

Procedure and Rules regarding Purchase of Stores by all Department and Offices of Govt. of Himachal Pradesh.

PREAMBLE

(i) The main feature of these rules consists in the assertion of a definite preference for stores produced and manufactured wholly or partially in India, in general and Himachal Pradesh in particular and of the utilisation of the Agency of Himachal Pradesh Stores Department in respect of purchases of stores by all departments of the state of Himachal Pradesh.

(ii) The departments shall go in for products of cottage and small scale industries of the state of Himachal Pradesh in preference to the manufactured goods of large scale industries of equal standard even if the price of the former is higher but subject to a limit as may be fixed by the Government, from time to time. The first preference shall be extended to the products of Government owned industries carried on in Government works/Centres or by the Statutory Bodies set up by the Government, Industrial Co-operative Societies, Jails and Industrial Institutions and Schools in the Pradesh.

iii) For the development of industries to the utmost extent the following order of preference shall be maintained consistent with economy and efficiency:-

(a) In case of raw material (i) Raw material produced in Himachal Pradesh shall be purchased in preference to that produced in other States of India.

(ii) Raw Material produced in other States of India shall be purchased in preference to imported material.

(b) In case of manufactured goods-

(i) The products of cottage and small scale industries of Himachal Pradesh shall be purchased in preference to the products of cottage and small scale industries of other States and the products of large scale industries.

(ii) Article manufactured in Himachal Pradesh shall be purchased in preference to articles manufactured in other states of India.

(iii) Articles manufactured in other State of India shall be purchased in preference to imported goods.

(iv) Articles of foreign manufacture held in stock in India shall be purchased in preference to items to be imported.

(v) Articles manufactured abroad shall be imported in special cases only, when suitable India products are not available.

- (vi) In case of articles manufactured abroad which have to be imported preference will be given to the Commonwealth Countries

In case of articles manufactured in India, care should be taken to purchase (i) articles manufactured in India from raw material produced in India in preference to articles manufactured from imported material and (ii) articles wholly or partially manufactured in India from imported material in preference to imported goods.

In pursuance of this policy the following rules are prescribed and except in the case of those stores and articles for the purchase of which special orders are issued by Himachal Pradesh Government, these rules shall be applicable to all purchases of stores made through Himachal Pradesh Stores Department and to all purchases of stores made by the Heads of Departments and other Officers:-

1. All Articles given in Annexure-I shall be purchased through the Store Purchase Organisation except where otherwise provided in these rules or elsewhere. Articles of stores covered in Annexure-V to these, Rules shall be purchased by the respective departments through their respective Departmental Standing Purchase Committees which shall be constituted with the prior approval of the Finance Department, purchases by these committees shall be made according to the Rules and Procedures of the Store Purchase Organisation and policy of the Government as in force from time to time. Any other item not covered in Annexure-I or Annexure-V to these Rules shall also be purchased through the Store Purchase Organisation.

2. The purchase of country made machinery, imported machinery and equipment and all other stores available ex-stock in India shall be made through the Stores Department or Standing Purchase Committee, as the case may be.

3. The indents on the Stores Purchase Organisation shall be placed as soon as allotment of funds is received and not held back till the close of financial year when there is always a great rush of indents which possibly can not be coped with by store purchase Organisation. Indents received after 5th February of each year shall not be entertained by the Store Purchase Organisation for arranging supply within the current financial year as it ordinarily takes 6/8 weeks to finalise a Purchase case.

In case where indents are not received by the above date N.A.C. will not be issued by the Store purchase Organisation for items which could not be brought on rate contract due to non receipt of indents.

4. Stores will be indented in accordance with I.S.I. marking. In the absence of these, they should conform to ISI Code of specification determined by the State Government, if any. In the case of uncommon items, an approved sample or pattern shall be furnished for guidance. A reference to previous supply shall be made when the same stores are required again but in no case shall a particular make or brand be insisted upon, as this restricts competition to the disadvantage of the buying department.

5.(i)The Heads of Departments shall consolidate their normal and recurring requirements of stores as defined in annexure I, and place indents on the

Controller of Stores, in a consolidated form. In emergent cases, direct indents from subordinate officers, as nominated by Heads of Departments from time to time, shall be entertained by the Controller of Stores.

(ii) While placing the indents, the indenting officers shall certify that necessary funds exist to meet the liability and that competent sanction to the purchase has been obtained by them.

6. Indenting Officers can indicate the time to be allowed to tenderers for submission of their tenders. In case an item is to be specially imported, they should take into consideration the time required by various firms to obtain the prices from abroad.

7. Tenders/quotations shall be invited by the authority competent to do so. Wherever it is not in the public interest to call tenders or quotations, the State Government in the Industries Department may dispense with the above procedure, by an order in writing. Every purchasing authority shall be competent to effect purchases without inviting tenders, provided that the value of articles to be purchased shall not exceed Rs.1000 in a case and the total value of such purchases made during a financial year shall not exceed Rs.5000 in all.

8. For indents valuing less than Rs. 10,000 the system of "Limited Tenders" i.e. direct invitation to a limited number of firms may be adopted. The number of firms addressed should not be less than six.

9. (i) All indents valuing Rs.10,000 or over shall be advertised by the Store Department in the press in a consolidated tender notice. Copies of tender notices shall simultaneously be forwarded to manufacturers or their branch offices in India or accredited agents whose lists are sent by the indenting officer, as also those suppliers whose addresses happen to be available on the approved list of the Stores Department. It shall invariably be specified in the tenders notice that the power is reserved to reject any or all the tenders received, without the assignment of a reason. Further more the tenderers shall initial all corrections in the tender and non-compliance with this condition will render the tenders liable to rejection.

(ii) The advertisement shall be issued and regulated in the manner prescribed by Government from time to time.

iii) The consolidated advertisements should be published regularly on 15th and the last date of each month. Special advertisements, however, for emergent demands may be issued by the Controller of Stores from time to time.

(iv) A period of 3 weeks from the date of publication shall be given for the receipt of tenders, except in case of urgent demands where the period may be reduced to 2 weeks.

(v) The tenders shall be collected in a locked box to be opened on the day fixed for the purpose.

(vi) The tenders shall be opened by a panel of 3 Gazetted officers, of whom 2 will be from the Stores Department and one will be a Magistrate or in case no Magistrate is available any other gazette Officer to be nominated by the local Deputy Commissioner. The Stores Department will intimate to the local Deputy Commissioner the date fixed for opening of tenders, at least a fortnight in advance to enable him to depute his nominee.

(vii) The tenders received till the fixed time and date will be opened by the panel of officers, who shall sign all sheets in the tender forms where rates are given and in the presence of such tenderers who may be present at the opening.

(viii) All alterations or cuttings in the tenders shall be initialed by the panel of officers.

(ix) All samples received at the time of opening shall be signed by the members of the panel.

10. The tenders shall be submitted in a sealed cover, duly superscribed giving the serial number of the tender and the date of opening and addressed to the Controller of Stores, Himachal Pradesh.

11. After the receipt of tenders, a comparative statement of rates shall be prepared and the tenders may be scrutinised by a committee constituted by Controller of Stores/Addl. Controller of Stores from time to time.

12. (i) Due consideration shall be given to the views of Indenting Officer and when it is not proposed to accept such recommendations, the view of his next higher authority shall be obtained before rejecting his recommendations.

ii) When it is necessary to accept tenders other than the lowest, Tender scrutiny committee scrutinizing the tenders shall record in writing the reasons for accepting the tenders other than the lowest.

(iii) In the Stores Department such powers for acceptance of tenders as may be approved by Government from time to time, shall be exercised and above the limits so prescribed, prior approval of Government, in the Industries Department shall be obtained, whose authority shall be final.

13. (i) Normally earnest money Rs.1000/- shall be deposited by the tenderers with their tenders. However, as and when the name of a firm is included in the approved list of contractors and it deposits the appropriate permanent earnest money the condition of depositing earnest money alongwith the tenders would not apply. Registered local small scale Industrial units which are also registered with the State Store Purchase Organisation shall be exempted from the deposit of permanent earnest money and also earnest money alongwith the tenders for such items as they are eligible for price preference. Similarly small scale industrial units registered with the D.G.S.&D or N.S.I.C. shall also be exempted from the deposit of earnest money alongwith the tenders for such items for which they are registered with the D.G.S.&D or N.S.I.C. Himachal Pradesh. State Government undertakings and the Government of India Undertakings shall also be exempted from the deposit of earnest money alongwith the tenders. In case of medium and large scale local industries of the Himachal Pradesh, permanent earnest money for the items as they are eligible for price preference shall be Rs. 1000/-. The permanent earnest money in the case of other firms/stockists who are not registered as local industrial units will be Rs. 2000/-.

(ii) When big firms do not comply with this requirement or certify that they have already deposited the security with the Director General of Supplies and Disposals or are registered with the department, the question of foregoing the

earnest money or of asking the firms to deposit it immediately may be gone into in individual cases. Tenders of big firms should not be rejected merely because they do not deposit earnest money along with the tenders.

The officer competent to accept the tender shall be competent to waive this condition.

iii) When quotations are invited for supply of stores valuing less than Rs.10,000 the tenderers shall not ordinarily be required to furnish earnest money if the authority inviting the quotations is satisfied as to the financial position of the firm.

(iv) The local registered industrial units which are also registered with the Store Purchase Organisation are exempted from depositing security amount while entering into rate contract with them. The other firms /stockists shall deposit Rs.5000/- or more as may be proscribed by the Controller of Stores with each rate contract.

14. Samples wherever required, shall be submitted on or before the tender date by the local tenderers and in the case of outstation tenderers within 10 days of the tender date but on or before the date of opening of tenders.

15. In case of large variety of material for which rigid standards cannot be laid down the alternative approved brands of various makers shall be specified in the tender notices and purchases made direct from the manufacturers or their accredited agents, representatives or stockists rather than from the retailers.

16. When bulk supplies are arranged the approximate delivery period for part supplies shall be indicated in the schedule and the tenderers called upon to intimate whether they will adhere to it. They may, however, be given an option to vary the delivery dates slightly.

17. Revised or late tenders/quotations shall not be considered, but where it is deemed necessary, in view of the rates quoted within time being high or otherwise not acceptable, all the tenderers and other known suppliers shall be given an opportunity to requote in sealed covers by a fixed date.

18. (1) Where the suppliers are required to quote on the prescribed tender form, the following tender fee is fixed:-

Estimated value of the order	Cost of <u>tender.</u>
(i)Upto Rs.30000/-	Rs.30/-
(ii)From Rs.30000/-to Rs.50000.	Rs.40/-
(iii)Above Rs.50000/-	Rs.50/-

In the case of annual rate contract the cost of tender form is fixed Rs.50/-.

