
i Lr r djukA

mi funškđ ¼ujh{k.k½

nf{k.k {k= ds ftyk dkska@mi dkska dh dk; Z izkkyh dk fujh{k.k djuk , oe  
e[; ky; dh fujh{k.k "kk[kk ds "kk[kk vf/kdkjh ds : i ea dk; Z djukA

ftyk dksk/kdkjh ¼e½

dksk] ys[kk , oe ykVjh ¼e½ ds vkgj .k , oe l forj .k vf/kdkjh dk dk; Z , oe  
e[; ky; LFkki uk l s l EcfU/kr foHkkxh; uflr; ka dk fu'iknu vkfnA

dksk/kdkjh ¼e½

I EcfU/kr I gk; dks }kjk i Lrqr dh xbz uflr; ka dks mPp vf/kdkfj; ks dks i Lrqr djukA

**vulHkx vf/kdkjh**

ftyk dkskka@mi dkskka ds fujh{k.k ds nkSku mi funs'kd 1/2 dksk fujh{k.k.k ds v/khu dk; Z djrs gA

**ofj'B I gk; d**

mu fo'k; ka l s I EcfU/kr ekeys tks Hkh mlga vfidr fd, tkrs gS ikr djds mlgs iwZ fjdKwI rF; rFk iwZ vkSpR; I fgr ekeyk mPp vf/kdkfj; ka dks i Lrqr djukA

**dfu'B I gk; d@fyfi d**

foHkx dk ikorh@i sk.k dk; I MhMhvk dKw vkcVr djuk foHkxh; fcyka dk vkgj.k djuk rFk vU; I jdkjh dk; Z djukA

**dfu'B orueku vk'fyfi d@vk'Wdd**

ed; ky; dk Vd.k dk; Z djukA

**ftyk Lrj dk dk; Z, oe drt;**

- turk ,oe foHkxh; dk; kZy; ka l s jktLo ikr dj ml s jkt dsk ea tek djukA
- vkgj.k ,oe I forj.k vf/kdkfj; ka ; k vU; ikf/kdr 0; fDr; ka }kjk i Lrqr fd, x, pDka o I jdkjh fcyka ds fo: ) fd, x, nkoka dk Hkqrku djukA
- I jdkjh ikfir; ka ,oe Hkqrku ds ikj fHkd ys[ks rS kj dj egkyS[kdkj dks i Lrqr djukA
- nijLFk ukW cfdax mi dskka ea Hkjr; fjtoZ cfd ds fy, cfdj rFk pLV vf/kdkjh ds: lk ea dk; Z dk fuokg djuk rFk jkt; I jdkj ds fy, eqk bfr'ksk dh vfhk{k dk djukA
- LFkkuh; fudk; ka o vU; xj I jdkjh I LFkku ftuds dskks ea [krs gS dk j[k j[kko djukA
- fgOid I kefgd chek ;kstuk 1984 ds varx iR; d vkgj.k ,oe I forj.k vf/kdkfj; ka ds ys[kka dk vuj{k.k rFk ikfir; ka o Hkqrku dk ys[kkdj.k djukA
- ukW ikLVy LVSi I] I ok i ftdk] I keW; Hkfo'; fuf/k ikl cDka dh ikfir rFk forj.k djukA
- foHkxh; pLV dh ngjh pkf; ka o vU; cgeW; oLrq/ka dks I ekgrZ ds vkn'skka ij fd I h Hkh oLrq dks dsk ds n< d{k ea I jf{kr j[kukA
- foHkku foHkxh cKwI dki kjs'ku rFk fo"fo|ky; ka dks v/khuLFk ys[kk I okvka ds I dxZ ds i f'kf{kr dqky vf/kdkfj; ka dh I ok, ami yC/k djokukA
- ftyk dkskka@mi dkskka ea vkgj.k ,oe I forj.k vf/kdkfj; ka }kjk Hkqrku gsw i Lrqr fd, x, nkoka ij ikfirLo: i Vku yxkuk ,oe tKb mijar ftyk

