

Annual Administrative Report

2008&2009



Home Guards & civil Defence And Right to information Act, 2005 Himachal Pradesh

H.P. HOME GUARD ORGANISATION

Himachal Pradesh Home Guard Organization was created in 1962. The Home Guard is a volunteer organization and the volunteers are drawn from various sections of the society like farmers, government servants, factory workers, traders, professionals and ex-servicemen. The aim of setting up Home Guard organization was to infuse a spirit of service, courage and patriotism amongst the people and to channelise their energies in the maintenance of law and order and the socio-economic improvement of the State. All the able bodied generally employed persons who are in the age group of 18-50 years and fulfill the prescribed physical and educational standards are eligible to be enrolled as Home Guard volunteers subject to the verification of their antecedents and character.

ORGANISATION:

Authorised Strength of Home Guard Volunteers:-

The Government of India have authorized 8000 Home Guard volunteers to this State. 7821 Home Guards volunteers were on the roll during the year 2008-2009. The State has 12 Battalions of Home Guards. The Battalion wise authorized strength is as under:-

<u>Sr. No.</u>	<u>Name of District Battalion</u>	<u>Authorised strength</u>
1.	Kinnaur Battalion No. I	552
2.	Shimla Battalion No. II	697
3.	Shimla Battalion No. III	578
4.	Nahan Battalion No. IV	670
5.	Bilaspur Battalion No. V	605
6.	Mandi Battalion No. VI	888
7.	Kullu Battalion No. VII	723
8.	Chamba Battalion No. VIII	733
9.	Dharamshala Battalion No. IX	917
10.	Hamirpur Battalion No. X	513
11.	Solan Battalion No. XI	611
12.	Una Battalion No. XII	513
Total:-		<u>8000</u>

OPERATION:

Besides the deputation of Home Guards in the various courses of training, during the year 2008-2009, Home Guard volunteers were deployed with Police to maintain law and order, traffic and patrolling duties, guarding of vital installations, manning of treasuries/sub-treasuries, maintenance of Law and Order during fairs and festivals and besides security duties at temples and zonal hospitals. In addition to this women Home Guard volunteers were also deployed for nursing training in the Hospitals. They were also attached to Fire Stations to assist the fire staff in fire fighting operations.

The details regarding the deployment of Home Guards in the year 2008-2009 are as under:-

ROUTINE OPERATIONAL DUTIES/ DEPLOYMENT OF HOME GUARD

(a)	To assist the Police in the maintenance of law and order including patrolling, traffic control and Guards duties.	1531
(b)	Treasury/Sub- Treasury Guards duties.	95
(c)	Static Guard duties.	84
(d)	Messenger, Telephone Operations, Demonstration, Drivers and administrative duties.	541
(e)	Firemen duty in the Fire Stations/Sub-Stations in the Pradesh	205
(f)	Nursing training in all the District Hospitals of the State (except Lahaul & Spiti).	164
(g)	H.P. Secretariat security duty	61
(h)	Manning Civil Defence Ambulance services in Shimla Town	12
(i)	Service of court processes in Police Stations in H.P.	154
(j)	Security of Temples.	06
(k)	Security duty in various Institutions and H.R.T.C. Workshop and Zonal Hospital, O.N.G.C., H.R.T.C. Barrier etc.	637
(l)	Jail Warden Duty.	74
(m)	Security Duty in the HPSEB Electrical Sub-Station.	32
(n)	Special Guards.	70
(o)	Investigation wing duty in Police Stations.	908

OTHER DUTIES OF SHORT DURATION:

(a)	Watch and Ward duty during the Vidhan Sabha Sessions	246
(b)	Maintenance of law and order during Fairs and Festivals in the Pradesh	8760
(c)	Republic Day/Independence Day/Himachal Pradesh Day Parade.	1341
(d)	Security duty during visit of VV.I.Ps.	587
(e)	Flood, Fire and Snow Rescue Duty.	246
(f)	Fire prevention duty in summer season	249
(g)	Lok Sabha/ Vidhan Sabha Elections	1383
(h)	Raising Day	317
(i)	Municipal/ Panchayat/ College Election	268
(j)	Apples season and Narcotic duty.	42

ORGANISATIONS:

The sanctioned and posted strength of the regular staff is as under:-

Sr. No.	Name of post	Sanctioned Strength	Posted Strength
1.	Commandant General	1	1
2.	Dy. Commandant General	1	1
3.	Senior Staff Officer (Admn.)	1	1
4.	Commandant (Training)CTI Junga	1	1
5.	Jr. Staff Officer/Commandants	14	10
6.	Company Commander	20	5
7.	Platoon Commander	47	21
8.	Havildar Instructor	56	22
9.	Radio Wireless Operator	1	--
10.	Radio Wireless Mechanic	1	--
11.	Bandman-cum-Guardman	18	8
12.	Quarter Guard Naik/ L. Naik/QGHG	11	--

The sanctioned and posted strength of the Ministerial and other Staff is as under:-

Sr. No.	Name of post	Sanctioned Strength	Posted Strength
1.	Superintendent Grade-I	1	-
2.	Superintendent Grade-II	15	14
3.	Personal Assistant (PA)	1	1
4.	Senior Assistant	25	24
5.	Junior Scale Stenographer	1	1
6.	Steno Typist	4	4
7.	Clerks	59	44
8.	Drivers	32	12
9.	Jr. Technician (Electrical)	1	--
10.	Orderly (Havildar)	2	1
11.	Orderly (Constable)	2	--
12.	Gestatnor Operator	1	1
13.	Peons	39	31
14.	Chowkidars	107	71
15.	Store man	10	7
16.	Carpenter	1	--
17.	Compounder	1	--
18.	Tailors	12	2
19.	Mali	3	1
20.	Cleaner	14	7
21.	Cooks	19	16
22.	Langari	4	--
23.	Dhobi	11	6
24.	Sweepers	4	2
25.	Barber	1	1
26.	Cobbler	12	4
27.	Water Carrier	1	--

At present there are 12 Home Guard battalions, each located at District Hqrs. with the exception of Keylong the Hqrs. of Lahaul and Spiti District where only one company strength of Home Guard volunteers is stationed under the Kullu Battalion, while Shimla District has 2 Battalions. The training Institute of Home Guard and Civil Defence is located at Junga with a sub branch at Mandi (Baggi). Each battalion has a training centre where basic and refresher training is given to the volunteers.

TRAINING:

Regular and effective training is necessary for every organization and it is particularly all the more essential for a uniformed service. As such emphasis was laid on the training techniques and supervision on the part of Supervisory officers. During the year 2008-2009, 605 Home Guard volunteers who were recruited were imparted Basic training. Refresher training was imparted to 3189 volunteers at Battalion Training Centers. 350 Home Guard volunteers were trained at Central Training Institute, Junga and Advance Training Centre, Baggi in Junior Officers/ Junior Instructors Course, Advance Course, Disaster Relief, Physical Training, Un-Armed Course and Weapon and Tactics Course, 500 Home Guards were deputed for Training Instructors and Administrative duties during the refresher camp organized at the Battalion Training Centers in Himachal Pradesh.

PENSIONARY/EX-GRATIA GRANT AND OTHER BENEFITS:

The Himachal Pradesh Government sanctioned a matching grant of Rs.1,20,000/- to the Himachal Pradesh Home Guard and Civil Defence Benevolent Fund in the year 2008-2009. A sum of Rs.81,000/- were granted to the families of 20 deceased Home Guard volunteers, Rs.2000/- have been granted for treatment of HG 4-2/72 Sharwan Kumar injured by bank robbers at Shillai on 18-12-2008 and Rs.3000/- have been granted to HG 12/4-65 Hari Dass whose residential house was gutted in an serious fire out of welfare fund on account of funeral/welfare ex-gratia grant during the year 2008-2009. The Ex-gratia grant to the dependants of the deceased Home Guard Volunteers has been increased/enhanced by the State Government from Rs. 10,000/- to Rs. 20,000/-.

REMUNERATION:

The Government has enhanced the duty allowance for the Home Guard volunteers from Rs.130/- to Rs.150/- per day w.e.f. 15th August,2008.

AWARDS:

The President of India awarded 6 Home Guards and Civil Defence Medals for Meritorious Service to the Home Guard personnel of this Pradesh during the year 2008-2009. Till 31st March 2008, 12 Gallantry, 6 Distinguished and 83 Meritorious Service Medals have been awarded to the Officers/Officials/Volunteers of this department.