(2) These shall be available for sale at the following places or any other place which may be notified from time to time:-

- a) at the office of the Controller of Stores, Himachal Pradesh.
- b) at the office of the General Manager, District Industries Centres in Himachal Pradesh.

c) Himachal Pradesh Pavilion Pragati Maidan, New Delhi.

All the Industrial units of Himachal Pradesh registered with the Store Purchase Organisation and the industrial units registered with the D.G.S.&D or N.S.I.C will be supplied tender forms free of cost for such items for which they are registered with them on the production of attested copy of valid registration certificate.

(3) The tender fee shall not be refundable under any circumstances.

19. (a) (i) Limited Tender System i.e. by inviting quotations from a large number of registered firms:-

This system shall be adopted only for immediate requirements of stores and the emergency shall be established and certified by the indenting office in writing and unless competitive tenders from at least 6 firms are received the quotations shall be rejected. If the demand happens to be very urgent, the authority next above the indenting officer, may be consulted before rejection, and if that authority recommends that the purchase be effected on the basis of the number of tenders received and certifies that the rates in tender, proposed to be accepted, are reasonable, suitable action shall be taken in the Stores Department after referring the matter to the authority next above that ordinarily competent to sanction purchase.

19.(a)(ii): The Controller of Stores/ Addl. Controller of Stores shall be competent to issue rate contracts of the same item of specific brands of national/ International repute of the manufacturers at different rates in such cases in which he is competent to approve the rates and in cases which are beyond his competency with the prior approval of the Govt.

The financial powers of officers of the Stores Department for calling such quotations shall be determined and fixed by Government from time to time.

19. (b) Single tender system i.e. by obtaining tenders from one firm in case of articles of proprietary nature available from one source:-

Articles of proprietary nature shall be purchased according to financial powers delegated to officers, after obtaining, a certificate from the manufacturers or sole agents that the rates quoted by them are identical to those approved by the Director General of Supplies and Disposals or the rates that they would quote to that Organisation or to any other State in the country.

19(c) By negotiation with Government Institutions or Government owned Corporations:-

Purchases can be affected by negotiations from Government Institutions or Government owned Corporations by the Stores Department in exercise of powers that may be delegated to officers of that department by the competent authority, from time to time.

Items manufactured by Government owned institutions, corporations and boards which are not manufactured by small scale or cottage industries within the Pradesh may be purchased directly by the concerned department.

19(d) By negotiation with private parties in case of emergencies :-

This system should be adopted very sparingly in emergencies, and when it becomes necessary to do so, the attention of the authority next above the authority ordinarily competent, both in the indenting department and in the Stores Department, shall be drawn to such a case before doing so. Such powers as may be delegated to officers of Stores Department from time to time, shall be exercised.

19 (e) By purchase Committee approved by Government from time to time:-

Where it is not possible to obtain competitive tenders or quotations or to lay down comprehensive and complete specifications, the purchases shall be made by Purchase Committees as may be appointed by the competent authority from time to time.

19(f) By Departmental Standing Purchase Committees. All the departments will constitute their Standing Purchase Committees with the prior approval of the Finance Department. These Committees will have no connection with the Stores Purchase Organisation but for the bigger departments like Public Works and Forest, at the time of constitution of these committees, the Finance Department will nominate one representative of the Store Purchase Organisation. These Purchase Committees will have no limit of their financial powers but where the cost of any single item exceeds Rs.10 lacs prior approval of the Government in the concerned administrative Department shall be obtained.

The Departments and Purchase Committees shall ensure that:-

- (i) Purchases are made according to the rules and procedure of the Store Purchase Organisation herein and policy of the Government as in force from time to time.
- (ii) While making purchases, it would be certified that local Industrial units or Himachal Pradesh Government owned bodies do not manufacture these items and that there is no rate contract entered into by the Controller of Stores. For such items that are manufactured by local Industrial units or Government owned bodies but because of urgent nature of demand or because the demand is in excess of the capacities of the units or for any such reason due to which it is not possible to procure supplies from such units, in time, no objection certificate shall be obtained from the Controller of Stores.

19(g) By` obtaining no objection/non- availability certificate :-

Controller of Stores/ Addl. Controller of Stores will be competent to issue no objection certificate/non-availability certificate upto the powers of purchases vested in him. In case of purchase of petty store articles the G.M. DIC of a Distt. will be competent to issue NOC/NAC to the DDO's upto Rs.5000/- per item annually in their respective districts. For other cases which are not within his competency the Administrative Departments will be competent to issue NAC after obtaining clearance from the Industries Department.

19 (h) By placing direct order against rate contract.

- (i) the Store Purchase Organisation will, to the extent possible, enter into rate contract for items of general use. All Heads of Departments will be direct Demanding Officers in respect of rate contracts entered into by D.G.S&D but they will operate those rate contracts only if these items are not manufactured by the local units, Government bodies etc., and there is no rate contract by the Controller of Stores.
- (ii) Controller of Stores will have the powers to enter into rate contract on the same terms and conditions as those entered into by the D.G.S & D.

Note:- Approval of Government in, the Industries Department, whose authority shall be final shall be obtained in cases where the amount involved exceeds that for which powers have been delegated to officers of the Stores Department, under the above rule.

20. The Officers of the HIMACHAL PRADESH Government shall exercise such powers in the matter of local purchases of stores as may be delegated to them by the State Government from time to time.

Note:- After exhausting all sources of supplies, individual departments may make local purchases subject to the limits given in annexure IV. These powers will be exercised only if the items are not manufactured by the local industrial units and Government bodies and there is no rate contract for these items finalised by the Controller of Stores.

21. For purchase of articles (irrespective of cost), the Stores Department shall enter into Rate or Running Contracts. The Government Officers should not purchase these articles from any other source, but place an order direct on the firm concerned. If the firms fail to supply, the articles may be purchased from other sources, and if the rate be higher, the firm having the Rate or Running contract will be liable to reimburse the extra expenditure incurred by the Government. There should be a clause to this effect in the Rate or Running Contract.

Note: A Rate Contract is a contract for the supply of stores at a specified rate. No quantities are mentioned and the contractor is bound to accept any order which may be placed with him. A Running Contract is a contract for the supply of an approximate quantity of stores at a specified price during a certain period. Such a contract shall be entered into in respect of stores of standard types, which are in common and regular demand and the prices of which are not subject to appreciable market fluctuations.

22. (i)(1) 15% price preference will be given on products of cottage industries and small scale industrial units located in the Pradesh. A price preference of 3% will be given to products of medium and large scale industrial units located in the Pradesh. Existing price preference, if any, being given to small scale cottage and other industries of other States shall continue till Government by notification other-wise directs. For the purpose of claiming price preference every industrial units shall be required to produce a fresh eligibility certificate from the General Manager of the District concerned where the unit is located and while issuing the fresh eligibility certificate the General Manager will ensure that the product are being manufactured by the unit itself and not arranged for supply elsewhere as its own manufactured product.

22(i)(2) While placing orders preference shall be given to local manufacturers and atleast 30% of the total orders shall be placed with them on lowest approved rates provided such products meet the required quality standards.

Provided that the minimum purchases from local manufacturers as provided in the Rules 22(i)(2) above shall not be applicable in respect of items which in the opinion of the Head of Department is an item of sophisticated nature and high technology and precision standards.

Provided further, where it is not possible to procure atleast 30% from the local manufacturers, the Head of Department for reasons to be recorded in writing may purchase from other firms on rate contract.

22(i)(3) A parallel contract with a local unit shall be entered into by the officers concluding the rate contract under the following circumstances:-

a) If the unit had taken part in the original tender and the rate contract unit is unable to make full supply, at its own level, without prior approval of the Government by recording in writing, the reasons.

(b) If the unit had not taken part in the tender having come into production after the tender was opened and the rate contract finalised only with the prior approval of the Government.

(c) If any firm/firms(local unit) manufacture some more items at a later stage (i.e. after opening of the tenders) such firms may also be considered for the award of parallel rate contract with the prior approval of the Government.

Provided that samples of the items to be brought on parallel rate contract may be got approved from the Controller of Stores before the award of rate contract.

d) In the case of ISI products, if the unit which have taken part in the tender was not in possession of the ISI certificate at the time of opening of tenders, may also be awarded parallel rate contract at its request if the unit produces ISI certificate after finalisation of tender and issue of rate contract by the Controller of Stores.

22(i)(4): "A parallel rate contract with local unit, that has participated in the tender, may be entered into by the officers concluding a rate contract on the lowest quoted rates provided the product fulfills the technical requirements."

22. (ii) In cases where locally manufactured goods are priced above the rates fixed by the Controller of Stores, including price preference, the Controller of Stores is authorised to negotiate with the parties and enter into rate contract at rates within price preference.

22.(iii)(a) All Government Departments, autonomous Bodies, Government Corporations, Boards etc., should get the job works done such as conversion of Billets into M.S. Round, etc. Body buildings of Trucks and Buses and conversion of Coil into G.I.Wire etc., against the rate contract issued by the Controller of Stores or after obtaining the "No objection certificate" from him.

(b) In execution such job works, like raw materials i.e. Billets and M.S.Coil etc., are to be made available to the Contractor/local unit, by the Department, Corporations and Boards etc., and the local units are not required to meet the cost of even transportation thereof to the factory premises.

(c) For executing such job work the local Small Scale Industrial units be allowed upto 5% price preference and the medium and large industrial scale units be given upto 1.5% price preference for such job works.

23. (i) All articles purchased through the Store Purchase department shall, before acceptance, be subject to inspection by the Store Inspection Officer or such other officer as may be authorised by the Controller of Stores or Indenting Officer provided that the inspection shall be carried out by the Departmental Officer invariably in association with two technically competent officials.

ii) 100% payment will be made within 21 days against physical delivery of inspected/accepted stores duly supported with satisfactory inspection note and after receipt of correct goods at consignees site/ destination except in cases covered by sub clause (v) of this rule where percentage payment be limited to 90%.

(a) an inspection note, signed by an officer of the stores Organisation, bearing the seal of his office, which should clearly indicate that the goods were sealed in his presence in token of acceptance, and

(b) railway receipt or goods receipt indicating that the consignment has been booked at railway risk or at the risk of approved goods carrier.

iii) In a few cases like chemicals, glassware, crockery, inflammable, liquids etc., the railway or goods transport carriers may not book the consignment at their risk, for want of elaborate packing. In such cases, the supplier may choose to send the consignment duly insured and whenever this is done, 80 percent payment may be allowed even if the railway receipt is at owner's risk as losses in such cases can be recouped from the insurance companies.