dkskkf/kdkjh@dskskf/kdkjh rhu fnuka ds Hkhrj fui Vlkj djrs gA fcyka dks ikfjr djus ds lk"pkr mlgs vkgj.k ,oe l forj.k vf/kdkfj; ka ds cfd l s jkf" k iklr djus ds fy, ykS/k fn, tkrs gA ekfI d oru ds nkoka dks pfllgr , dhdr oru ,oe y[kk dk; ky; ds Lrj rd cuk, tkrs gS rFkk depkfj; ka dks oru forj.k ds fy, vkgj.k ,oe l forj.k vf/kdkfj; ka dks pd tkjh fd, tkrs gA bl ds vfrfjDr ftyk dkskka ea byDVksud fudkl h izkkyh ykxw dh xbz gA ftl l s depkfj; ka ds oru dk Hkqrku l h/ks rks ij mudscpr [kkraea tek gls tkrk gA

**3- fu.kz o mRRjnkf; Ro ek/; e l fgr %**

foHkx ea l elr i=kpkj dks l Ecfllkr ofj'B l gk; d@fyfid tks Hkh fLFkr gk; l Ecfllkr uflr ij dskskf/kdkjh@vutlkkx vf/kdkjh@ftyk dskskf/kdkjh@mi funskd ds ek/; e l s l a Qr funskd@ l a Qr fu; U=d dks iLr djrs gA A l a Qr funskd@ l a Qr fu; U=d uflr fo"ksk l fpo%for½ ,oe- funskd@izkku l fpo%for½ fgOid ljdkj tS h Hkh fLFkr gks dks vflre fu/kz @fui Vks gs wiLr fd; k tkrk gSA

**4- dk; Zdk fui Vlkj djus gsr; fd, x, ekud%**

**funskky; Lrj ij**

**funskd**

funskky; dskj y[kk ,oe ykVjh for foHkx dk ,d vflku Hkx gSA izkku l fpo for fgekpy insk ljdkj iz'kkl fud l fpo gS rFkk fo"ksk l fpo %for½,oe- funskd foHkxk/; {k gSA

ins'k ds l Hkh dskka rFkk mi dskka dk iz'kkl fud fu; æ.k funskky; ds v/khu gSA bl ds v yok foHkx l Hkh vU; foHkxk; ckMka vkj fuxeka ea v/khuLFk y[kk l ok l oxZ ds i f"kf{kr ,oe- fui qk vf/kdkjh i Hkko forh; tka ,oe- fu; æ.k mi yG/k djokus gsrw mrjnk; h gA

**{s-h; Lrj**

**%'keyk] e.Mh ,oe- /keZkkyk½**

mi funskd %dsk fujh{k.k½

dkskkf/kdkjh@vutlkkx vf/kdkjh

ofj'B l gk; d] fyfi d] pkyd] l oknkj

**ftyk Lrj**

iR; d ftyk e[; ky; ea ,d ftyk dkskkf/kdkjh r&kr gSA bl ds vfrfjDr jkt/kkuh f"keyk ea jkt/kkuh dksk] ikach mi dksk/pEck ftyk½ vkš dktk mi dksk ¼ftyk ykgkšy ,oe~flifr½ dks ftyk dksk Lrj dk ntkz fn; k x; k gSA bu dkskka dks vius yš[ks egkyš[kdkj dk; kšy; dks i f'kr djus grwikf/kdr fd; k x; k gSA ftyk dksk viusftys ds v/khuLFk mi dkskka ij fu; a.k j[krs gSA dkskka dks cidax rFkk ukW&cidax nks Jf.k; ka es foHkkftr fd; k x; k gSA ftu dkskka dk uxnh dkjkckj cid l s gkrk gš mlgs cidax dksk dgk tkrk gS rFkk tgkftu dkskka ea uxnh dkjkckj Lo; a dkskka l s fd; k tkrk gš mlga ukW&cidax dksk dgk tkrk gSA jkt; ka ea or&ku ea dk; jr dkskka dk fooj.k vuqU/k ^d\*\*ij fd; k x; k gSA