BUDGET:

Total sanctioned budget to the Home Guard department for the year 2008-2009 was as follows:-

Sr. No.	Budget Head:- 2070 - Other Administrative Services			Total
	107 - Home Guards	796- Tribal Sub-Plan		
1.	Salaries	6,94,81,000	46,40,000	7,41,21,000
2.	Wages	7,01,92,000	60,71,000	7,62,63,000
3.	Traveling Allowance	4,74,000	39,000	5,13,000
4.	Office Expenses	20,54,000	2,44,000	22,98,000
5.	Medical Re-imburement	11,22,000	34,000	11,56,000
6.	Rent Rate & Taxes	12,40,000	52,000	12,92,000
7.	Advertising & Pub.	1,20,000	-----	1,20,000
9.	Other Charges	1,20,000	-----	1,20,000
10.	Motor Vehicle	18,99,000	58,000	19,57,000
11.	Material & Supply	25,75,000	14,000	25,89,000
12.	Transfer T.A.	56000	4000	60,000
Total:-		14,93,33,000	1,11,56,000	16,04,89,000

H. P. CIVIL DEFENCE ORGANISATION

The Civil Defence Organisation in Himachal Pradesh acts as an adjunct to the Home Guards Department. Until 1962 the policy of the Government of India was mainly confined to make the States and Union Territories conscious of the need for the Civil Defence measures and to keep Civil Defence plans prepared for major Cities and Towns. The past Indo-Pak War of 1965 led to rethinking about the policy and scope of Civil Defence and revised Civil Defence policy was put in place. The usefulness of Civil Defence organization was tested during war with Pakistan in December 1971 when it acquitted itself commendably and has been maintaining its preparedness ever since then.

AIMS AND OBJECT:-

The Aims of this Organisation are:-

- (a) To Protect/Save life.
- (b) To minimize damage to property.
- (c) To maintain continuity of production uninterruptedly.
- (d) To maintain the morale of general public.

POLICY:-

The following broad policy has been laid down under which Civil Defence measures are taken in the state:-

- (i) The Civil Defence arrangement should be confined to selected places and vital installations.
- (ii) Civil Defence is to be organized primarily on voluntary basis.
- (iii) Evacuation schemes are to be prepared only for border area.
- (iv) Speedy Black out measures are to be planned.

As approved by the Government of India, the State has only one Civil Defence town namely Shimla. At present out of a total 1320 authorised various posts of Civil Defence volunteers, 536 Civil Defence volunteers (507 trained and 29 un-trained) are on the roll of Civil Defence Organisation. Besides, these Civil Defence volunteers, Home Guard volunteers trained in Civil Defence measures are earmarked for Civil Defence Services in the town.

TRAINING

1.	During the year 2008-2009 on 04-06-2008 the Civil Defence training has been imparted to 100 girls of Sr. Secondary School, Port More.
2.	During the year 2008-2009 on 08-11-2008 mock drill has been practised on earth quake at Sanjauli and lower bazaar in the Shimla town, in which 40 Home Guards from 3 rd Battalion and 15 Home Guards from 2 nd Battalion as participated.
3.	Monthly practice of of Civil Defence volunteers had been conducted on 15 th of every month, in which 131 Civil Defence volunteers have participated during the year 2008-2009.

AMBULANCE SERVICES:

At present there is one Ambulance to meet the requirement of the residents of Shimla town. 5958 Calls for Ambulance services were attended during the year under report and a sum of Rs.5,00,187/- was realised as ambulance charges.

BUDGET:

Total sanctioned budget to Civil Defence department for the year 2008-2009 was as follows:-

Sr. No.	Budget Head:-2070 - Other Administrative services 106- Civil Defence	Total
1.	Salaries	30,01,000
2.	Wages	1,40,000
3.	Traveling Allowance	4000
4.	Office expenses	1,72,000
5.	Medical Re-imburement	33,000
6.	Rent Rate & Taxes	41,000
7.	Hospitality	2,000
8.	Motor Vehicle	6,52,000
9.	Material & Supply	1,06,000
Total:-		41,51,000