(iv) The disbursing officer shall be responsible to see that balance payment to suppliers are positively made within 30 days of receipt of goods by consignees, correct to the specifications as laid down in the order or within such time as may be agreed to and prescribed by the Stores Department in individual cases.

(v) In the case of machinery where its satisfactory working is required to be examined, balance payments should be arranged immediately on satisfaction about the condition of the machinery and even in case where it is to be set up and tested, not later than 3 months of receipt by consignee unless otherwise mentioned in Schedule "A".

(vi) When the payment is not cleared within the prescribed period, the heads of Departments will be personally responsible to report the cases, explaining clearly the reasons of delay to the Administrative Secretary who in turn shall inform the Minister-in-charge of his department, Where delay in payment is more than one month over and above the prescribed maximum limit the Administrative Secretaries shall personally explain the reasons to the Minister-in-charge of their respective Departments concerned as well as to the Chief Minister.

24. Orders placed by the Stores Department shall not be cancelled or terms and particulars thereof modified by indenting department except to the extent as may be approved by the Stores Department in writing in each case.

25. In cases where there is delay on the part of contractors in the supply of Stores, and articles supplied do not conform to the prescribed samples, specifications, etc., or are not of the specified number, weight, volume etc., the Stores Department with the prior approval of the Government in the Industries Department whose authority shall be final, may deduct payment for short supply and in addition impose a penalty subject to the conditions, contained in the agreements, executed in each case. Where the failure, partial or total, on the part of a contractor to supply articles leads to purchase of those articles from another sources at a higher rate, the contractor shall also be liable to pay the excess expenditure incurred on such purchase. The penalty so imposed and excess expenditure so incurred will be recoverable from the securities of the contractors, deposited with the Stores Department or their pending bills or both.

26. The Himachal Pradesh Government in the Industries Department, in consultation with the Finance Department, where necessary, may sanction a departure from these rules in any individual case, if public interest so requires.

All applications for such sanctions should be made through the Administrative Department concerned.

The opinion of Stores Department shall, however, be obtained before sanctioning such departures.

27. (i) The Stores Department can make purchase of stores on behalf of other states and Co-operative Societies etc., on payment of 2% departmental charges. Local bodies/ Government undertaking/ Boards/ Corporation etc., have been exempted from this payment. It is obligatory for autonomous bodies and Government corporations and Boards to operate on the same rate contract which are entered into by the Controller of Stores/Addl. Controller of Stores except such Local bodies/ Govt. Undertaking / Boards/ Corporations etc. which have their own set of rules regarding purchase of store articles duly approved by the Finance Department of the State Government.

(ii) The charges so recovered from local bodies, other States, Co-operative societies etc., will be credited to the revenue of the State being receipts in respect of the Stores Department.

28. The Stores Department will maintain a list of approved contractors who apply to the department for registration on the prescribed form and pay the prescribed registration fee. The registration of each contractor may be renewed in the succeeding year. If his performance remains satisfactory on payment of the prescribed fee. The cost of registration form, registration fee and renewal fee shall be as under:-

Cost of application form	Rs 10/-
Registration fee	Rs.100/--
Renewal fee per year	Rs.120/-

29. The officers of the Stores Department will exercise such powers in the matter of purchase of stores as may be delegated to them by the State Government from time to time.

30. Tenderers/quotations for purchase of stores required for public service shall be invited on prescribed form (Annexure-II) applications for registration of contractors will be made on the form at Annexure-III.

31. If after the issue of rate contract the prices of the raw material (from official source only) or the taxes subsequently would go up, the Controller of Stores shall be competent to operate price escalation clause to the extent admissible as per the delegated powers. However, the Controller of Stores, shall inform the Government of the action taken in such cases in due course.

Sd/-
Secretary to the
Govt.of Himachal Pradesh.
Finance Department.

CODIFIED LIST OF ITEMS OF STORES FOR WHICH RATE CONTRACT FINALISED BY THE STORE PURCHASE ORGANISATION.

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|----|------|--|
| 1 | C-01 | Acids & Chemicals. |
| | C-02 | a) Bleaching Powder. |
| 2 | | b) Bactocare Pulse (Water purifying chemicals). |
| | | Building Lime. |
| | C-20 | a) Hydrated Lime. |
| | | b) Unslacked Lime. |
| 3 | | Soap & Detergents. |
| | C-25 | a) Phenyl. |
| 4 | | |
| | C-26 | a) Paints & Varnishes |
| | | b) Quality Paints & National repute. |
| 5 | | |
| | C-29 | Tyres & Tubes. |
| 6 | | |
| 7 | C-33 | H.D.P.E. Pipes. |
| 8 | C-39 | Microscopes & Optical Instruments. |
| 9 | C-40 | H.D.P.E. Storage Tanks. |
| 10 | E-02 | Batteries for motor Vehicles. |
| 11 | E-05 | Electrical Power Cable & Wires. |
| | E-06 | Electrical Appliances: |
| | | a) Household Electrical Appliances. |
| | | i) Electrical Radiators (Room Heaters). |
| | | ii) Blower-cum-Room Heater. |
| | | Electric Stoves. |
| | | iii) Electric Stoves. |
| | | iv) Electric Kettles & Jugs. |
| | | v) Coffee Percolator. |
| | | vi) Heating elements. |
| | | vii) Thermostats. |
| | | viii) Electric portable lamps stands and brackets. |
| 12 | | ix) Electric Hot Plates. |
| 13 | E-07 | Electrical Emergency lights |
| | E-08 | Electric Fans:- |
| | | a) Ceiling fans. |
| | | b) Table fans. |
| | | c) Pedestal fans. |
| 14 | | d) Exhaust fans. |
| | E-09 | Electric fittings /Luminaries: |
| | | a) Striplite Patti fittings. |
| | | b) Box type fittings. |
| | | c) Industrial fittings. |
| | | d) Decorative fittings. |
| 15 | | e) Street Light fittings |

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- f)Acylic sheds shades & accessories.
 - E-10 Electric Lamps, Tubes & Accessories:
 - a) Tungston filament lamps.
 - b)Tubular fluorescent lamps.
 - c)Mercury vapor lamps.
 - d) Sodium lamps.
 - e)Neon light lamps.
 - f)Ballasts for fluorescent lamps, MV lamps and Sodium lamps.
 - f)Capacitors.
 - g)Starters.
 - E-12 Switchgears and Controlgears.
 - a) Carriers & bases used in requirable type electrical fuses(kit-kat)
 - b)Circuit breakers.
 - c)Relays.
 - d)Distribution boards.
 - e)Moulded circuits breakers and distribution boards.
 - E-14 Wire Accessories:
 - (i)Switches/Sockers & others wiring accessories:
 - a)Bakelite switches & sockets.
 - b)Plane/flush type & switches & Sockets.
 - c)Bakelite/flush type plug.
 - d)Ceiling roses.
 - e)Holders.
 - f)Battons.
 - g)Boards,
 - h)Blocks.
 - i)Bakelite sheets.
 - j)Gutties.
 - k)Link clips.
 - ii)Rigid steel conduits & accessories:
 - a) Adhesive insulating tapes for electrical purposes.
 - E-15 Voltage correcting/ Regulating devices:
 - a)Automatic Voltage Stabilizer.
 - b)Manual Voltage Stabilizer.
 - E-17 Refrigeration & Air Conditioning equipments:-
 - a)Deep freezers.
 - b)Refrigerators.
 - c)Water Coolers.
 - d)Bottle Coolers
 - e) Ice cans.
 - f)Room Air Conditioners.
 - E-18 Electric Motor Generators:
 - a)Electric Motors.
 - b)Electric Generators.
 - c)Servo Voltage Stabilizer

- 23 M-01 Nuts & Bolts.
- 24 M-02 G.I. Wire (Galvanised Iron Wire).
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- 25 M-03 Barbed wire and U staples.
- 26 M-05 Steel Wire ropes.
- 27 M-07 Sewing Machine.
- 28 M-08 RCC Pipes and collars (Reinforced cement concrete).
- M-11 a) Electric Resistance welded pipe (ERW Pipes) Not slotted.
b) Electric Resistance Welded Pipes Slotted.
- 29 M-12 Cast Iron Pipes (C.I. Pipes).
- 30 M-14 Pipe Fittings:
- a) Galvanised Iron Malleable Cast Iron Fitting.
- b) Wrought Steel Pipe Fittings.
- 31 c) Cast Iron Fittings.
- M-15 a) Gun Metal Gate Valves
b) Gun Metal Glove Valve
c) Gun Metal Check Valve
d) Foot valves.
e) Reflex Valves.
f) Sluice Valves, Cast Steel(forged carbon steel)valves.
g) Reflex Cast Steel(forged carbon steel)valves.
h) G.I. Sluice valve.
- 32 M-16 M.S. Flanges (Mild Steel Flanges).
- 34 M-18 Water Meters.
- 35 M-19 Sanitary Fittings.
- 36 M-21 Mild Steel Welded Tanks (M.S. Welded Tanks).
- M-25 Building Material, Hardware.
- 37 M-27 Agricultural Machineries
- a) Power operated wheat thrashers.
b) Power operated wheat shellers.
c) Corn shellers.
d) Power operated Chuff cutters.
e) Power operated Chuff cutter-cum-wheat thrashers.
f) Seed grader-cum-cleaner.
g) Hand operated chuff cutters.
h) Manually operated chuff cutters.
- 38

- M-28 Agricultural Implements /tools:
- a) Plough
 - b) Set of hand tools
 - c) Plough shares.
 - 39 d) SS Plough.
 - e) Three type cultivator
 - f) Single Row Bar Harrow (Bullock drawn),
 - g) Disc. Narrow (Bullock drawn).
 - h) Seed-cum-Fertilizer Drill (Bullock drawn).
 - i) Hand Rake.
 - j) Hand finger type welder
 - k) Digging Nee.
 - l) Serrated sickle.
 - 40 m) Pattella-cum-Pudler.
- M-29 Agricultural Equipments
- a) Storage Bins.
 - 41 b) Atta Boxes.
- M-30 a) Road and Forest Tools
- b) Interlink Chain.
 - c) Tools Basked, wood handle for pick axes etc.
- 42
- M-34 Pneumatic Drill Rods.
- 43
- M-36 Pneumatic Tool hose with clamps and couplings.
- 44
- M-38 Survey and Drawing Machinery.
- 45
- M-39 Survey and Drawing Instruments/Equipments.
- 46
- M-41 Metrological Instruments.
- a) Rain Gauge.
 - 47 b) Snow Gauge.
- M-43 Sheet Metal Products:
- a) Iron boxes/Trunk
 - b) G.I. Buckets.
 - c) Wire Buckets.
 - d) Coal Char Buckets.
 - e) Heating Stoves / Pipes/ Trays
 - 48 f) Angithies.
- M-44 Steel Almirah and Cabinets.
- 49
- M-45 Iron Safe/Chest.
- 50
- M-46 Plastic Moulded Furniture.
- 51
- M-47 Hospital Ascetic Steel Furniture.
- 52
- M-48 Road Brushes.
- 53
- M-49 Paint Brushes.
- 54
- M-58 a) Fire Fighting Machinery.
- 55 b) Fire Fighting Equipments /Accessories.
- M-59 Wooden Furniture.
- 56
- M-61 Readymade doors, windows, Frames, Shutters and
Iron Grills.
- 57
- M-65 Cement.
- 58
- M-71 Sign Board.
- 59