**5- foHkkx dsfu; U=.k eafu; e] fofu; e] fn"kk funšk fu; e i&rdavš vfhkyš[k&**

- fgoiDdksk fu; e ,oe~foLrr dksk izkkyh
- , dkm.V dkm Hkkx& II
- fgekpy inš'k forrh; fu; ekoyh] 2009
- ,Q-vkj- & , l -vkj- Hkkx& I & II
- dk; kšy; eš; øy
- i šku fu; e
- ; k=k fu; e
- ešMdy , vMvMl fu; e
- l kekl; Hkfo'; fuf/k fu; ekoyh
- fj; k; rh ; k=k NW fu; ekoyh
- vodk" k fu; ekoyh
- gMcd vku i l ūy ešjl Hkkx& I II & III
- l h-l h, l - ¼ h-l h, ½ fu; e
- l h-l h, l - ¼/kpj .k½ fu; e

buds vfrfjDr fgoiD ljdkj }kjk l e; & l e; ij tkjh fd, fn"kk funškka@ vf/kl puvka dks foHkkx }kjk dk; Zfu'iknu ea vey fd; k tkrk gSA

**6- foHkkx dsfu; U=.k eanLrtoš kadh Jsh dk fooj.k %&**

¼½ deškfj; ka dh l ok l Ecu/kh vfhkyš[k A

½½ ftyk dkskka@mi dkskka ds fujh{k.k fVl i f.k; kWA

¼¾ dksk] yš[kk ,oe~ykwjh foHkkx dh okf'kd i'kk l fud ifronu A

¼½ fg0iD ljdkj ds iØ"ujt rFkk ljdkjh deþkfj; ka ds iØ"ku o oru l s  
l EcfU/kr fjdkMZA

7- dkbD; oLFkk fooj.k tks ijke"lZ vFlök turk ds l nL; ka ds vFMV vlonu ulfr vFlök  
ml ds i'kkl u dh jpuK dsfy, fo|eku gls%  
l puk "kq; l e>h tk, A

8- cMlZ ifj'kn] l fevr; kW, oe~vU; fudk; kaftudk xBu nls vFlök vf/kd 0; fDr; ka }kjk  
ijke"lZ ,oe~vU; mu cMlZ ifj'kn] l fevr; ka rFkk vU; fudk; ka tks l kaftud gls ; k  
ftudh cBdladh dk; ðkgh tu l k/kj.k dsfy, gls dk fooj.k %

l puk "kq; l e>h tk, A

9- vf/kdkfj; ka@deþkfj; ka dh funs"kdK %

dksk] y[kk , oe~ykvjh foHkkx ds vf/kdkfj; ka@deþkfj; ka dh funs"kdK vuçU/k  
^[k\* ij l ayXu gSA

10- foHkkx ds iR; d vf/kdkfj; ka@deþkfj; ka }kjk iDr ekfI d ekunş %

fgekpy ins"k ljdkj }kjk Lohdr l a'kks/kr orueku foHkkx }kjk ykxw fd,  
x, gðA

11- foHkkx dh foHkku , tBl h dks vkcIvR ctV ea bl dh l Hh ; kt ukvLa dk vuçfur  
0; ; vlg ml ds l forj.k dk ifronu %

foHkkx dks viuh o ftykdkska@mi dskka dh LFkki uk ds fy, ctV vkcIvR  
fd; k tkrk gSA