- 60 M-73 Nursery Protection Tools/ Equipments.
- 61 M-78 Cold Tyre Retreading.
- 62 M-79 Road and Water Supply Equipments:
- a)Wheel Barrow.
- b)Grit Heating Vessels.
- c)Bitumen Heating Vessels.
- d)Cholorinator Tank.
- 63 M-83 Diesel Engine.
- 64 M-84 Iron & Steel:
- a)M.S. Rounds.
- b)Tor Steel.
- c)Ribbed Steel.
- d)Angle Iron.
- e)Channels.
- 65 M-88 Air Compressor & Portable Diesel Engine.
- 66 M-99 Stainless Steel Utensils.
- 67 M- Welding Electrodes.
- 68 100
- 69 M- Water Filters.
- 70 103
- 71 M- Ball Bearings.
- 72 104
- 73 M- Cement Hollow Blocks.
- 74 105
- 75 M- Ballot boxes.
- 76 106
- 77 M- Spare parts for Plumbing Kit viz. Chaser for Dye Set, LT
- 78 113 Distribution box, eye hook etc.
- 79 M- Welded Wiremesh Fabric
- 80 114
- M- L.P. Gas Infra-red Heaters.
- 116
- M- Steel/Fibre Reinforcement Concrete(SFRC)
- 117 Manhole Covers DI Manhole Covers
- M- Gabion Boxes/Gabion Mattresses
- 118
- M- Hydro pipe machines/equipment.
- 119
- M- Infant Weighing Scales
- 120
- T-04 Textile Floor Coverings:
- a) Druggets Woollen.
- b)Druggets Cotton.
- c)Coir Carpets.
- d)Synthetic Vinyl (Non Woven)
- e)Godown covering.

81 T-05 Jute Matting.
T-06 Coir Matting.
82
83 T-22 Umbrella.
84 T-27 Cotton, Popline, Long Cloth & Khaddar.
85 T-34 Terrycot cloth.
U-01 Sports Good & Wears
86
U-03 Marble Tiles/Chips.
87

TENDER FORM
Controller of Stores,
HIMACHAL PRADESH
(INSTRUCTION TO TENDERERS)

1. Quotations must be enclosed in a properly sealed envelope addressed to the Controller of Stores, Himachal Pradesh by designation and not by name. The quotations must be superscribed "quotations" for the supply of..... during the year As called for in the Tender Notice dated The quotations must reach the Controller of Stores Himachal Pradesh before 11.30 AM of the date mentioned in the Tender Notice.

2. In the event of the quotations being submitted by a firm it must be signed separately by each member thereof, in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of Attorney authorizing him to do so or in the case of a Company the quotations should be executed in the manner laid down in the said Company's Article of Association. The signatures on the quotations should be deemed to be authorized signatures.

3. All the columns of the quotations form shall be duly, properly and exhaustively filled in. The rates and the units shall not be overwritten. Quotations shall always be both in figures and words. The words "No Quotation" should be written across any or all of the items in the schedule for which a tenderer does not wish to tender. Any omission in filling the columns of units and rates may debar a quotation from being considered. All corrections must be signed by the tenderers.

4. Samples must be sent of all items quoted for wherever required and specifically mentioned in Schedule-A. Such samples must be submitted and delivered in person or through their authorized representatives to the Incharge, Sample Room of the Controller of Stores, Himachal Pradesh situated at Bemloe, Shimla-171001. Samples should bear a sealed label, marked with the tenderers name and address and reference to the item no. in schedule. All instructions regarding the samples specified in the notice should be compiled on a date to be specified by the of Stores, Himachal Pradesh failing which the sample will become the property of the Government and no claim thereof will be considered. Loss of samples or damage or wear and tear or injury by testing, exposure, experiment etc. shall be no ground for compensation in any form. Similarly the successful party who is put on rate contract shall remove their samples deposited against the rate contract after 90 days and before 120 days of the expiry of the rate contract whereafter the same shall become the property of the Government and will be disposed off under the orders of the Controller of Stores, in such manner as he may decide without giving any notice to the Contractor.

5. Earnest money of Rs..... in the shape of fixed deposit receipt duly pledged in favour of the Additional Controller of Stores, HIMACHAL PRADESH should be furnished with each tender. The tenderers or the firms who have deposited permanent earnest money or registered with this Organisation as local manufacturers need not deposit this amount and in such cases the tenderer

must send attested copy of the registration certificate. Similarly Small Scale Industrial Units registered with the DGS&D or NSIC are exempted from the deposit of earnest money alongwith the tenders for such items for which they are registered with the DGS&D or NSIC in such cases they must sent attested copy of the registration certificate. The successful tenderer may be required to deposit in addition as security for due performance of the contract an amount equal to 10% of the approximate value of the estimated supply. However, local units of HIMACHAL PRADESH who possess valid registration certification of Controller of Stores/Addl.Controller of Stores, HIMACHAL PRADESH are exempted from furnishing the security.

6. The tender must be accompanied by General Sales Tax, Central Sales Tax clearance certificates showing the clearance of taxes upto 31st March of the proceeding year. Tenderers who enclose current registration certificate of HIMACHAL PRADESH Store Purchase Organisation need not enclose these certificates. However, the Government of India/ Himachal Pradesh Government Undertakings and such tenderers holding current valid registration with the DGS&D and also small scale industrial units registered with the National Small Industries Corporation will be exempted from furnishing such clearance certificates. Local Industrial units who attached with the tender an attested copy of the permanent registration certificate issued by the General Manager, District Industries Centre concerned, will also be exempted from furnishing such clearance certificates but will have to submit no dues certificate from the concerned General Manager, DIC.

7. Prices should be firm validity of rates must not be less than 90 days where the period of validity is specifically mentioned as 90 days or more and the tenders does not send any intimation by a registered post after expiry of such specified period, the validity of rates shall be deemed to have been extended till the date of issue of telegram/letter of acceptance in favour of tenderer.

8. The Controller of Stores/Addl. Controller of Stores, HIMACHAL PRADESH reserves the right of rejection/approval of all or any of the tender(s) without assigning any reasons thereto and reserves the right to negotiate with any of the tenders where deemed necessary and to award parallel rate contract to any or all of the participating tenderers.

9. No tender will be considered unless and until all the documents are properly signed.

10. The quotation will be regarded as constituting an offer or offers open to acceptance on whole or in part or parts at the discretion of controller of Stores, upto.....(date)

11. In the event of tender being accepted, the quotations will be converted into a contract which will be governed by the conditions given in Schedule "B" (Annexed) read with these instructions.

12. The Controller of Stores/Addl Controller of Stores, HIMACHAL PRADESH is authorised to debar any party or parties from future participation in the Purchase Programme of the Stores Purchase Organisation and from having any such dealings with any Government /Corporate body etc. in the State of Himachal Pradesh for a period not exceeding one year from the date of issue of such orders, when such parties quote rates in respect of various items of store for which tenders were invited by the Store Purchase Organisation and are the lowest, but such parties decline to enter into rate contract.

13. The tenderer who wish to file appeal against the award of rate contract may do so within 30 days of the award of rate contract and the appeal shall lie to the Secretary(Ind.) or any other authority as may be notified by the Government.

14. The rates should be quoted F.O.R destination any where in Himachal Pradesh unless otherwise specifically mentioned in the Schedule "A" of the rate contract.

15. ISI marked products will be given preference. The tenderers quoting ISI marked products shall have to attach attested copy of the valid ISI marking licence.

16. 100% payment will be made within 21 days against physical delivery of inspected/accepted stores duly supported with satisfactory inspection note and after receipt of correct goods at consignees site/ destination.

17. Rate, specification, measurement and quantum etc. must be quoted in metric system and filled only in the Schedule "A" and no where else.

18. Where samples are considered to be got tested, tenderers will have to furnish testing fee on demand otherwise earnest money will be forfeited to the Government.

19. The tenderer must attach copies of their existing rate contracts, if any, with the DGS&D or any other State Government's.

20. Test reports from the test houses recognised by State/Central Government must be supplied with the tenders where-ever required as mentioned in Schedule "A".

21. All photo copies, which are required to be attached with the tender should be got attested from a Gazetted Officer.

22. Inspection of factory premises may be carried out by the Controller of Stores and Addl. Controller of Stores or his authorised representative to ensure the genuineness of the firm as well as to verify the capacity/ quality of product being manufactured by the firm.

23. Sales Tax, Excise duty, other taxes be indicated separately otherwise rates will be deemed to be inclusive of such levies/ taxes and no future increase in duty/taxes will be allowed.

24. In case where it has not been specifically indicated in the Schedule "A" that only manufacturers can participate in the tenders, in such cases the tenderers other than manufacturers should attach authorisation letter from such principal manufacturers alongwith the tender.

25. Price fall clause- The offer of rates by the tenderer will be subject to the price fall clause i.e. if any item is offered at a lower rate by the tenderer at any other State/place in India, he shall not charge higher rate for the item offered in the tender. In the event of higher rates offered by such tenderer, the rates so offered by such party can be rejected at any stage.

26. Tenderers who do not fulfill the above mentioned requirements, their tender will be liable for rejection.

I/We hereby quote to supply the goods and material at the rates specified in the schedule "A" and within the time specified as set forth in the conditions of contract given in schedule "B". The terms and conditions given in schedule "B" will be binding upon me/us in the event of the acceptance of my/our tender.

I/We herewith enclose fixed deposits receipt for a sum of Rs.....as earnest money and should I/We fail to execute an agreement embodying the said conditions and deposit the security as laid down, in the form within 10 days of the acceptance of my/our tender, I/we hereby agree that the above sum of earnest money shall be forfeited to the Controller of Stores, Himachal Pradesh.

Read and accepted.

Signature of the Tenderers.

SCHEDULE 'A'

WHILE FILLING UP OF THIS SCHEDULE THE TENDERER ARE REQUESTED TO GO THROUGH THE COLUMNS OF THE TENDER FORM, CONDITIONS DETAILED THEREIN AND THE TERMS AND CONDITIONS OF THE NIT.

Tender Notice No.

Trade Group:

Code No:

Date and time of receipt
of tender.

Date and time of opening:

Price of tender set:

ANNUAL RATE CONTRACT FOR THE SUPPLY OF:

Item Code	General Descriptions/ ISI Specification.	Tender Rate	Unit
<hr/> 1. <hr/>	<hr/> 2. <hr/>	<hr/> 3. <hr/>	<hr/> 4. <hr/>

Name, Address and Signature
of the tenderer.

SCHEDULE 'B'

CONDITION OF CONTRACT

This contract is to last from.....to.....but in the event of any breach of the agreement at any time on the part of the contractor the contract may be terminated summarily by the Controller of Stores, Himachal Pradesh.....without compensation to the contractor.

Any change in the constitution of the firm shall be notified forthwith by the contractor in writing to the authority sanctioning the contract and such change shall not relieve any former member of the firm from any liability under the contract.

No new partner/partners shall be accepted in to the firm by the contractor in respect of this contract unless he/they agree to abide by all its terms, conditions and deposit with the officer sanctioning the contract a written agreement to this effect. The contractor's receipt of acknowledgment or that of any partners subsequently accepted as above shall bind all of them and will be sufficient discharge for any of the purposes of the contract.

2. The Contractor will supply nothing but genuine articles described in column 2 of Schedule A, of the rate contract from time to time in such quantities as may be entered in the indents sent at the rates set forth in column 3 of Schedule A of the rate contract for use in offices/institutions/ departments under the administrative control of Government of the Himachal Pradesh, as may be required by the Indenting Officers. No guarantee can be given as to the quantity which will be ordered during this period. The purchaser reserves the right of placing orders of store items as given in Schedule "A" with one or more contractors as he may think fit and the contractor binds himself not to revoke this contract during the said period. The Controller of Stores/Addl. Controller of Stores, HIMACHAL PRADESH reserves to himself the right to obtain contracted items of stores when available from any Government department/ approved source without any pre-judice to this contract. He further reserves the right to negotiate any of the tenderers and award parallel rate contract to any or all of the participating tenderers.

3. The articles to be supplied under this contract will be of the quality equal and answerable in every respect to the specifications given in the list accompanying with the tender and approved by the Controller of Stores, Himachal Pradesh. The Contractor shall be responsible for all complaints as regard the quality. In case any of dispute regarding quality of articles, the decision of the Controller of Stores/Addl. Controller of Stores, Himachal Pradesh will be final and binding on the contractor. It will be open to the Controller of Stores/Addl. Controller of Stores, or any Indenting Officer to send samples submitted by the tenderer/ contractor to any laboratory for chemical analysis and the cost there of will be borne by the tenderer/contractor.

4. The Controller of Stores/Addl. Controller of Stores, Himachal Pradesh may, by notice in writing call upon the contractor to supply additional articles to serve as sample, and upon receiving such notice in writing the contractor shall at his own cost be bound to supply the additional samples, such additional samples being in all respects of the same quality as the sample first supplied.

5. The contractor will be responsible for damage or loss in transit and replace goods broken or lost within 10 days from the date of notice thereof.

6. All goods must be dispatched within 45 days of the receipt of supply order by the contractor unless otherwise specifically mentioned in Schedule "A" of rate contract.

7. Conditions as to time for performance whether laid down herein or in any indent shall be always regarded as the essence of the contract.

8. The Controller of Stores, HIMACHAL PRADESH or the Additional Controller of Stores or any of the experts attached to the Industries Department of HIMACHAL PRADESH or the Indenting Officer or any other officer or person duly authorised in writing by the Controller of Stores Himachal Pradesh shall have the power to inspect the Stores before during or after manufacture, collection, dispatch transit or arrival and to reject the same or any part or portion after the written approval of the Controller of Stores, Himachal Pradesh. If he or they be not satisfied that the same is equal or according to the samples submitted by the contractor. The contractor shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his own expense. He shall neither claim nor be entitled to payment for any damage that rejected supplies may suffer from any harm whatsoever incidental to a full and proper examination and test of such supplies. Government shall be under no liability whatever for rejected supplies and the same will be at the contractors risk. Rejected supplies shall be removed by the contractor within 10 days after notice has been issued to him of such rejection and failing such removal rejected goods will be at contractors risk and Government may charge the contractor rent for the space occupied by such rejected goods.

9. The contractor shall provide without any extra charge all materials, tools labour and assistance of every kind which the aforesaid officer may consider necessary for any test or examination which he may require to be made on the contractor's premises and shall pay all cost attendant thereon. In the case of stores inspected at maker's premises the maker shall provide all facilities including testing appliances, for making necessary tests other than special test or independent tests. Failing the facilities at his own premises for making the tests, the contractor shall bear the cost of carrying out tests elsewhere. The contractor shall also provide and deliver free of charge at such place as the aforesaid officer may direct such materials as he may require for tests by chemical analysis or independent testing machine. If for the purpose of determining the quality of stores the above said officer finds it necessary to have the stores tested at the test house or laboratory expenses incidental to the test shall be borne by the contractor. On the failure of the contractor to pay the expenses within ten days of the receipt of intimation in this behalf from the

Inspecting Officer ,the Controller of Stores shall have the right to deduct the amount from the security deposited by the contractor and if the amount so deducted is not deposited within 10 days, the Controller of Stores may treat the default as a breach of the agreement and proceed under clause (i) of the agreement without further notice. Further the aforesaid officer shall have the right to put all articles or materials to such tests as he may think proper for the purpose of ascertaining whether the same are in accordance with the specifications or sealed sample mentioned in the tender and to cut out or off/or destroy a portion not exceeding 2 percent from each delivery for such purpose the quantity so cut out or off and/or destroyed as aforesaid shall be replaced by the contractor free of charge.

10. Packing cases, containers, gunny packages etc. which may be used for purpose of packing and which are delivered with stores will not be returned and paid for unless specially stipulated and then at contractor's expense.

11. Unless otherwise specified in a requisition bills for the whole of the goods referred to in each indent in triplicate will be prepared and submitted by the contractor to the consignee for direct payment under intimation to the Controller of Stores, Himachal Pradesh .The full amount will be paid on receipt of stores, in good condition after their verification as regards specification etc. Should the payment of any bill be not made within three months from the date of its submission, the party to whom the bills was forwarded should be addressed first. Failing satisfaction the matter should be reported to the Controller of Stores, Himachal Pradesh. All such complaints should give-

- (i) the number and date of the requisition.
- (ii) the designation of the requisitioning officer.
- (iii) the designation and address of the consignee.
- (iv) the designation and address of the officer to whom the bill was sent by the Contractor.

time of such change and in default of such agreement the contract in so far as it relates to the said article or articles under respect of which no agreement has been arrived at shall terminate but no such change shall effect the supply of any other articles under the contract or entitle the contractor to any compensation.

13. In the event of withdrawal or discontinuance of any article or articles and consequent ceasing of or reduction in demand the contractor shall not be entitled to any compensation. Government will however make all reasonable endeavors to give a warning of any impending complete withdrawal or of any reduction seriously effecting quantities likely to be required under contract.

14. The time for and date of delivery or dispatch stipulated in the said schedule shall be deemed to be the essence of the contract and should the contractor fail to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the said schedule then without prejudice to his rights otherwise the purchaser shall be entitled to recover from the contractor a sum of equal 2 per cent of the contract price of such consignment for each and every month or a part of a month during which the supply of dispatch of such consignment may be in arrears or alternatively at the

option of the purchaser. The purchaser, shall be entitled to purchase such consignment (or if not available the best and the nearest available substitute therefore) else where on the account and at the risk of the contractor or to cancel the contract, and the contractor shall be liable for any loss or damage which the purchaser may sustain by reason of such failure on the part of the contractor.

15. The contractor acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the supplies required under the contract will have to be made or furnished and with all the terms, clauses, conditions, specifications and other details of the contract and the contractor shall not plead ignorance of any of those as excuse in case of complaint against or on rejection of supplies tendered by him or with a view either to asking for enhancement of any rates agreed to in the contract or to evading any of his obligations under the contract.

16. No payment will be made in advance for any supplies under this contract.

17.(i) The contractor shall not:-

a) assign or subject the contract without written approval of the officer sanctioning the contract.

(b) disclose details of the conditions governing this to unauthorised person (Indenting against this contract is permissible only for the bonafide use of Government departments and quasi-public and not for private parties or for the private use of the Government officers).

(ii) In the event of the contractor failing duly and properly to fulfill or committing breach of any of the terms and conditions of this contract or repeatedly supplying goods liable to rejections hereunder or failing, declining, neglecting or delaying to comply with any demand or requisition or otherwise not executing the same in accordance with the terms of this contract or if any contractor or his agent or servants being guilty of fraud in respect of the contract or any other contract entered into by the contractor or any of his partners or representatives thereof with the Government directing, giving promising or offering any bribes, gratuity, gift, loan, perquisite, reward or advantages pecuniary or otherwise to any person in the employment of Government if any of his partners become insolvent or apply for relief as insolvent debtor or commence any insolvency proceeding or make any compositions with his/their creditors or attempts to do so then without prejudice to Government's right and remedies otherwise Government shall be entitled to terminate this contract forthwith and to blacklist the contractor for a period not exceeding one year from the date of issue of such orders, and purchase or procure or arrange from Governments stocks or otherwise at the contractor's risk and at the absolute discretion of the Controller of Stores/ Addl. Controller of Stores, Himachal Pradesh as regard the manner, place or time of such purchases, such supplies as have not been supplied or have been rejected under this agreement or are required subsequently by Government thereunder and in cases, where issues in

replacement are made from Government's stocks or supplies, the cost of value of such stocks or supplies, together with all incidental charges or expenses, shall be recoverable from the contractor on demand and the contractor shall not be entitled to benefit from any profit which may thus accrue to Government.

18. If any question, difference or objection whatsoever shall arise in any way connected with or arising out of this instrument or the meaning or operation of any part thereof or the rights, duties or liabilities of either party then save in so far as the decision of any such matter is hereinbefore provided for and has been so decided, every such matter including whether its decision has been otherwise provided for and or whether it has finally decided accordingly or whether the contract should be terminated or has been rightly terminated in whole or part and as regards the rights and obligations of the parties as the result of such termination shall be referred for arbitration to any officer appointed by Himachal Pradesh Government acting as such at the time of reference and his decision shall be final and binding and where the matter involves a claim the amount if any awarded in such arbitration shall be recoverable in respect of the matter so referred.

19. If the price of a contracted article is controlled by Government, the payment will in no case be made at higher rate than the controlled rate.