12- ilorh eaNW] vuçflr ; k iR/kdj.k inku djus dk fooj.k %

bl foHkkx }kjk dkbZ Hkh NW] vuçflr ; k iR/kdj inku ugha fd; k tkrk gSA

13- vuçku dk; ðelaft l ea ykHkFkZ; ka dks vuçku vkcIvR fd, x,] ds fu/Mjr rjhdS l s  
fu'lknu %

bl dh l puk "kq; gSA

14- l puk ft l dk foLrR fooj.k ekStm gð ; k j[kk x; k gð dks byDVNud QkeZ ea  
rcnhy djdsde djuk %

foHkkx ea ins"k deþkfj; ka dks ekfI d oru forj.k gsrw bDI h0, l 0 izkkyh  
vkjEHk dh xbZ gSft l s byDVNud QkeZ ea j[kk x; k gSo o'kZ 2009&10 ea b&dsk uked  
0; oLFkk Hkh vkjEHk dh xbZ gSft l s dsk dk; a izkkyh iwKZ : lk l s dEi ; t/jhdr gks xbZ gð

15- l puk iDr djus l s l EcfU/kr turk dsfy, l fp/kk iDr dky;] v/; ; u d{kI fgr  
; fn turk ds mi; ka dsfy, cukbZ xbZ gls %

l Hkh ukxfjd l puk ds vf/kdkj vf/kfu; e ds v/khu l puk iDr dj l drs gð  
A bl ds vrfjDr turk dh l fp/kk dsfy, dkbZ Hkh iDr dky; o v/; ; u d{k ugha gSA

**16- dskj yfk ,oe-yk/jh foHkx eaviny vf/kdkjh tu l puk vf/kdkjh vlg l gk; d  
tu l puk vf/kdkjh dsuke o inuke o vl; fooj.k %**

**{ls-h; Lrj ij tu l puk vf/kdkjh**

| <b>inuke</b>     | <b>dk; ky; dk ijk irk</b> | <b>dk; ky;<br/>njHkk<br/>uEj</b> | <b>E-mail<br/>address</b> | <b>{ls-H/kdkj@bdkb; la<br/>ft l ea og vlondks<br/>dks l puk nxA</b> |
|------------------|---------------------------|----------------------------------|---------------------------|---|
| ftyk dskkf/kdkjh | ftyk dskj f"keyk&1        | 2658219                          | dto-shi-<br>hp@nic.in     | ftyk f"keyk   |
| ftyk dskkf/kdkjh | jkt/kkuh dskj f"keyk&2    | 2620021                          | dto-cto-<br>hp@nic.in     | jkt/kkuh f"keyk   |
| ftyk dskkf/kdkjh | ftyk dskj l kyu           | 951792<br>223709                 | dto-sol-<br>hp@nic.in     | ftyk l kyu  |
| ftyk dskkf/kdkjh | ftyk dskj ukgu            | 951702<br>222380                 | dto-sir-<br>hp@nic.in     | ftyk fl jekj  |
| ftyk dskkf/kdkjh | ftyk dskj e.Mh            | 951905<br>222171                 | dto-man-<br>hp@nic.in     | ftyk e.Mh   |
| ftyk dskkf/kdkjh | ftyk dskj dsyfk           | 951900<br>222239                 | dto-lah-<br>hp@nic.in     | ftyk ykgkSy flifr   |
| ftyk dskkf/kdkjh | ftyk dskj fcykl ij        | 951978<br>222322                 | dto-bil-<br>hp@nic.in     | ftyk fcykl ij   |
| ftyk dskkf/kdkjh | ftyk dskj fdllukj         | 951786<br>222380                 | dto-kin-<br>hp@nic.in     | ftyk fdllukj  |
| ftyk dskkf/kdkjh | ftyk dskj Auk             | 951975<br>226058                 | dto-una-<br>hp@nic.in     | ftyk Auk  |
| ftyk dskkf/kdkjh | ftyk dskj /keZ'kkyk       | 951892<br>223310                 | dto-kan-<br>hp@nic.in     | ftyk /keZ'kkyk  |

|                  |                 |                  |                       |            |
|------------------|-----------------|------------------|-----------------------|------------|
| ftyk dkskf/kdkjh | ftyk dskj dtyw  | 951902<br>222526 | dto-kul-<br>hp@nic.in | ftyk dtyw  |
| ftyk dkskf/kdkjh | ftyk dskj gehji | 951972<br>222265 | dto-ham-<br>hp@nic.in | ftyk gehji |
| ftyk dkskf/kdkjh | ftyk dskj pEck  | 951899<br>222282 | dto-cha-<br>hp@nic.in | ftyk pEck  |