20(i):The price charged for the stores supplied under the contract by the contractors shall in no case exceeds the lowest price at which the contractor sells the stores or offers to sell stores of identical description to any person/organisations including the purchaser or any department of the Central/State Government or any statutory undertakings of the Central or State Government, as the case may be during the period till performance of all supply orders placed during the currency of the rate contract is completed.

(ii) If at any time, during the said period the contractor reduces the sale price or sells or offer to sell such stores to any person/organization including the purchaser or any department of Central/State Government or any statutory Undertaking of the Central or State Government as the case may be at a price lower than the price chargeable under the contract, he shall forthwith notify such reductions or sale or offer of sale to the Controller of Stores/ Addl. Controller of Stores, HIMACHAL PRADESH and the price payable under the contract for the store supplied after the date of coming into force of such reductions of sales or offer of sale shall stand correspondingly reduced. The above stipulation will however, not apply to:

- (a) Export by the Contractor.
- (b) Sale of goods such as drugs which have expire dates.

(iii) The Contractor shall furnish the following certificate to the concerned purchasing departments alongwith each bill for payment for supplies made against the rate contract:-

"I/We certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the Government under the contract

herein and such stores have not been offered/sold by me/ us to any person/ organization including the purchaser or any department of Central Government /State Government or any statutory undertaking of the Central or State Government as the case may be upto the date of bill/ the date of completion of supplies against all supply/ orders placed during the currency of the rate contract at a price lower than the price charged to the Government under the contract except for quantity of stores mentioned in sub clauses(a) and (b) of sub para (ii) of para-20 of the Schedule "B".

21. All disputes shall be settled within the jurisdiction of the High Court of Himachal Pradesh.

22. The earnest money/ security money shall be pledged in the name of Addl. Controller of Stores, Himachal Pradesh in the shape of F.D.R. issued by any Nationalised Bank.

WARRANTY CLAUSE:

The contractor/seller hereby declare that the goods/ stores/articles sold to the buyer under the contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and particulars contained/ mentioned in the Schedule "A" of the rate contract and the contractor/seller hereby guarantee that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of....days/months from the date of delivery of the said goods/stores/articles to the purchaser and that notwithstanding the fact that the purchaser (Inspector) may have inspected and/or approved the goods/stores/ articles, if during the aforesaid period of....days/ months the said goods/stores/ articles be discovered not to conform to the description and quality or have deteriorated (and the decision of the purchaser in that behalf will be final and conclusive) the purchaser will be entitled to reject the said goods/stores/ articles or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection the goods/ stores/articles will be at the seller's risk and all the provisions herein contained relating to rejection of goods, etc., shall apply. The contractor/seller shall, if so called upon to do, replace the goods etc. or such portion thereof as is rejected by the purchaser such damages as may arise by reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the purchaser in that behalf under this contract or otherwise.

In witness thereof the parties have hereinto set their hands on the dates indicated below:-

1. (In the case of Firm)

Signed by the above named firm
of.....through.....partner of the firm.

Date

Signature

2. (In the case of a company)

The seal of the.....Company Limited, was affixed by virtue of the resolution of the Board No.....date.....the.....day of.....2000.

Dated

Director's Signatures

Seal

Dated

Secretary' signature

(in either case)
in the presence of-

- (i) Signature Address Description
- (ii) Signature Address Description

Signed by.....

Dated.....

Signature of.....
on behalf of the Government of
Himachal Pradesh.

ANNEXURE-III

APPLICATION FOR REGISTRATION AS APPROVED CONTRACTORS OF STORES DEPARTMENT, HIMACHAL PRADESH.

1. Name of the firm.....

2. Address.....

3. Head Office.....

Branch Office.....

Telegraphic Address.....Tel. No.

4. Is the firm/factory registered under:-

(a) The Indian companies Act, 1913 or Factories Act.

(B) The Indian partnership Act,1932.

(c) If not, who are the owners.

Please give full address of all partners in the case of firm and extent of share held by each.....

Are you a manufacturer.....if so please give:-

(i) Details of Stores manufactured, specifying each item.....

(ii) Full address of factory owned by you.....

(iii) Small scale Industries, registration number.....

6. Are you a manufacturers agent, If so, please state:

(i) Name and address of each manufacturer.....

(ii) Store manufactured by each....

(iii) Do you hold the sole agency or you only stock goods?

(iv) Do you also stock other goods? If so, please give details with address.....

7. Please give name and address of your bankers.....

8. Are you on the list of approved contractors of any other authority if so, please give details.....

9. Have you executed any contract in the past? If so, please give details.....

10. Did you apply for registration with this department before? If so, with what result.....

11. Give details of any contracts executed during the last six months for any Government Department.....

12. Your sales, Tax Registration No. both local and central and the District in which it is registered

DECLARATION TO BE MADE BY THE APPLICANT

I/we hereby declare that the above entries made by me/us on this day of.....are true to the best of my/our knowledge.

Signature of applicant

- 1. Witness.....
Address.....
- 2. Witness.....
Address.....

ANNEXURE-IV

POWERS OF LOCAL PURCHASES UNDER RULE 20.

1.	Administrative Deptt (except Public works Deptt.)	Rs.40,000 in each case.
2.	Heads of Deptt.	Rs. 20,000 for each item in a financial year in respect of each Head of office.
3.	Controlling officers	Rs.4,000 for each item in a financial year.
4.	Head of Office.	Rs.2,000 for each item provided the value does not exceed Rs.8,000 in a financial year.
5.	Chief Engineers	Rs.50,000 for each item with out any limit.
6.	Superintending Engineers	Rs.20,000 for each item in a financial year subject to the condition that it does not exceed Rs.1 lakh.
7.	Executive Engineers	Rs.5,000 for each item in a financial year subject to the condition that it does not exceed Rs.50,000.
8.	Assistant Engineers/ Sub-Divisional Officer.	Rs. 250/-for each item in a financial year subject to the condition that it does not exceed Rs.5000/-

SCHEDULE 'C'

CONDITIONS OF RATE CONTRACT

1. Under the contract indents/Supply orders should reach the contractor by the last date of the validity of the contract. The supplies will have to be made within the specified time against the indents/supply orders under this contract upto the last date of the validity according to the terms and conditions of the agreement under the contract. Even if in certain cases the supplies cannot be arranged upto the last date of the validity period of the same will have to be made.

No action will be required on the indent/supply orders which are received after the last date of the period of contract. Such indents/supply orders will have to be returned to the concerned Demanding Officer with a note that no supply can be made as the period of rate contract has expired.

2. As mentioned in Schedule "A".

3. The goods will be inspected by the consignee before dispatch at the specified place duly authorised in writing by the Controller of Stores/ Addl. Controller of Stores, Himachal Pradesh Supply orders can be placed by any Demanding Officer of the Himachal Pradesh Government under this contract. The Controller of Stores, Himachal Pradesh or the Addl. Controller of Stores, or any of the experts attached to the Industries Department of Himachal Pradesh or the Indenting Officer, or any other officer or person shall have the power to inspect the stores, before, during or after manufacture collection, dispatch, transit or arrival and to reject the same or any part or portion. If he or they be not satisfied that the same is equal or according to the sample submitted by the contractor can reject the same. The contractor shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the Contractor at once and at his expense. He shall neither claim nor be entitled to any payment for any damage that the rejected supplies may suffer from due to any harm whatsoever incidental to a full and proper examination and test of such supplies. The Government shall be under no liability whatsoever for rejected supplies and the same will be at the contractor's risk. Rejected supplies shall be removed by the contractor within 10 days after notice has been issued to him of such rejection, and failing such removal rejected goods will be at contractor's risk and Government may charge the contractor rent for the space occupied by such rejected goods.

4. The contractor shall provide without any extra charge all materials, tools, labour and assistance of every kind which the aforesaid officer may consider necessary for any test or examination which he may require to be made on the contractor's premises and shall pay all cost attendant thereon. In the case of stores inspected at maker's premises the maker shall provide all facilities including testing appliances, for making necessary tests other than special test or independent tests. Failing to provide such facilities at his own premises for making the tests, the contractor shall bear the cost of carrying out

tests elsewhere. The contractor shall also provide and deliver free of charge at such place as the aforesaid officer may direct such materials as he may require for tests by chemical analysis or independent testing machine. If for the purpose of determining the quality of stores, the aforesaid officers finds it necessary to have the stores tested at the test house or laboratory, expenses incidental to the tests shall be borne by the contractor. On the failure of the contractor to pay the expenses within ten days of the receipt of intimation in this behalf from the Inspecting Officer, the Controller of Stores/ Addl. Controller of Stores, shall have the right to deduct the amount from the security deposited by the contractor and if the amount so deducted is not deposited within 10 days, the Controller of Stores/ Addl. Controller of Stores, may treat their default as a breach of the agreement and proceed under clause-1 of the agreement without further notice. Further, the aforesaid officer shall have the right to put all articles of materials to such tests as he may think proper for the purpose of ascertaining whether the same are in accordance with the specification of sealed sample mentioned in the tender and to cut out or off/or destroy a portion not exceeding 2 percent from each delivery for such purpose the quantity so cut out or off /or destroyed as aforesaid shall be replaced by the contractor free of charge.

5. Price fall clause- The offer of rates by the tenderer will be subject to the price fall clause i.e. if any item is offered at a lower rate by the contractor at any other State/place in India, he shall not charge higher rate for the item offered in the tender. In the event of higher rates offered by such tenderer, the rates so offered by such party can be rejected at any stage.

The Contractor shall furnish the following certificate to the concerned purchasing departments alongwith each bill for payment for supplies made against the rate contract:-

"I/We certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the Government under the contract herein and such stores have not been offered/sold by me/ us to any person/ organization including the purchaser or any department of Central Government or any Department of State Government or any statutory undertaking of the Central or State Government as the case may be upto the date of bill/ the date of completion of supplies against all supply/ orders placed during the currency of the rate contract at a price lower than the price charged to the Government under the contract except for quantity of stores categories under sub clause(a) and (b) of sub para (ii) of para-20 of Schedule "B".

6. All goods must be dispatched within 45 days of the receipt of supply order by the contractor unless otherwise specifically mentioned in Schedule "A" of the Rate Contract.

7. 100% payment will be made within 21 days against physical delivery of inspected/accepted stores duly supported with satisfactory inspection note and after receipt of correct goods at consignee's site/ destination.

8. (i) With every dispatch of goods or material under this contract, invoices, in triplicate, will be prepared by the contractor, invoices in duplicate,

are to be sent by the contractor to the Indenting Officer. The duplicate be returned by the Indenting Officer with the quantities or number received duly noted thereon and the third copy to be sent by the contractor to the Controller of Stores/ Addl. Controller of Stores, Himachal Pradesh, for record in his office.

(ii) Railway/Goods Receipt wherever applicable will be forwarded to the consignee immediately after dispatch of stores. Should any demurrage charge be incurred owing to delay on the part of the contractor in forwarding the Railway/goods receipt as the case may be, the amount of such charge will be deducted from the bill.

(iii) The contractor shall dispatch material "Freight - paid" in all cases where his offer is F.O.R. destination in the event of his failure to do so, a penalty of 5 percent will be charged on the amount paid as freight by the Indenting Officer on his behalf.

(iv) All dispatches by rail/road will be made at contractor's risk.

9. No guarantee can be given as to the quantity which will be ordered during this period. But the purchaser undertakes to order from the contractor all stores as detailed in Schedule "A" which he requires to purchase, except that he reserves the right of placing the contract with one or more contractors as he may think fit and the contractor binds himself not to revoke this contract during the said period.

10. While placing orders preference shall be given to local manufacturers and atleast 30% of the total orders shall be placed with them on the lowest approved rates provided such products meet the required quality standards. The minimum purchase from local manufactures shall not be applicable in respect of items which in the opinion of the Head of Department is an item of sophisticated nature and high technology and precision standards. If it is not possible to purchase atleast 30% from the local manufacturers, the HOD's for reasons to be recorded in writing may purchase from other firms on rate contract.

11. The rates should be quoted F.O.R. destination any where in Himachal Pradesh unless otherwise specifically mentioned in the Schedule "A" of rate contract.

12. The contractor will be responsible for damage or loss in transit and replace goods broken or lost within 10 days from the date of notice thereof.

13. Refund of the amount of security and earnest money deposited by the firm will be made after three months from the date of expiry of the contract or after the date of satisfactory completion of the given supply orders, keeping in view both these conditions while making applications for refund of the amount of security, the concerned firm will have to furnish a certificate that the supply of all the supply order received by it, have been made to the consignee according to the prescribed specifications to their entire satisfaction.

14. All disputes shall be settled within the jurisdiction of the High Court of Himachal Pradesh.

Sd/-
Addl. Controller of Stores
Himachal Pradesh,
for and on behalf of
Governor of Himachal Pradesh.

ANNEXURE-V

LIST OF ITEMS TAKEN OUT FROM THE PURVIEW OF STORE PURCHASE ORGANISATION

<u>S.No.</u>	<u>Code</u>	<u>Name of Items.</u>
1	C-03	Explosives
2	C-04	English Medicines(Tablets)
3	C-05	English Medicines (Injectable/Eye & Ear Drops).
4	C-06	English Medicines (Capsules).
5	C-07	English Medicines (Ointments/Creams).
6	C-08	English Medicines (Syrup/Mixtures).
7	C-09	English Medicines (Powders).
8	C-10	Cases for Medical purpose: (a) Oxygen I.P. (b) Nitrous Oxide I.P.
9	C-11	Ayurvedic Medicines.
10	C-12	Ayurvedic Raw Herbs.
11	C-13	Veterinary Medicines (Injectable/Ear & Eye drops).
12	C-14	Veterinary Medicines (Capsules).
13	C-15	Veterinary Medicines (Ointment/Creams).
14	C-16	Veterinary Medicines (Syrups/Mixtures).
15	C-17	Veterinary Medicines (Powder/Vegetable Products).
16	C-18	Allopathic Kits.
17	C-19	Ayurvedic Kits.
18	C-21	Pesticides/Insecticides: (a) Insecticides/Fungicides/Harbicides/Weedicides/Pesticides/Agrochemical (b) Organic Based Pesticides. (c) Fungicides.
19	C-22	Microneutriants.
20	C-23	Stickers.
21	C-24	Tree Spray Oils.
22	C-27	Coal, Coke & Firewood.
23	C-28	Chlorinators.
24	C-30	Retreading/Recapping/Resoling of old tyres.
25	C-31	Polythene films and canal lining.
26	C-32	Polythene Bags (L.D.P.E. Bags).
27	C-34	L.D.P.E. Pipes.
28	C-35	Laboratory Appliances.
29	C-36	Thermometer.
30	C-37	(a) Hospital Instruments/Equipments/Incinerator/Appliances. (b) Dental Material, Instruments & Appliances. (c) Dental Unit with Chair.
31	C-38	Dairy & Poultry Equipments.
32	C-41	(a) Plastic Charts. (b) Soil Testing kits.
33	C-42	Rubber Tubing & Rubber Water Hung Pipes.
34	C-43	Veterinary Equipments & Medicines Kits.
35	C-44	Veterinary Ist Aid Kit/Veterinary Instruments/Equipments.
36	C-45	Medical Instruments/Appliances etc.(Ayurvedic).
37	C-46	Bitument emulsion for Road(Cationic Type) to IS:8887/95(First Revision).

- 38 E-01 Automobile Electrical Equipments:
 (a) Automobile Electric horns & their spares.
 (b) Auto relays.
 (c) Auto Coils.
 (d) Terminal Connectors.
 (e) Auto cables & Wires.
 (f) Generator (dynamo).
 (g) Regulator.
 (h) Auto Switcher.
 (i) Auto Lights.
 (j) Electrical Wind Screen system.
 (k) Auto lamps.
- 39 E-03 Cinematographic projection equipments:
 (a) Motion picture projectors.
 (b) Overhead projectors.
 (c) Slide projectors.
 (d) Film cum slide projectors.
- 40 E-04 Photographic Equipments:
 a) Cameras.
 b) Flash lights.
 c) Studio Lights.
 d) Photo films.
- 41 E-06 Electrical Appliances:
 (i) Laboratory Electrical Appliances:
 (a) Electric Furnaces.
 (b) Electric Ovens.
 (c) Electric baths.
 (d) Centrifuge.
 (e) Autoclaves.
 (f) Water stills.
 (g) Distillation & Digestion units.
 (h) V.D.R.I. Rotators.
 (i) Shaking machine Kahn's.
- 42 E-11 Electrical Instruments & Integrated meters:
 (a) Ph. meters.
 (b) Colorimeters.
- 43 E-13 Sound Recording and Reproducing equipments:
 (a) Public address system.
 (b) Amplifier.
 (c) Microphones.
 (d) Microphone Stands.
 (e) Sound columns
 (f) Reflex horns.
 (g) Loud Speakers.
 (h) Conference system.
- 44 E-16 Electromedico Equipments:
 (i) Diagnostic medical X-Ray Equipments:

- (a) X-Ray units/machines.
- (b) M.M.R. Cameras.
- (ii) X-Ray Equipments & Accessories:
 - (a) Developing tanks.
 - (b) X-Ray Cassettes.
 - (c) Intensifying Screens.
 - (d) Developing hangers.
 - (e) Half film blockers.
 - (f) Dark room safe light.
 - (g) VCT Unit.
 - (h) X-Ray Lead rubber protecting apprens.
 - (i) Load rubber gloves.
 - (j) Lead goggles.
 - (k) Lead screens.
 - (l) Lead figures.
 - (m) Lead letters.
 - (n) X-Ray viewing box.
- (iii)
 - (a) Electro cardiogram.
 - (b) Radio frequency diathermy apparatus.
 - (c) Leproscopy system.
 - (d) Suction machine.
 - (e) Operation theater lights & fittings.
 - (f) Sterilizers.
 - (g) Autoclaves.
- 45 E-19 Electronic/Quartz Clocks.
- 46 E-20 Intercommunication system:
 - (a) Intercoms.
 - (b) Telephones peripherals.
- 47 E-21 Electronic Audio & Video Equipments:
 - (a) Transistorised Radios.
 - (b) Tape recorders.
 - (c) Record Players.
 - (d) Two-in-one.
 - (e) Stereo system of records.
 - (f) Cassettes Recorders deck system.
 - (g) Audio Cassettes.
 - (h) Video Cassettes.
 - (i) Black & White Televisions.
 - (j) Colour Televisions.
 - (k) Video Cassette Recorder/Player.
- 48 E-22 Electronic Equipments/systems for use in office:
 - (a) Computer & its peripherals.
 - (b) Calculators.
 - (c) Electronic Typewriters.
 - (d) Photostat machine/photo coppier.
 - (e) Past Repller.
- 49 E-23 Fax Machine (Photo copies).
- 50 E-24 Earth leakage Circuit Breakers/High Frequency Electric chocks/blast.
- 51 E-25 E.P.A.B.X. Machine (E.P.A.B.X. System).
- 52 M-04 a)Wire Nails in various sizes.

- b) Assorted Nails.
- c) Ribbets.
- 53 M-06 Knitting Machines.
- 54 M-09 Asbestos Cement Pressure Pipes and Couplings (AC Pressure Pipes and couplings).
- 55 M-10 G.I. Pipes (Galvanised Iron Pipes).
- 56 M-13 Aluminum Irrigation Pipes with fittings and sprinkler equipment.
- 57 M-17 Pig Lead (Soft)
- 58 M-20 Hydrams.
- 59 M-22 Mild Steel bolted tanks (MS Tanks).
- 60 M-23 Pressed Steel Tanks (P.S. Tanks).
- 61 M-24 G.I. Sheet Tanks (Galvanised Iron Sheet).
- 62 M-26 Plant/Crops Protection Equipments:
 - (a) Power sprayers for plant/crop protection.
 - (b) Foot sprayers and accessories for plant/crops protection.
 - (c) Knap sacks sprayers and accessories for plant/crops protection.
 - (d) Hand operated sprayers for plant/crops protection.
- 63 M-31 Road and Forest Machinery.
- 64 M-32 ITI/Polytechnics tools/equipments.
- 65 M-33 Polytechnic/ITI Machineries.
- 66 M-35 Drill Rods with coupling and accessories.
- 67 M-37 Immersion Vibrators and Exploders.
- 68 M-40 Weight and Measures:
 - (a) Machinery.
 - (b) Instruments/Equipments.
- 69 M-42 Locks
- 70 M-46 Plastic Moulded Furniture.
- 71 M-50 Tins/Tins Cans.
- 72 M-51 Auto Leaf and Leaf springs.
- 73 M-52 Conversion of M.S. Billets into :-
 - a) MS Rounds.
 - b) Tor Steel.
 - c) Rabbed steel.
 - d) Angle Iron.
 - e) Channels.
 - f) Flats.
 - g) Joists.
 - h) Plates.
- 74 M-53 Conversion of MS Coil into:-
 - a) G.I. Wire.
 - b) Barbed Wire
 - c) U-Stepples.
- 75 M-54 Bee hives and Bee Keeping accessories.
- 76 M-55 Seed Testing Laboratory:
 - (a) Machinery.
 - (b) Equipments.
- 77 M-56 Mono Metal.
- 78 M-57 AC Sheets for roofing.
- 79 M-60 Plywood.
- 80 M-62 Boat and Boats Appliances.
- 81 M-63 Horticulture Tools Equipments and Accessories:

- (a) Scaetrues of standard sizes.
- (b) Grafting/Prunning Knives with Blade and Handles.
- (c) Budding Knives.
- (d) Prunning Saws.
- (e) Prunning-cum-Plucking Ladders.
- 82 M-64 Machinery Tools Equipments & in Fruit Canning Units.
- 83 M-66 Veterinary Equipments/Accessories:
 - (a) Horizontal Liquid Nitrogen Tank.
 - (b) Liquid Nitrogen Storage Tank.
 - (c) Semen Pressing & Sealing Container.
 - (d) Auto Fillings & Sealing Machine for Straw.
 - (e) Auto Printing and Machine for Straw.
 - (f) Phase Contrast Microscope.
- 84 M-67 Photo Cabinets.
- 85 M-68 Driving Licence System.
- 86 M-69 Malaria Pumps
- 87 M-70 Medical Gas Cylinder.
- 88 M-72 Bio-gas Double Burner Chullah/Stove.
- 89 M-74 Spare Parts for Strrup Pump.
- 90 M-75 Fibre Class Sheet.
- 91 M-76 Telescopic Type Hydraulic shock observers for Automotive Suspension.
- 92 M-77
 - (a) Febrication of Gypsy Body.
 - (b) Fabrication of Mohindra & Mohindra Jeep.
 - (c) Fabrication of Bodies for Light Vehicles.
- 93 M-80 Flush Door Shutters.
- 94 M-81 Rigid P.V.C. Pipes for irrigation and Sewerage.
- 95 M-82 Air Spray Vacuum Cleaner.
- 96 M-85 H.D.P.E. Sprinkler (ISI Marked).
- 97 M-86 Solar Water Heaters/Solar Cookers.
- 98 M-87 G.I. Sheet Drum.
- 99 M-89 Self Prining & Submercible Pump & Contrifugal Pump
- 100 M-90 Red Mud Plaster.
- 101 M-91 Intensifying Compound, Mortar Mud Plaster and Chunik.
- 102 M-92 Main Hole Covers.
- 103 M-93 RCC Fencing Poles.
- 104 M-94 Portable Smokeless Chullah & Chimneys.
- 105 M-95 File Racks.
- 106 M-96 Rubber Moulded Items.
- 107 M-97 Explosive Materials.
- 108 M-98 Drip Irrigation System.
- 109 M-101 Bottle Caps.
- 110 M-102 Machinery & Equipments for preparation of Ayurvedic Medicines.
- 111 M-107 Cement Water Tanks
- 112 M-108 Paint of Steel Almirah (Job work).
- 113 M-109 Soil Testing Kits.
- 114 M-110 Electric Drilling Machine
- 115 M-111 Mini Liquid Nitrogen Plant.
- 116 M-112 Mini Foundries for indoor and outdoor Decorations.
- 117 M-113 Gasket shellac compound(adhesive) 50ml & 100ml packings. Emery papers, Err cloth, Rexene cloth and Auto Elect low tension wire.

- 118 T-01 Woollen Blankets:
 (a) Hospital Blankets.
 (b) Barrack Blankets.
 (c) Blankets for Rest Houses/Circuit Houses.
- 119 T-02 Bed Sheets.
- 120 T-03 Bed Covers/Pillow Covers.
- 121 T-07 Mattresses/Pillows/Cushions:
 (a) Rubberized Coir Mattresses, Pillows & Cushions.
 (b) Latex Rubber Foam Mattresses, Pillows & Cushions.
 (c) Polyurethane Mattresses, Pillows & Cushions.
 (d) Cotton Mattresses, Pillows & Cushions.
 (e) Rubber Sheetings.
- 122 T-08 Curtains, Tapestry Upholstery cloth.
- 123 T-09 Durries & Patties:
 (a) Durries for Floors.
 (b) Durries for beds.
 (c) Durries Patties for Schools.
- 124 T-10 Tents, Shamianas & Kanats.
- 125 T-11 Tarpaulins.
- 126 T-12 Towels & Dusters.
- 127 T-13 Garments:-
 a) Woollen Garments.
 b) Cotton Garments.
- 128 T-14 Jerseys & Socks.
- 129 T-15 Pagree Cloth.
- 130 T-16 Mazri Cloth, Cotton & Cotton Buckrum.
- 131 T-17 Drill Cloth.
- 132 T-18 Cellular Cloth.
- 133 T-19 Cotton Niwar/Nylon Niwar.
- 134 T-20 Uniform Equipments.
- 135 T-21 (a) Canvas Cotton.
 (b) Ground Sheet s.
 (c) Hood Cloth.
- 136 T-23 Coats:
 (a) Rain Coats.
 (b) Parkha Coats.
 (c) Short Coats.
- 137 T-24 Ropes and Cordages:
 a) Manila Ropes.
 b) Sisal Ropes.
 c) Jute Ropes.
 d) Coir Ropes.
- 138 T-25 Yarns:
 a) Jute Twins.
 b) Coir Twins.
 c) Jute Spun Yarns.
 d) Hemp Spun Yarns.

- 139 T-26 Textile waste:
a) Cotton Yarn Waste.
b) Old Dhoties.
c) Terring Outfits.
- 140 T-28 Bags and Sacks:
a)Gunny Bags.
b)Craft Pater Bags.
c)Potato Bags.
d)Fertilizer Bags.
e)HDPE Sacks/Bags.
- 141 T-29 Hessian Cloth.
- 142 T-30 Textile Nettings:
a) Mosquito Nets.
(b) Nylon Anti Hailing Nettings.
(c) Swarm Catching Nets & Baskets.
- 143 T-31 Woollen serge.
- 144 T-32 Woollen Great Coat Cloth/Drab Mixture Cloth Woollen.
- 145 T-33 Angola & Berthia cloth.
- 146 T-35 Mountaineering Equipments.
- 147 T-36 Footwears:-
a)Leather Footwears.
b)Rubber Footwears.
c)Canvas Footwears.
- 148 T-37 Traveling Equipments:-
a)Brief Cases.
b)Holdols.
c)Suit Cases.
- 149 T-38 Surgical Dressings.
- 150 T-39 Wool Cotton observant & Non observant.
- 151 T-40 Coated Cloth (Fabrics).
- 152 T-41 Flexible Floor Covering (PVC)
- 153 T-42 Rubber Tubing & Rubber Water Hose Pipes.
- 154 T-43 Denim Cloth.
- 155 T-44 Basta cloth, Latha cloth, Mussavis, Laminating rolls.
- 156 T-45 Woollen yarn, cotton yarn.
- 157 U-01 Sports Goods & Wears.
- 158 U-02 Blood Bank Equipment
(a) Pressure Cooker.
- 159 U-04 Laboratory Appliances:-
a) Laboratory Glasswares
b)Hospital Laboratory Appliances:
c)School College Laboratory Appliances.
01)Laboratory Glasswares.
02)Bottle & Closers.
03)Laboratory Equipments (Physics).
04)Laboratory Equipments(Chemistry)
05) Laboratory Equipments (Biological /Botany).
- 160 U-05 Integrated Science Kit.

- 161 U-06 Maps & Charts (Teaching & Learning Materials):
 - (a) Maps, Educational Charts, Globes.
 - (b) Science Kits, Mini Tool Kit & Mathematics Kit.
 - (c) Playing Articles, Toys, Puzzle, Wisdom Block.
 - (d) Musical Instruments.
- 162 U-07 Cans, Bottles, Jars for packing of Fruits products.
- 163 U-08 Plastic Buckets.
- 164 U-09 Equipments for repair & Maintenance of Electrical Domestic Appliances
Commercial Garments Designing & Tool Equipments for Trainees.
- 165 U-10 Water Testing Kits/Horrocks Appliances.
- 166 U-11 Electrical Equipments/Appliances.
- 167 U-12 Fish feed ingredients, Hatchery/farm/fishing equipments.
- 168 U-13 Hydrometer, Revenue locks, Bung rode, testing glasses, dipp rods,
thermometer, saccharameter, float rods, gauging rods.

**AMENDMENTS/CLARIFICATION ISSUED FROM TIME TO TIME IN THE
“PROCEDURE AND RULES FOR THE PURCHASE OF STORES BY ALL
DEPARTMENTS & OFFICES OF THE GOVERNMENT OF HIMACHAL
PRADESH”.**

Sr. Notification/ No. Letter No.	Dated
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-----1. 10-113/70-SI	
	30-11-1971
2.	1-7/72-Fin(Reg) 15-05-1972
3.	8-24/72-SI (P&R) 18-10-1972
4.	8-24/72-SI (P&R) 18-10-1972
5.	1-7/72-Fin(R&E) 15-06-1973
6.	8-24/72-SI 08-08-1973
7.	1-7/72-Fin(Reg)Vol-II 12-02-1974
8.	1-7/72(Reg)Vol-II 16-08-1974
9.	1-14/75-SI-I 01-06-1975
10.	1-14/75-SI-I 16-12-1977
11.	IND(VI)(F)20(1)76 02-06-1978
12.	LLR-E(9)2/76 03-07-1978
13.	IND-VI(F)20(1)76 20-03-1979
14.	IND-VI(F)20(1)76 01-06-1979
15.	IND-VI(F)20(1)76 29-08-1979
16.	1-7/72-Fin(Reg) 06-08-1980
17.	Udyog(Kha)3-2/81 07-10-1982
18.	Udyog(Kha)3-2/81 25-08-1983
19.	Fin-C-A(3)2/81 31-05-1985
20.	Fin-C-A(3)2/81 09-09-1985
21.	Ind-VI(F)20(1)76-(Part-II) 14-10-1985
22.	Udyog(Ja)2-12/84-II 21-03-1987
23.	Fin(C)B(15)-11/87 24-11-1987
24.	Udyog(Ka)3-2/81-II 29-01-1988
25.	Ind(VI)(F)20(1)/76 08-09-1988
26.	Udyog(1)(Ja)2-6/85 08-04-1991
27.	Udyog (Ja)2-6/85 08-04-1991
28.	Udyog-II(Gha)6-3/88 06-05-1991
29.	Udyog-6(F)20-1/76 10-02-1992
30.	Ind-6(F)20-1/76-II 02-01-1993
31.	Ind-6(F)20-1/76 22-01-1993
32.	Udyog-II(Jha)2-6/85 05-08-1994
33.	Udyog-II(Chh)2-13/98 11-03-1999
34.	Udyog-II(Chh)2-4/98 14-03-2000