### ef; ky; Lrj ij tu I puk vf/kdkjh

I puk ds vf/kdkj , DV 2005 ds vlrzr ftyk dkskf/kdkjh %½ dskj yfkk , oe-ykwjh f"keyk&9 rFkk ftyka ea l Hkh ftyk dkskf/kdkj; ka dks muds {ks=kkf/kdkj ds fy, tu I puk vf/kdkjh ukelsn-V fd; k x; k gS rFkk mi funskd dsk yfkk , oe-2010&2011 ds nsk ku foHkkx ea dty 39 vkonu iklr gq Fk ftuea l s 37 vkonu i=ka ea ekkh xbZ I puk, a l e; ij mi yC/k djok nh xbZ Fkh rFkk "ksk 2 vkonu I puk ds vf/kdkj , DV&8 %½) ds vlrzr vLohdr fd; s x; A

### 17- foHkk dh vU; egRo iwZ I puk, a %

1- fg0i D l jdkj ds deplkj; ka dks bDI hO, l O (Electronics Clearing System) ds ek; e l soru "kq fd; k x; k gS rFkk izkl fd, tk jgs gdf jkT; ds l Hkh deplkj; ka dks bl izkkyh ds vlrzr yk; k tk l ds A bl ds vfrfjDr fg0i D ds iB"kujka dks Hkh iB"ku dh vnk; xh gS w bDI hO, l O izkkyh vi ukbZ xbZ gSA insk ds yxHkx 60000 iB"kujka dks tks iB"kc uSkuy cd] Hkkjr; LVV cd rFkk LVV cd vkQ iFV; kyk l s iB"ku ys jgs gdf dks bDI hO, l O ds ek; e l s iB"ku dh vnk; xh dh xbZ A vU; cd ka l s iB"ku iklr dj jgs iB"kujka dks Hkh

|   |  |         |       |                                    |
|---|--|---------|-------|------------------------------------|
| %½ ykd I puk vf/kdkjh<br>ftyk dkskf/kdkjh e] dskj yfkk , oe-ykwjh fg0i D f"keyk&9 | funskky; dskj yfkk , oe ykwjh Cykkl uD 23 , l Mh , dkwiyDI f"keyk&9- | 2620236 | ----- | dskj yfkk , oe ykwjh foHkkx fg0i D |
| %½ vihy vf/kdkjh dk uke   | mi funskd] dskj yfkk , oe-ykwjh %½ f"keyk&9                          | 2620236 | ----- | dskj yfkk , oe ykwjh foHkkx fg0i D |

"k?kz gh bl izkkyh ds vlrxt yk; k tk jgk gSA fg0 iD Ijdkj )kjk fnuk 15-5-2003 ; k ml ds i"pkr-fu; Dr fd, x, Ijdkjh depkfj; ka ds fy, U; q iB"ku ; kst uk (NPS) ykxq dh xbz gA National Securities Depository Limited, Mumbai dks bl mnns; ds fy, Central Recordkeeping Agency (CRA) fu; Dr fd; k x; k g\$ ftI ds l kfk fg0iD Ijdkj )kjk vuU/k fd; k x; k gSA funskd dksk yskk , oe-ykVjh dks bl ; kst uk ds vlrxt izkku yskk vf/kdkjh fu; Dr fd; k x; k gA bl ds vrfjDr foHkx ds i{k ea 13oa fork; ks ds vlrxt depkfj; ka iB"kujks dk MKVkd r\$ kj djus grw 5 djkm+ : l; s Lohdr fd, x, g\$ tks o'kz 2010&11 l s 2014&15 rd [kpZfd, tk, ksA

## 2- LVIG dh fLFkr%

| Ø-I a | lnuke                                | orueku  | Lohdr inadh I ; k |
|-------|--------------------------------------|---|-------------------|
| 1.    | Lh; Dr funskd                        | 15600&39100\$6600 xM oru  | 1                 |
| 2.    | I a Dr fu; U=d                       | 15600&39100\$6600 xM oru  | 1                 |
| 3.    | mi fu; U=d foRr , oe-ykVjh           | 10300&34800\$5400 xM oru  | 1                 |
| 4.    | mi funskd                            | 10300&34800\$5400 xM oru  | 4                 |
| 5.    | ftyk dkskf/kdkjh                     | 10300&34800\$5000 xM oru  | 14                |
| 6.    | dkskf/kdkjh                          | 10300&34800\$4400 xM oru  | 79                |
| 7.    | vuHkx vf/kdkjh ¼, l 0, 0, l 0½       | 10300&34800\$4400 xM oru  | 2                 |
| 8.    | v/knk{k d xM&ll                      | 10300&34800\$4200 xM oru  | 27                |
| 9.    | ofj'B l gk; d@ftyk dkskf; ; {k       | 10300&34800\$3800 xM oru  | 171               |
| 10.   | dfu'B orueku vk"qfyfi d              | 5910&20200\$2800 xM oru   | 2                 |
| 11.   | vk"qVad                              | 5910&20200\$2000 xM oru   | 1                 |
| 12.   | dfu'B l gk; d@fyfi d @mi dkskf; ; {k | 5910&20200\$2800 xM oru<br>5910&20200\$2400 xM oru<br>5910&20200\$1900 xM oru | 382               |
| 13.   | Pkkyd                                | 5910&20200\$2000 xM oru   | 5                 |

|     |                           |                         |     |
|-----|---------------------------|-------------------------|-----|
| 14. | nQrjh                     | 4900&10680\$1400 xM oru | 3   |
| 15. | Lk0knkj                   | 4900&10680\$1300 xM oru | 110 |
| 16. | I Qkbždrkž , oe pkiđhknkj | 4900&10680\$1300 xM oru | 14  |

**3- vk; &0; ; dh fLFkr%**

o"ž2010&11 dsfy, ctV dk vlcWu ,oe oKrfod 0; ;

| eŃ; yŃk "hrkž                | elk l Ń; k | ctV vlcWu<br>¼ 0 gtkjkež | oKrfod 0; ;<br>¼ 0 gtkjkež |
|------------------------------|------------|--------------------------|----------------------------|
| 2054&00&095&01 ¼xŃ ; kst uk½ | 29         | 21]244                   | 34]732                     |
| 2054&00&095&03 ¼xŃ ; kst uk½ | 29         | 10]000                   | 10]000                     |
| 2054&00&097&01 ¼xŃ ; kst uk½ | 29         | 2]01]367                 | 1]68]508                   |
| 2054&00&796&01 ¼xŃ ; kst uk½ | 31         | 24]810                   | 19]603                     |
| 2071&01&101&04 ¼xŃ ; kst uk½ | 29         | 10]00]000                | 2]14]155                   |

**4- fgeky inŃk ea 31-03-2011 rd dy 4390 MhOMh0vk0 gA**

vucU/k ^d\*

fgekpy i nsk ea ftyk dkskmi dkska dh l ph

| ØØ<br>l Ø | f'keyk<br>dk uke | ØØ<br>l Ø | mi dkska ds<br>uke | cfdæ@<br>ukli&cfdæ |
|-----------|------------------|-----------|--------------------|--------------------|
| 1-        | f'keyk           | 1         | fB; kx             | cfdæ               |
|           |                  | 2         | jkei j             | cfdæ               |
|           |                  | 3         | dkv [ kkbz         | cfdæ               |
|           |                  | 4         | tfcy               | cfdæ               |
|           |                  | 5         | tψxk               | cfdæ               |
|           |                  | 6         | fVDdj              | cfdæ               |
|           |                  | 7         | dq oha             | cfdæ               |
|           |                  | 8         | fpj xkø            | cfdæ               |
|           |                  | 9         | uj ok              | cfdæ               |
|           |                  | 10        | uu [ kMh           | cfdæ               |

|           |                  |    |              |           |
|-----------|------------------|----|--------------|-----------|
|           |                  | 11 | pkš ky       | cfdæ      |
|           |                  | 12 | j kgMw       | cfdæ      |
|           |                  | 13 | døkj l ū     | cfdæ      |
|           |                  | 14 | l ūuh        | cfdæ      |
|           |                  | 15 | Mk&Mj k Dokj | uklū&cfdæ |
| <b>2-</b> | <b>Ek. Mh</b>    | 1  | i /kj        | cfdæ      |
|           |                  | 2  | Lkŋj uxj     | cfdæ      |
|           |                  | 3  | t kfxŋuxj    | cfdæ      |
|           |                  | 4  | dj l kx      | cfdæ      |
|           |                  | 5  | l j dk?kkv   | cfdæ      |
|           |                  | 6  | pP; kv       | cfdæ      |
|           |                  | 7  | l a'kky      | cfdæ      |
|           |                  | 8  | vkv          | cfdæ      |
|           |                  | 9  | Fkukx        | cfdæ      |
|           |                  | 10 | Ckyh pkŋh    | cfdæ      |
|           |                  | 11 | yM&cMky      | cfdæ      |
|           |                  | 12 | cynøkjk      | cfdæ      |
|           |                  | 13 | dkv/yh       | cfdæ      |
|           |                  | 14 | fugj h       | cfdæ      |
|           |                  | 15 | /kei j       | cfdæ      |
| <b>3-</b> | <b>/kei kkyk</b> | 1  | Qrgi j       | cfdæ      |
|           |                  | 2  | lkyei j      | cfdæ      |

|    |                     |    |             |       |
|----|---------------------|----|-------------|-------|
|    |                     | 3  | Tokyh       | cfidæ |
|    |                     | 4  | t ; fl gi j | cfidæ |
|    |                     | 5  | ngj k       | cfidæ |
|    |                     | 6  | [kqM; ka    | cfidæ |
|    |                     | 7  | bnkj k      | cfidæ |
|    |                     | 8  | cst ukFk    | cfidæ |
|    |                     | 9  | dkæMk       | cfidæ |
|    |                     | 10 | uj i j      | cfidæ |
|    |                     | 11 | jDdM+       | cfidæ |
|    |                     | 12 | cj kg       | cfidæ |
|    |                     | 13 | dLck dk/yk  | cfidæ |
|    |                     | 14 | /khj k      | cfidæ |
| 4- | <b>fj dkæfi vks</b> | 1  | i g         | cfidæ |
|    |                     | 2  | fupkj       | cfidæ |
|    |                     | 3  | ej æ        | cfidæ |
|    |                     | 4  | Lkæyk       | cfidæ |
| 5- | <b>dlyw</b>         | 1  | cat kj      | cfidæ |
|    |                     | 2  | vkuh        | cfidæ |
|    |                     | 3  | fuj e. M    | cfidæ |
|    |                     | 4  | eukyh       | cfidæ |
| 6- | <b>lkyu</b>         | 1  | vdhz        | cfidæ |
|    |                     | 2  | d. Mk?kkV   | cfidæ |

|            |                  |   |              |       |
|------------|------------------|---|--------------|-------|
|            |                  | 3 | jke' kgj     | cfidæ |
|            |                  | 4 | d". kx<+     | cfidæ |
|            |                  | 5 | dl ksyh      | cfidæ |
|            |                  | 6 | ukykx<+      | cfidæ |
| <b>7-</b>  | <b>Åuk</b>       | 1 | vkEc         | cfidæ |
|            |                  | 2 | cæk. kk      | cfidæ |
|            |                  | 3 | gj ksyh      | cfidæ |
| <b>8-</b>  | <b>fcykl i j</b> | 1 | l okj ?kkV   | cfidæ |
|            |                  | 2 | ?køkj oha    | cfidæ |
|            |                  | 3 | >. Mirk      | cfidæ |
| <b>9-</b>  | <b>ukgu</b>      | 1 | i k&k l kfgc | cfidæ |
|            |                  | 2 | i PNkn       | cfidæ |
|            |                  | 3 | ukj k/kkj    | cfidæ |
|            |                  | 4 | jktx<+       | cfidæ |
|            |                  | 5 | f' kykbl     | cfidæ |
|            |                  | 6 | l æMkg       | cfidæ |
|            |                  | 7 | nnkgw        | cfidæ |
|            |                  | 8 | dejkÅ        | cfidæ |
| <b>10-</b> | <b>pEck</b>      | 1 | MYgkSt h     | cfidæ |
|            |                  | 2 | pokMh        | cfidæ |
|            |                  | 3 | l yw kh      | cfidæ |
|            |                  | 4 | fl gqk       | cfidæ |

|     |                         |   |            |      |
|-----|-------------------------|---|------------|------|
|     |                         | 5 | Hkj ekš    | cfdæ |
|     |                         | 6 | fVI k      | cfdæ |
|     |                         | 7 | gksyh      | cfdæ |
|     |                         | 8 | Hkybz      | cfdæ |
| 11- | gehji ġ                 | 1 | Hkkj at    | cfdæ |
|     |                         | 2 | I qt kui ġ | cfdæ |
|     |                         | 3 | cM† j      | cfdæ |
|     |                         | 4 | unksu      | cfdæ |
| 12- | dyæ                     | 1 | mn; i ġ    | cfdæ |
| 13- | jkt/kkuh dksk<br>f'keyk |   |            | cfdæ |
| 14- | ikæh                    |   |            | cfdæ |
| 15- | dktk                    |   |            | cfdæ |

ftyk dksk & 15

mi dksk & 85

dy & 100

vuçl/k ^[k\*

ftyk Lrj ij vf/kdkjh@depljh l s l Ecfllkr funf'ldk

| Ø-l a | lnuke                        | osueku                   |
|-------|------------------------------|--------------------------|
| 1.    | l a Ør funs'kd               | 15600&39100\$6600 xM oru |
| 2.    | l a Ør fu; æd Vfor ,oe yçkk½ | 15600&39100\$6600 xM oru |
| 3.    | mi fu; æd Vfor ,oe yçkk½     | 10300&34800\$5400 xM oru |
| 4.    | mi funs'kd V i z'kk l fud½   | 10300&34800\$5400 xM oru |
| 5.    | mi funs'kd Vdksk fujhçk.k½   | 10300&34800\$5400 xM oru |
| 6.    | ftyk dkskkf/kdkjh            | 10300&34800\$5000 xM oru |
| 7.    | dkskkf/kdkjh                 | 10300&34800\$4400 xM oru |

|     |                                       |   |
|-----|---------------------------------------|---|
| 8.  | vutkkx vf/kdkjh                       | 10300&34800\$4400 xM oru  |
| 9.  | v/kh{k d xM&ll                        | 10300&34800\$4200 xM oru  |
| 10. | ofj'B l gk; d@fyt dskk/; {k           | 10300&34800\$3800 xM oru  |
| 11. | mi dskk/; {k                          | 5910&20200\$2400 xM oru   |
| 12. | dfu'B l gk; d@mi dskk/; {k@<br>fyfi d | 5910&20200\$2800 xM oru<br>5910&20200\$2400 xM oru<br>5910&20200\$1900 xM oru |
| 13. | dfu'B orueku vk"kyfi d                | 5910&20200\$2800 xM oru   |
| 14. | vk"kyfi d                             | 5910&20200\$2000 xM oru   |
| 15. | Pkyd                                  | 5910&20200\$2000 xM oru   |
| 16. | nQrjh                                 | 4900&10680\$1400 xM oru   |
| 17. | Lkknkj                                | 4900&10680\$1300 xM oru   |
| 18. | l Qkbrkz , oe pdkhknkj                | 4900&10680\$1300 xM oru   |